Fayetteville State University Faculty Senate

Fayetteville State University

Faculty Senate

January 24, 2008

Minutes

Called to Order

The meeting of the faculty senate was called to order at 4:10 PM in the Taylor Science Annex Building. Dr. John Mattox, Faculty Senate Chair presiding, Dr. Jonathan Breitzer, Parliamentarian, recorded the proceedings for the meeting until Dr. Charletta Barringer-Brown, Secretary arrived at 5:12PM

Roll Call

The following senators were in attendance: Aghajanian, A; Autrey, D; Barlow, M; Barringer-Brown, C; Bell, J; Brooks, J; Chan, A; Darnell, M; Davis, G; Dilday, C; Gill, S; Goins, S; Han, S; Hernandez-Hinek, S; Kassem, A; Johnson, O; Jones, C; Klomegah, R; Martin, S; Mattox, J; Okhomin, D; Orban, M; O'Shea, M; Peacock, J; Swinford, D; Taylor, A; Wang, D; White-Oyler, D; Williams, T; Wilson-Jones, L; Wood, P.

Excused Absences: Akbay, C; Elliott, Gloria; M.; Frobish, T; Hackett, M; Han, S; Miah, F; Montoya, D; Nickolov, R; Okojie, R.; Radford-Curry; Trouong, D.

Unexcused: Absences: Ellis, R; Heastie, S; Mongkuo, M

Guests: Gillis-Olion, M.; Hebent, V.

Senators were reminded to sign the roll call.

Adoption of the Agenda

The agenda was adopted as amended.

Adoption of agenda (unanimous)

Minutes: correction, Mattox did not vote on resolution from Committee on Committees, so resolution failed because it failed to achieve a majority vote.

Adopted with corrections (moved by Gill, seconded by Dianne White-Oyler)
Provost report: a few items to provide info on. Written out my comments, left with my secretary. To be posted on Senate website. First issue: comment on status on programs app by FS. Several were app in May and also in last meeting in Nov still pending. When they get to my office, we typically read them bc it’s our first opp to do so. All programs since May have been in that process. At this point, all of the programs are in a holding pattern bc of the UNC Tomorrow report (it’s on our Website so take a look at executive summary and full report). Any new program to GA for approval has to be responsive to UNC Tomorrow issues that have been raised. There are some spec recommendations in 8 diff areas in programs and how they respond to needs of state. Every program has to be responsible in some way to that. We will be meeting with individual and dept chairs in light of UNC Tomorrow.

Chancellor has shared that in his meeting with GA that c of rec came out with UNC tom and each campus needs to responsible, they will consider programs that respond to that document even if it is outside our Carnegie classification. I will be meeting with authors of those proposals over the next week or so to frame them in the UNC Tom document. Whether they fit or not. If they do fit, we will fast-track them straight to Chancellor and GA.

Q: DWO: what about prop that don’t have to go to GA? Bell: Revisions for courses etc. are in process will be moved on, they are not on hold. Just intents to plan and authorizations to establish. JM: revision of math minor, change of cse numbering…can we get specifications of where each of these are? Bell: yes, I can do that. Q: while I support UNC tom, faculty of my dept are asking why the SWK UG program sat so long before UNC tom came down? Bell: they have been in the process. That’s the best answer I can give. I don’t think it would have made a lot of different bc GA has made it clear that anything has to be responsive. Yours is, but needs to be reworded some. Q: when do we receive a copy back? When you meet with UNC Tomorrow or when they actually go? Answer: when they’re signed by Chancellor. T and P proposals: for promotion, final action soon. For tenure those have to go to GA. They have not indicated they want them yet. They used to go to the office first, now they go to the President. No later than mid-semester though.

Q: UNC tomorrow, how that’s going to impact us? Committees formed. 8 subsets, ea require a report. You might be asked to serve on one. They must go to GA no later than May 1. The report is extensive but the executive summaries only 4 pages. We’re planning a rollout of how we’re going to address UNC Tomorrow. Provide info and gather input. Send recommendation in or comments. We’ll send out a notice.

Do a good job on summary page (personnel action require BOG approval) because that’s all they see. The GA doesn’t get your portfolio! But we retain it in case of questions.

