1. Faculty Evaluation Task Force – Chair, Soni Martin. The Chair shared an overview and update on the current progress of the Committee to this point. The upcoming stage in the process occurs in early January. Faculty will be meeting with Coordinators to further refine the evaluation tool and ask questions within the departments when we return from winter break. The deadline for completion of the document and submission to the Faculty Senate for approval is March 2009. The Chair emphasized that attendance and participation in these department meetings is critical. She reemphasized the value of a faculty-driven instrument and it’s inclusion in the UNC Tomorrow report. Department of English has been represented. Question was asked, “What if one department disagrees with the document or is not represented? Answer, the document may go forward without your input”. The report went forward as a project in process to UNC tomorrow.

2. Report from the Provost, Dr. John Young. Interim- Provost, Dr. Young also encouraged faculty to follow through and complete the work of the Faculty Evaluation Task Force. He has met with the Dean of CAS and Chair of the Nursing Program. Faculty are being asked to review and vote on several curriculum and course changes to the Nursing program (5 changes). He asked the Faculty to stay alert as the documents will be sent electronically and would appreciate everyone’s cooperation and assistance. Provost Young requested the Senate conduct an electronic vote in order to expedite the approval process. Faculty Senate Chair, J. Mattox asked the full senate if there were any objections to conduct an electronic vote from the Senate, through a show of hands. Request granted. Dr. Williams of the Nursing Department shared that the proposed changes largely concern clinical hours and curriculum redesign. The Department has a curriculum expert joining the nursing faculty as well. Dr. Mattox assured the faculty that all documents would be on line for input, review and voting activities.

3. NEW BUSINESS. Dr. Dan Autrey, Natural Sciences raised the question on behalf of a fellow faculty regarding permission or access to the Fitness Center on Campus., as a means for faculty to exercise in order to stay in good health. Dean Swinford replied that his experience that the facility is closed to faculty due to liability issues. Chair Mattox, suggested that the issue be referred to the Health and Welfare Committee. Mattox, requested faculty senators to review the minutes while quorum is expected shortly. Regarding the minutes, absent and excused absences will be recorded.
4. Quorum check. A quorum of senators was present. Amended items: Dr. S. Han and Dr. Nagdas, Dr. Chin, Dr. C. Tryon, were in attendance at the senate meeting on 10/24/08 contrary to what the draft of these minutes stated. Senate members were reminded to sign the Attendance Sheet before taking a seat at all senate meetings.

5. Approval of the Agenda. Motion by Heather Griffiths. Second by M. O’Shea Motion passed.

6. MINUTES APPROVAL FOR 9/18/08 meeting. Motion to approve passed.

7. MINUTES APPROVAL FOR 10/16/08 meeting. Motion to approve passed.

8. Election of the following. The nominee(s) of the Exec. Committee follows the position title and the number of position to be filled.
   a. Chancellor for a Day committee, (1) Dr. Angela Taylor, approved by acclamation.
   b. Strategic Planning Committee, (2) Dr. J. Mattox, Dr. V. Fleming, approved by acclamation.
   c. Tuition and Fee Committee, (3) Dr. D. Autrey, Dr. D. Truong, Dr. W. Jing, approved by acclamation.
   d. SACS Steering Committee, (2) Dr. C. Barringer-Brown, Dr. Maria Orban, approved by acclamation (Todd Frobish is no longer a senator).

9. Committee Reports

   Academic Affairs. Chair, Darnell attending conference in San Antonio. Dr. Darnell has sent electronic documents for review to all Senate members. Dr. White-Oyler speaking.

   Proposal
   1. Minor in Chinese/representative Dr. Hongbing Zhang/Chr, Dr. McShane
      Motion to Approve PASSES
   2. Catalog changes: Spanish concentrating in Spanish to minor/minimum grade/Chr. Dr. McShane
      Motion to Approve PASSES
   3. Non thesis MA in English/representative Dr. E. Hyman.
      Motion to Approve PASSES
   4. TESL 530 change/representative Dr. Ji Young Kim.
5. MSCI and MSCI422/representative LTC Michael A. Cruz
   Motion to Approve PASSES
6. ARSS 421. ARSS422/representative LTC Roderick A. Haley
   Motion to Approve PASSES
7. Minor in Military Technologies/representative LTC Roderick A. Haley
   Motion to Approve PASSES
8. Proposal for MA International Studies (with conditions earlier discussed)

At this point, Heather Griffiths asked for a quorum call. It was determined that a quorum
no longer existed. Faculty Chair, Mattox announces that without a quorum, voting must
cease to include hearing Dr. Charles presentation on the 5.2 Plan.

Motion to Approve the International Studies program stands tabled due to no quorum.
Faculty Parliamentarian, Dr. Mongkuo clarified the rule on quorum and with that Dr.
Mongkuo spoke to the urgent nature of hearing this proposal today and consider voting this
electronically in order to meet the GA- deadline. After the Senate discussed the
International studies will be discussed at a later date due to questions regarding syllabi. Dr.
Charles asked for the next step in that a vote is needed. Dr. Mattox and Dr. Mongkuo spoke
to the special circumstance with voting not later than next week. With that Dr. Charles
commenced the visual presentation walking the faculty through the two constructs of
Academic planning formats. Dr. Charles outlined the developmental history and key
committee members involved in constructing this Academic Planning Process for
Establishing and Discontinuing Programs. Following the presentation, Dr. Mattox asked for
comments regarding the earliest opportunities for sharing documents to expedite and
initiate the voting process. S. Martin, commented appreciation for the diagramming the
process of hierarchy. Concerns were also raised regarding the Council of Deans and the
individual Department respective of their role in the “permission to plan or establish stage.”

11. Proposed Charter of the Faculty Senate. Dr. Mattox raised the question the possibility
    of tabling this and consider in January. Dr J. Breitzer added the posting of the powerpoint
    noting the changes. The document would be forwarded to University’s Legal Office for
    review before the next meeting.

MEETING ADJOURNED
S. Hernandez-Hinek
Faculty Secretary