Faculty Senate Meeting

April 19, 2012

Location: LSA 121

Time: 2:00 pm

Linda Wilson-Jones, Faculty Senate Chair, Presiding

2011-2012 Faculty Senate Members present: Agrawal, Vikas; Allen, Marlene; Booth, Shane; Cain, Beverlyn; Charles, Kelly; Coyle, Laura; Daniel, Samantha; Dent, Skye; Hall, Phoebe; Hall, Richard; Hammack, Brenda Mann; Heastie, Samuel; Hennessey, Thomas; Jin, Mingxian; Jing, Wu; Johnson, Stanley; Lenning, Emily; Khalid, Lodhi; Larkin, Patrick; Lucas, Nicole; Nyman, Micki; Pearson, Darren; Senter, Phil; Tang, Xin; Wilson-Jones, Linda; Wu, Jianshi; Yorgov, Vassil; Zhu, Leiceng

Faculty Assembly Delegate present: Dilday, Chet; Charles, Kelly

Members absent: Barnes, Hilary; Brooks, Jeff; Carter-Woods, Tamara; Deroze, Phyllisa; Frantz, Sarah; Grier, Robert; Guevara, Lori; Hemstock, Hsiaofen; Johnson, Reeshemah; Kennedy, Dorrance; Kim, Ji Young; Lee, Baeyong; Nagdas, Subir; Osei, Joseph; Sarami, Chekad; Thomas, William

Guests: Allen, Tawanna; Chao, Shirley; Gillis-Olion, Marion; Tuwasi-Anka, Kwaku; Weatherford, Carole

2012-2013 Faculty Senate Members present: Agrawal, Vikas; Allen, Marlene; Bila, Nicoleta; Boland, Phillip; Booth, Shane; Cain, Beverlyn; Chitiga, Miriam; Daniel, Samantha; Dilday, Chet; Gillespie, Perry; Hall, Phoebe; Hall, Richard; Hammack, Brenda Mann; Larkin, Patrick; Lenning, Emily; Kodippili, Asitha; Larkin, Patrick; Nyman, Micki; Okeagu, Jonas; Osei, Joseph; Pearson, Darren; Shamberger, Cynthia; Wang, Dong; White, Erin; Wilson-Jones, Linda; Winn, Alisha; Wu, Jianshi; Yorgov, Vassil; Zhang, Hongbing; Zhu, Leiceng

Faculty Assembly Delegate present: Dilday, Chet; Charles, Kelly

Members absent: Breitzer, Jonathan; Brooks, Jeff; Carter-Woods, Tamara; Grier, Robert; Hargrove, Claude; Hemstock, Hsiaofen; Obanor, Nosa

I. Declaration of Quorum/CALL TO ORDER

A quorum was declared and Linda Wilson-Jones called the faculty senate meeting to order.

II. REVIEW/APPROVAL OF THE LAST MINUTES
The March 16th faculty senate meeting minutes were motioned for approval by Micki Nyman and seconded by Phoebe Hall after the correction of grammatical errors and the inclusion of Kelly Charles on the name of Faculty Assembly Delegates. The minutes were approved by voice acclamation.

III. ADOPTION OF THE AGENDA

The agenda for the meeting were motioned for approval by Sam Heastie and seconded by Darren Pearson.

IV. WELCOME/Opening Remarks

Linda Wilson-Jones presented the chair’s opening remarks as a power point presentation. The content of the power point presentation is listed on the faculty senate website. The chair give special thanks to the faculty that the senate had a quorum at every meeting. Some most recent faculty senate accomplishments were stated such as:

1) Approval of the Core Curriculum
2) Approval of the Emeritus Professor Proposal

Future actions for the faculty senate:

1) The senate will be looking at Collegiality during the Bronco Kickoff in August,
2) The senate will be working on the Faculty Handbook during the summer along with the timeline for completion and approval of the changes to the Faculty Handbook.
3) The fall celebration planning is now in the chancellor’s cabinet.
4) Volunteers are encouraged to become Faculty mentors.
5) The results of the Coache Survey will be made available during the summer.
6) Faculty evaluation of Deans will be sent to the Faculty Evaluation committee.
7) Remember to submit your information via Digital Measures.
8) Remember to complete the chancellor’s evaluation.

There was concern about the number that respondents were given when responding to the chancellor’s evaluation. The chair informed the senate that this was not a tracking device but a way to ensure that no one submitted an evaluation twice.

V. UPDATES
A. Provost/Vice Chancellor for Academic Affairs
The provost Jon Young presented a brief update. The provost wanted to thank Linda Wilson-Jones for her leadership as senate chair. The provost has scheduled a meeting with each department in order to give each department a chance to ask him any pressing questions that anyone has. In the spirit of improvement, the provost wanted any suggestions that the faculty had for improvements in academic affairs. In closing the provost thanked the faculty senate for the work that it has done.

