

**FAYETTEVILLE STATE UNIVERSITY**  
**OFFICE OF CAREER SERVICES**  
**JOB LOCATION AND DEVELOPMENT (JLD) PROGRAM**  
**Monthly Hire Report**

Please devise a system for identifying FSU students your company has hired. Monthly follow-ups are a federal funding requirement to see if the job has been filled and if a FSU student was hired. You may use this form to report to us. This information is vital to our program and will remain confidential.

Please return form to:           Office of Career Services  
   Fayetteville State University  
   ATTN: Suite 230, School of Business & Economics  
   Fayetteville, NC 28301

Employer: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Do you have a need for continuing to post job positions with our office?** \_\_\_\_\_

Student Name	Date of Hire	Rate of Pay/Salary	Avg. Hrs Worked/Wk	Job Title
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				