Reconstitution of College of Arts and Science: decision made that effect Feb 1 the CAS will be reestablished and CHSS and CBAS will cease to exist. Barlow will be Dean of CAS and James will be dean of Gnd studies. Search was suspended and decision was made to do reappointments within University.

Phase retirement is going to be revised in light of GA recommendations. Some suggestions for revisions that have come from fac as well. All will be considered by committee. Plan to have revised and thru process by Mar 15 which is the deadline for faculty to apply for phased retirement. Will be having meeting early next week.

Printer situation: printer policy is a PACE initiative. A year or so ago ea campus was asked to come up with reductions in spending to be reallocated to academic core functions. There are approx 1.5 printers per fac/staff on campus and spending about $1M a year on printer supplies. Institute a shared printer policy. With that policy, ea area has one printer for 3-4 fac/staff. Over the last week or two they were inventorying the printers. Will be replacing them with network printers. Talked with Gannesen: confidentiality: set up so you have a 4 digit code that you punch in the printer. He is planning to do some info sessions with units over the next week. Bottom line, we have contracted to implement this policy. If there are strong justification for keeping a printer you may be able to keep current printer. They are going to take them even if you have a sign saying “do not take”. Just found out today. Individual faculty and staff are most likely not going to keep your printers. If in office where 3 or 4 people working you might be able to keep theirs. What about printers and cartridges? There was a buyback for the printers themselves in the contract. Q: printers purchased through grants excluded? Answer: most likely; I’ll confirm. Units are charged a fee for printers. Check you personal printers for stickers! Don’t know if there’s going to be a limit, and it’s 8 cents per page. Not sure what they’re doing with printers in computer labs or library. Copy facilities for students? Ask Nick. DWO: our printers are in suites in another building that are locked! Answer: if you have 30 some faculty, you’ll get more printers. Email any questions.

Now quorum: so previous motion to app minutes with amendment carried.
Report on Chancellor Search Committee;

Chair of search committee for Chancellor: chair’s report is general. My report is more specific. We spent 2 days interviewing 7 candidates and we found them very impressive. 4 were selected for further interviews. They didn’t want either number mentioned to the public. Sel will be approved by BOT then president Bowles. Chairman Brown from Dr. Jones resigned to spend more time with family. Dr. Jones: I will prepare a brief document and send it out when I get things off my plate.

We move on to election. Doesn’t need to be a FS member. Dr. Marion Gillis-Olion nom by Executive Committee . M Almeida moved and E. Barlow seconded to close nominations. Gillis Olion is appointed by acclimated.

Selection and Evaluation of Academic Department Chairs:

Senate position on selection and retention of chairs. You got email on Jan 8 from me.

Chair policy: current policy was in the email on Jan 8 but I’ll link it in Faculty Senate.

Comprehensive evaluation: They told me (Mattox) that they did the pilot study and they’ll soon have the data back. In my dept we are doing it. The rest of you? CrJ I was supposed to be evaluation. The stuff with writing goals, etc., did not occur. In my dept (SWK) 2 are being evaluated. We set up a committee and told to do a thin portfolio. English and Foreign Languages, art don’t seem to be on track. Seems to be varying by department. Elem Ed, received from committee and received evaluation from students but haven’t done portfolio yet. The senate finds that the pilot study is lagging and the task force reports to us in detail in February. The chair is Soni Martin. Tom VC said that this is a lot of work, especially for Chairs.

Revision of criteria for TOY and BOG teaching awards:

Changing to be consistent with new evaluation system. TVC suggests that the Task Force may be willing to take this on. We’ll ask them to report on that at the same time. Bell: when’s the deadline? Bell: it won’t affect things this year. In addition to how to modify criteria, also how to transition to new criteria. TOY depends on 3 years of ratings, so if no more points or numerical ratings, what do you do with a mixture? These will probably not be effective before 2010 because of need to have a full year of evaluations.

Post-tenure review: Bell, deadline? I believe until either May or June, I need to check. Can you share with us doc from GA on what we have to change? I will.

Revision of Code and post tenure review policy:

BOG did not accept all proposed changes by their committee. One of the main rev in guidelines was that it was not just an assimilation of annual review, and we don’t do that anyway. What failed: chair or committee review (choice). Requires committee review. We could have the Faculty Welfare committee or committee on evaluation look at this. We decided to have this on the committee on faculty evaluation.