B. Faculty/Staff Fall Celebration Update
The faculty/staff fall celebration update was presented by Phoebe Hall. The title of the celebration is called Sapphires and Diamonds. The budget for the fall scholarship celebration was shown. Ticket prices for the event will be $75 each. The fall celebration will consist of dinner and dancing along with a disc jockey. The date of the Faculty/Staff Fall Celebration is August 25, 2012. To request more information about the event please email Phoebe Hall at phall@uncfsu.edu

C. Faculty Assembly Delegates Update
An update report from the faculty assembly delegates was presented by Chet Dilday and Kelly Charles. Chet Dilday announced that he was elected as the historically minority institutions (HMI) delegation chair. Chet will continue to work on the executive committee. The senate was informed that there will be a delegate meeting on April 20, 2012. There will be two main issues that will be discussed.

1) Grievance procedures on each campus and how things in the process work.
2) Work on issues involving distance learning.

Kelly Jackson gave an update on the Faculty Workload Committee. Part of the update was presented as a handout. A copy of the handout will be listed on the faculty senate website. Jackson stated that the committee will continue to use the Delaware study. The committee wants each UNC institution campus to take on the task of determining their faculty workload.

The provost made a comment about the Faculty workload report and he stated that FSU looked good in the report. Members of the Board of Governors left the meeting with a more complete understanding that faculty workload is more than just about teaching classes.

For additional information please direct emails to Kelly Charles at kjackso7@uncfsu.edu and Chet Dilday at cdilday@uncfsu.edu.

VI. COMMITTEE REPORTS
A. Academic Affairs

An update report was presented by Jianshi Wu. Nine proposals were presented for approval.

Two proposals presented from the Department of Management in the School of Business and Economics. The first proposal is for a Graduate Certificate in Project Management and the second proposal is for a Graduate Certificate in Health Care Management.

Post-baccalaureate Certificate in Project Management: This certificate program will allow students to learn project management concepts & principles using lecture, small group case studies and discussions. Teams will be allowed to build an individual project idea from design to completion emulating the project management life cycle. The curriculum is based on the requirement of the Project Management Institute (PMI) Project Management Professional (PMP) Certification program and consists of the following courses: CPM 610 (3-3-0) Introduction to Project Management; CPM 620 (3-3-0) Communication and Procurement in Project Management; CPM 630 (3-3-0) Tools and Techniques of Project Management; CPM 640 (3-3-0) Project Risk Management.

Post-baccalaureate Certificate in Health Care Management: This certificate program will allow students to learn health care management concepts & principles using lecture, small group case studies and discussion. Upon completion of the program students will have a broad knowledge of health care business concepts that will provide them with a solid foundation operating in the health care management field. The curriculum consists of the following courses: HCM 680 (3-3-0) Managed Care and the American Health Care System; HCM 681 (3-3-0) Health Care Finance and Control; HCM 683 (3-3-0) Ethical and Legal Issues in Health Care; and HCM 684 (3-3-0) Human Resources for Health Care.

Two proposals presented from the Department of English and Foreign Languages in the College of Arts and Sciences. The first proposal is for a Graduate Certificate in Teaching of Writing and the second proposal is for a Graduate Certificate in Professional Writing.

One Proposal presented from the Department of Social Work in the College of Arts and Sciences. The proposal is for a Graduate Certificate in Military Behavioral Health.

One proposal presented from the Department of Sociology in the College of Arts and Sciences. The proposal is for a Minor in Africana Studies.
The curriculum for the Minor in Africana Studies will consist of a minimum of 18 credits. Students must attain a grade of C or above in each course. There will be three required/core courses and three required electives. The core courses will be The Sociology of the Black Community (SOCI 370), An Introduction to Africa (HIST 270), and African-American History (HIST 210). Of the three required electives, one each must be selected from the Behavioral and Social Studies, the Humanities, and the Arts.

Two proposals presented from the Department of Biological Sciences in the college of Arts and Sciences. The first proposal is for renumbering ZOOL 110 and the second proposal is for changing BIOL 150 to BIOL 150 & 160 series. The two proposals were presented by Shirley Chao.

One proposal presented from Academic Affairs which will affect the guidelines to the Academic change forms. This proposal was presented by Marion Gillis-Olin.

This proposal will give faculty guidelines for submission of proposals to initiate substantive and non-substantive curriculum changes.

Presentation of the proposals from the Academic Affairs committee by Jianshi Wu put the motion to review the proposals on the floor.

Motion to open the proposals for discussion was made by Phil Senter and seconded by Emily Lenning. The proposals were discussed and then voted on. The results of the proposal vote are listed under the section of Old Business.

B. Budget and Planning
   No updates reported.

C. Student Affairs
   No updates reported.

D. Faculty Handbook
   An update was presented by Tom Hennessey. In reference to the tenure, promotion and reappointment proposed policy involving the two versus three no vote document, Tom informed the current senate that the former proposal did not make it through the past senate.

