

JLD Program Frequently Asked Questions (FAQ) for Students

1. How do I find a job?

- JLD coordinator sends out periodic job alerts to JLD eligible students
- If you are having difficulty locating a position, then please contact the JLD Program Coordinator

2. What are the benefits of JLD?

- Earn extra money for college expenses
- Build your resume
- Develop transferable skills
- Gain valuable professional real world experience
- Connect with local employers
- Obtain a full-time position
- Build customer service skills

3. Am I eligible to participate in the JLD Program?

- To be eligible for the program you must be a currently enrolled student

4. What types of jobs can I get through JLD?

- JLD students work in a variety of employment settings such as offices, restaurants, day care centers, camps, hotels/ motels and retail store positions to include administrative office assistant, camp counselor, promotion assistant, sales associate and many more.

5. Do I need to let anyone know if I get hired?

- Yes, the JLD Program is in part federally funded; therefore in order for our office of Career Services to continue providing this service to students it is imperative that we collect hiring information from both students and employers. This information provides evidence that supports the conditions of the program.

6. Will JLD employers work around my class schedule?

- JLD employers do take into consideration your commitment as a student; however, please keep in mind that their first priority is meeting the needs of their company. Before accepting a position, discuss the employer's expectations of you and your responsibilities as an employee. Be sure that you understand the terms and conditions of your employment, such as salary, work hours and duties. Remember

that time management of your work and class schedule is essential to your college success.

7. May a school employ FWS and non-FWS students as staff in the JLD Program?

- Yes, the prohibition against using JLD funds to locate and develop jobs at any school does not include hiring students to work as staff for the JLD Program itself, because the JLD staff jobs were not located and developed with JLD Program funds.

8. Under the JLD Program, may the school locate and develop jobs for students to obtain upon graduation?

- No. The program locates and develops employment opportunities for students during and between periods of school attendance.

9. Does the JLD Program have a requirement similar to the one for the FWS Program that jobs, to the maximum extent practicable, complement and reinforce students' educational programs or vocational goals?

- Yes. Under the JLD Program, jobs located and developed must be suitable to the students' scheduling and, to the maximum extent practicable, must complement and reinforce students' educational programs and vocational goals.

10. Can the jobs located and developed under the JLD Program be full time?

- Yes.

11. Who will interview and hire me?

- The JLD Program acts as a clearing house or referral service. It puts students in touch with local employers who need part-time workers. Therefore, all interviewing and hiring is done by the employer in accordance with their own needs and hiring practices.