There has long been a push to revise fac evaluation. Bell: I asked John to ask for a report on this bc each college would have its own criteria for TPR. We need criteria established very soon. New TPR policy applies to hires after July 2007. E. Barlow, Chen seconded that Post Tenure Review be assigned to FS committee on fac dev on evaluation by deadline to be provided by Provost. Passes.

I urge committee chairs to post your meeting places.

Student Affairs: we met with SGA, vice chancellors to answer students’ questions. Tap into concerns. Three things: ITTS connectivity, advisement (Dr. Bell answered those), parking, financial aid. Will be holding an open fac/staff Q&A on Thursday
Feb. 7. There are certain mysteries about how to proceed through Financial Aid. We talked about inviting some guest speakers to address our committee about stud concerns. Chief of police would be invited as well, and the president of SGA is invited to attend our meetings and we can chart an agenda of visitors to appear. We talked informally about issues we have encountered. Possibly looking at career services people, seeing how they are dev resources for students. Commuters and Fort Bragg students, SGA and how to attend their meetings. Please email us any concerns you have. The president of SGA is Cliffort Parker. This resulted as a suggestion from our Jan 4 workshop where we brought the president from ECU Fac Senate. They regularly have the SGA president there, as well as having FS pres in BOT meetings.

Budget and Planning: we established a Bb site for conducting our affairs, but we’ll have to (does Open Meetings law apply to electronic communications?). We’ll have a resolution ready: asking Senate to approach Senate: 1) Transparency in budgeting. 2) Budgeting process review. 3) Policies reg award of salary increases, merit pay, etc. Consider this offering notice to present these at the next FS meeting.

Faculty Welfare: Phased retirement. We have to revise our policy by a certain day for GA. 2 years versus 3 years is an issue. It was changed at some point from 3 to 2, Dr. Bell doesn’t know why. I have not heard any negative comments about going to 3 years. There are some limit on how many faculty in a dept can go up in a year.

Committee Reports:
Faculty Evaluation and Development:

We failed miserably this year to meet. A meeting was scheduled for yesterday but I had to cancel. But at our last meeting, we talked about new faculty evaluation to be implement. Concerns: no quantitative component. This could be good, but it’s very subjective. I have not seen the new document. There’s a website to see. Salary increases: Provost told us when they will be posted. BD-119 is being finalized by our business office. Another issue: Treva Williams to email all faculty their three most pressing needs to be addressed right now. There is a great need for editing grant proposals. Ask Dr. Valenti for possibilities. This should be easily solved. Also: research papers need editing? Jones: traditional method in academic

and to send it to colleagues for feedback. But NSF suggested having a non-specialist look at your ms for grant proposals. Bell: send list of concerns to me in case some can be addressed immediately. Tanya Williams-Jones sec resp. in Acad Aff. Q: Parking: gated lot at Lyons Science, more ppl have access than there are parking spaces. Are there more passes issued than spots? Bell: I believe they oversell to some extent, but I don’t know how much.

Faculty in attendance: Dr. Cevdet Akbay, Dr. Shubo Han, Ms. Soni Martin, Dr. Maurice Mongkuo, Dr. Maria Orban, Dr. Jane Peacock, Dr. Kassem Abdelmajid

Dr. Gray asked to be excused.

The minutes of the October meeting were approved.

Dr. Orban handed out to the members the charge of the committee printed by Ms. Martin.

Ms. Martin informed the committee about the progress of the new faculty evaluation system. The committee members discussed the new system and Dr. Mongkuo raised concerns about the system lacking a quantitative component and relying only on a more subjective qualitative evaluation. The committee discussed the intricacies of the two options.
Dr. Orban brought up the issue of salary increases not being posted on the FSU website. Dr. Mongkuo remarked that being that FSU is a public university – 503 (c) they should be public record. Ms. Martin volunteered to check with attorney Jenkins on the issue.

Ms. Martin also suggested that mentorship, an important point discussed at the previous meeting should be part of the mid-year conference. She also elaborated together with Dr. Peacock on the usefulness of the Saturday Academy.

The problem of faculty portfolios was revisited.