E. Information Technology & Telecommunication Services
   No updates reported.

F. Governance
   No updates reported.
G. Faculty Welfare
No updates reported.

H. Faculty Evaluation
An update was presented by Richard Hall. Hall mentioned that the faculty evaluation committee will monitor the post tenure review process. The committee will have a meeting next Thursday (April 26, 2012) to summary the past year and to begin thinking about next year.

VII. OLD BUSINESS

A. Vote on Curriculum Proposals

A show of hands vote was performed on the proposals for a Graduate Certificate in Project Management and a Graduate Certificate in Health Care Management.

The results of the hand count were 24 for, 0 against, and 0 abstaining.

A show of hands vote was performed on the proposals for a Graduate Certificate in Teaching of Writing and a Graduate Certificate in Professional Writing.

The results of the hand count were 26 for, 0 against, and 0 abstaining.

A show of hands vote was performed on the proposal for a Graduate Certificate in Professional Writing.

The results of the hand count were 26 for, 0 against, and 0 abstaining.

A show of hands vote was performed on the proposal for a Graduate Certificate in Military Behavioral Health.

The results of the hand count were 24 for, 0 against, and 2 abstaining.

A show of hands vote was performed on the proposal for a Minor in Africana Studies.

The results of the hand count were 27 for, 0 against, and 0 abstaining.

A show of hands vote was performed on the renumbering ZOOL 110 and the changing BIOL 150 to BIOL 150 & 160 series proposal.

The results of the hand count were 26 for, 0 against, and 0 abstaining.

A show of hands vote was performed on the Proposal from Academic Affairs for Guidelines to the Academic change forms with the addition to include catalog descriptions in the proposal.
The results of the hand count were 26 for, 0 against and 0 abstaining.

B. Recognition of Outgoing Senators

A recognition plaque was presented to the Provost and to members of the Faculty senate executive committee whose terms were ending after the recognition portion of the program. The Faculty senate executive committee members recognized:

Stanley Johnson – vice chair
Thomas Hennessey – parliamentarian
Sam Heastie – chair of the Governance committee
Nicole Lucas – former chair of the Student Affairs committee
William Thomas - chair of the Budget and Planning committee
Dawn Wilson – former chair of the Academic Affairs committee.

All 2011-2012 faculty members were given certificates in recognition of their service during the past academic year. After the conclusion of the recognition of the 2011-2012 faculty senators, the 2011-2012 faculty senators were dismissed and the 2012-2013 faculty senators were activated.

VIII. NEW BUSINESS

Welcome 2012-2013 Senators

The new 2012-2013 faculty senators were welcomed to the faculty senate by Linda Wilson-Jones. A quorum of the new 2012-2013 faculty senate was taken.

Elections of Faculty Senate Vice-chair and Parliamentarian

The first action of the 2012-2013 faculty senate was the election of the faculty senate vice-chair and parliamentarian. Phoebe Hall was nominated as vice-chair. There were no additional nominees. Phoebe Hall was then elected unanimously via voice acclamation. Shane Booth was nominated as parliamentarian. There were no additional nominees. Shane Booth was then elected unanimously via voice acclamation.

Duties of the Faculty Senate Vice-Chair

In the absence of the Chair, the Vice-Chair shall perform the Chair’s duties and any other duties prescribed in the Bylaws.

The Chair should preside over the meetings of the Faculty Senate and may be asked to preside over a general faculty meeting, provided, however, that the Chancellor of the University shall have the right to preside over meetings of these bodies and all other meetings of deliberative bodies of the faculty of this University pursuant to those rights and duties given that office under Section 502D(2) of The Code. The Chair is the elected representative of the faculty. In this
capacity, it shall be the responsibility of the Chair to carry out the general purposes of the Faculty Senate. The Chair shall also serve as one of the delegates to the UNC Faculty Assembly.

Duties of the Faculty Senate Parliamentarian

The Parliamentarian shall be responsible for advising the presiding officer on points of parliamentary procedure, calling for a point of order if proper procedure is not being followed, giving advice to any member who may request it during a meeting, and performing any other duties prescribed by the Bylaws. The Parliamentarian shall also insure that the procedures being followed by the Faculty Senate and its committees comply with the North Carolina Open Meetings Act.

IX. GOOD OF THE ORDER

X. ANNOUNCEMENT & ADJOURNMENT

Remember to remind your colleagues to record their 2011-2012 Teaching, Research, and Service activities in Digital Measures. Faculty’s annual evaluations will be generated from Digital Measures.

The 2012-2013 Faculty Senate will convene meeting on Thursday, August 23, 2012 in LSA 121 @ 2 PM.

The meeting was adjourned at 3:30 pm.

Minutes were taken by Darren Pearson, Faculty Senate Secretary.