PROPOSED PROCESS FOR DISCONTINUATION OF ACADEMIC PROGRAMS

1. Once the Provost’s Office finds evidence of low producing academic programs (either from GA or through FSU’s internal program review process), the Vice Chancellor will notify the respective Dean and Department Curriculum Committee.
2. The Department Curriculum Committee will then develop a “Rationale,” for continuation or discontinuation of the low producing program.
3. The full Department will then vote on the “Rationale, for” continuation or discontinuation of the low producing program.
4. The Chair of the respective Department will then forward the “Request to Continue/Discontinue,” to the School/College curriculum committee (of which the respective Dean is a member.)
5. If School/College-wide curriculum committee decides to make a case for continuing the low producing program the “Request to Continue" will be forwarded to:
   i. The Graduate School, for graduate program proposals.
      a. Upon approval, the “Request to Continue” is sent directly to the Senate Academic Affairs Committee, for their review and recommendation.
   ii. Teacher Education, for related undergraduate program proposals.
      a. Upon approval, the “Request to Continue” is sent directly to the Senate Academic Affairs Committee, for their review and recommendation.
6. In the case of non-Teacher Education or Graduate program proposals, the “Request to Continue” will be then forwarded directly to the Senate Academic Affairs Committee, for their review and recommendation.
7. If the Senate Academic Affairs Committee has further questions about the requirements of the “Request to Continue,” the respective School/College-wide curriculum committee will be contacted to provide additional data or clarification.
8. Once the Senate Academic Affairs Committee finds that the “Request to Continue” meets all of GA’s requirements, the proposal is then forwarded to the full Senate for approval.
9. The Senate will then submit their recommendation to the Provost and Vice Chancellor for Academic Affairs, for his/her action based to the evidence provided to support the “Request to Continue.”
10. The Provost will then forward his/her recommendation for the “Request to Continue” to the Chancellor’s Office for review and approval.
11. Upon the Chancellor’s approval, the “Request to Continue” will then be sent back to the Provost for preparation to be sent to the General Administration.
12. Once ready, the Provost will then send the “Request to Continue” proposal to the UNC General Administration for their consideration.
13. If GA denies the “Request to Continue” FSU should send notification to SACS Commission on Colleges notifying the Executive Director, that such academic program has been eliminated.