The committee discussed imminent needs the faculty has. Dr. Han noted that grant writing faculty struggle with editing their materials. This was also found true for publications. Help with reviewing such materials was considered very useful. Ms. Martin volunteered to contact Dr. Valenti to inquire about such possibilities.

Dr. Orban offered to ask FSU faculty to email their most pressing needs they would like addressed by the committee.

After Dr. Orban informed the committee that no answer was received from Dr. Charles upon the invitation extended to him to meet with the committee, members of the committee discussed again the limitations of the Title III funds and felt further discussion was needed.

Student Affairs Committee meeting held on January 10, 2008

Called to Order

The meeting of the faculty senate was called to order at 4:00p.m. in the Rosenthal Gallery. Soccoro Hinek-Hernandez, Michelle Damell, co-chairs, presiding. Angela Taylor, secretary, recorded proceedings.

Roll Call

The following senators were in attendance: Damell, M; Hernandez-Hinek, S;
Johnson, O; Taylor, A;

Adoption of the Agenda
The agenda was adopted as amended.

**Midyear conference**

Hernandez-Hinek spoke about attendance at the SGA mid-year conference, where representatives of the administrative elements of FSU met with students to discuss aspects of university function, and allow students the opportunity to raise specific concerns. Issues discussed included ITTS connectivity problems (Nick Ganesan); issues re advisement (Provost and Academic affairs concerns); and the physical plant –(parking, new initiatives concerning the gym and the Lyons Science center). She noted that the financial aid office is providing series of information sessions for students to learn more about specific processes (F.A.M.E.).

Hernandez-Hinek also introduced the idea of a reward (certificate) to areas of student service that are most improved during the course of the semester

**Guest speakers before the SA committee**

Hernandez-Hinek broached the idea to have the chief of police of FSU talk to the student affairs committee at the next meeting, to talk about issues of students and campus safety.

She also talked about having other guest speakers, in particular, the current SGA president talk to the committee. It was decided by members that the SGA president should be the first invited speaker, and that his visit would determine which other speakers should be invited.

Interspersed were discussions of what sorts of issues the committee might work
on or at least gather more information on. These included the following: career services; and greater help to commuter and Ft. Bragg students.

**Faculty Liaison to Student Government Association**

General discussion of whether there should be a rotating faculty liaison to the student government association. The liaison would attend each meeting, but not be a voting of the SGA.

All members agreed that a liaison would be a good idea. The question arose as to whether the Committee should start the process on its own or should bring it to the Executive Committee of the Faculty Senate, prior to examination by the Senate as a whole. This issue will be investigated by Hernandez-Hinek.

**Student Affairs Committee – What is the charge?**

General discussion occurred among members about the “charge” of the committee – that is, what is its scope of operations? That is, are we advocating for faculty or advocating for better student affairs? Further, what issues are appropriate for this committee to take on? Do they include judicial proceedings around student discipline? Issues around criminal behavior?

Johnson mentioned attending a meeting of the FSU diversity council and thought that there are issues of exclusion (sexual orientation, gender, geographic location) that seem to be important at FSU, and but are not very well addressed. He suggested that perhaps that the Committee could have stake in those issues.

Hernandez-Hinek expressed the view that a key goal for the committee should be to figure out what its charge should be, with the current semester devoted to exploring that issue. A revised statement on this matter will be made at the end of the term.

**Information gathering**

Damell suggested that we should gather information from both students and
Faculty about their specific concerns with regards to student affairs. The members suggested administering a survey to all faculty eliciting their concerns regarding students. Taylor volunteered to help develop the survey. The ultimate aim is to use the data to help refine the charge of the Student Affairs Committee and make it relevant for all parties concerned.

Academic Affairs Committee Report:

Dr. Dianne White-Oyler: Thanked the following Senators for agreeing to serve on the committee:

Dr. Cedvet Akbay       Natural Science
Dr. Daniel Autrey      Natural Science
Dr. Gloria Elliott     Education
Dr. Clara Jones        Psychology
Dr. Michael O'Shea     English & FL
Dr. Garestine Simmons Accounting

She announced the next Faculty Senate Academic Affairs Committee meeting for proposals March 28, 2008 with proposals due to me by March 13, 2008.

UNC Faculty Assembly Report

January 18, 2008 Meeting

General Administration Building, Chapel Hill NC

Linda Wilson-Jones and Victor Hebert: basically I did attend meeting this past Friday. You remember UNC Tomorrow. I encourage everyone to read this report. The findings were: UNC must be more actively involved in solving pre-K-12 education. Post-tenure review is not to be disciplinary but professional development. I serve on planning (co-chair) we’re focusing on initiative on credit transfer between community colleges. It’s supposed to be seamless from community colleges to university so credits don’t get lost. Next meeting April 18, 2008. Hebert: teacher salaries and admission standards. Online degree programs. Teacher education has the most so far. Council established for this. Inter-institutional registration system to be implemented.
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Hebert has a written report. What particular rights each professor has to online course materials

The morning Plenary Session started with messages/presentations by Jim Phillips (UNC Board of Governors), Erskine Bowles (President, UNC System), Harold Martin (Sr. Vice President), Dennis Daley (HR), Scott Jenkins (UNC Online), and Alan Mabe (UNC K-12 Activities and Initiatives).

President Bowles spoke on the relationship of student achievement and teacher salaries. His focus in this line of discussion was the public schools of North Carolina. He stated that teacher pay affects getting good teachers and that in turn affects student achievement.

Vice President Martin presented information about the new admissions standards and how information will be disseminated to schools and parents throughout the state in the near future. Also, this information will be communicated to Chancellors, Provosts/Chief Officers, and Senate Chairs.

Alan Mabe spoke about UNC Online.

Currently there are 160 Online Degree, Certificate and License Programs. Teacher Education has the most programs. An Online Quality Council has been established. This council will have representatives from each campus. Advertising for Online Programs will begin to “go outdoors” in February. One advertising stream will be about teacher education, and 2 others will be about UNC Online. Starting August 1st, there is to be an inter-institutional registration system. The student can have one online registration to register for any UNC school campus.

Dr. Hebert: Attended the Technology Committee/Task Force session.

Frank Prochaska, Director of the UNC TLT Collaborative, and Lori Mathis, Manager of the UNC TLT Collaborative met with the committee and spoke about the upcoming TLT Conference and several Technology Initiatives that were to be unveiled soon. The TLT Conference will be held March 12-14, 2008 in Raleigh, NC. Richard Baraniuk will be a Plenary Session keynote speaker. He will talk about his website that has pieces of entire courses called “Connections.” Connections has “print on demand” materials that can be used to build courses. The conference Theme is “Mix it Up.”

Other items discussed was a Digital Objects Repository and Equella (http://www.equella.com). Equella is an intuitive Digital Repository developed by Educators for Educators. It is a huge database with metadata. It handles Digital Rights Fees and details regarding use and managing of course content by professors. UNC is working to have a statewide repository with multi-campus collaboratives, and even multi-state collaboratives.

A new delegate total for 2007-08 is 3 and one alternate, and 3 in 2008-09 based on FTE %
Several Resolutions were passed:

1. Resolution Honoring Ms. Leslie Winner (Legal Counsel to FA)
2. Resolution on Post Tenure Review/RPT Recommendations (Refinement of Purpose)
3. UNC Tomorrow Resolution (Refocusing on Strategies and sustainability)
4. UNC-NCCCS Collaboration (Seamlessness between UNC and Community College Campuses)
5. Amendment of Bylaws Concerning Assembly Elections (Refinement of policies)

TLT conference, money to attend? March 12 to 14, can still register. Bell: there will likely be funds but how much I’m not sure. This year they changed how they’re supporting it in GA. With PACE, campuses have to pick up differences. We have faculty development funds that are part of PACE and Title III but you’ll have to submit a request as if you’re going to any other conference. No longer requirement to present for Title III. Mattox will attend in a state car, can take somebody.

Dean Swinford to be FS member of Core Review Committee. Motion from FS Exec Committee, approved. They haven’t met yet.

Any FSU delegate to the UNC Faculty Assembly who is not a member of Faculty Senate shall be an ex officio member of the Faculty Senate bc of their status as FA delegate. Entitled to speak on any issue but will not vote. Motion carries.

Dr. Mattox discussed meeting will be held on February 21, 2008 at 4:15 in the Lyons Science Annex Lecture Room 120

Meeting adjoumed at 6:17PM