Faculty Senate Meeting

September 29, 2011

Location: Shaw Auditorium

Time: 2:00 pm

Linda Wilson-Jones, Faculty Senate Chair, Presiding

Members present: Allen, Marlene; Barnes, Hilary; Brooks, Jeff; Cain, Beverlyn; Carpenter, Michelle; Charles, Kelly; Coyle, Laura; Daniel, Samantha; Deroze, Phyllisa; Dilday, Chet; Grier, Robert; Guevara, Lori; Hall, Phoebe; Heastie, Samuel; Hennessey, Thomas; Jing, Wu; Johnson, Reeshemah; Johnson, Stanley; Lodhi, Khalid; Lucas, Nicole; Nyman, Micki; Pearson, Darren; Senter, Phil; Tang, Xin; Wilson, Dawn; Wilson-Jones, Linda; Woods, Tamara Carter; Wu, Jianshi; Yorgov, Vassil.

Members absent: Booth, Shane; Dent, Skye; Frantz, Sarah; Hammack, Brenda Mann; Hall, Richard; Jin, Mingxian; Kennedy, Dorrance; Lee, Baeyong; Lenning, Emily; Nagdas, Subir; Poole, LeJon; Thomas, William; Wolter, Faren; Zhu, Leiceng.

Guests: Ila, Daryush and White-Olyer, Diane

I. Declaration of Quorum/CALL TO ORDER

A quorum was declared and the faculty senate meeting was called to order by Linda Wilson-Jones.

II. REVIEW/APPROVAL OF THE LAST MINUTES

The August 25th faculty senate meeting minutes were motioned by approval by Dawn Wilson and seconded by Stanley Johnson with the recommended corrections. The minutes were approved via voice acclamation.

III. ADOPTION OF THE AGENDA

The agenda for the meeting was motioned for approval by Phoebe Hall and seconded by Tom Hennessey to amend the agenda to add the Core Curriculum Committee report by Diane White-Olyer to Update item C and to move the REACHNC report by Daryush Ila to Update item D. The meeting’s agenda was approved via voice acclamation.

IV. WELCOME

Opening remarks on the Faculty Senate Chair included making sure that the faculty senate email listing will be updated to make sure every faculty senator is part of the email listing. Senators that were in attendance that were not receiving senate emails were recognized and their email information was obtained.
V. UPDATES

A. Provost/Vice Chancellor for Academic Affairs

Unfortunately the provost was not able to join us for the faculty senate meeting but information as shared concerning the provost’s office.

1) Conflict of Interest and Commitment forms are due to department chairs by October 1, 2011. The policy and forms for Conflict of Interest and Commitment are posted on the Academic Affairs website.

2) The provost will be conducting a Workshop on October 24, 2011 at the Center for Continuing Education at 2:30 pm to 4:30 pm concerning the policy on reappointment, tenure, and promotion with new faculty. This will be an information only workshop.

Tom Hennessey stated that the new tenure policy was posted on Tuesday September 27, 2011 via email at 3:15 pm. The new tenure policy will affect anyone who began their employment at FSU since 2007. Tom also stated the all faculty members need to be familiar with the faculty handbook section 4A (refers to the actions to be done if one receives two negative decisions concerning reappointment and tenure), section 5 (refers to the policy for non-reappointment of tenure track faculty), section 6 (refers to the impermissible grounds in which tenure may not be denied), and section 7 (refers to the responsibility of the Hearing and Reconsideration Committee).

Phoebe Hall, chair of the Hearing and Reconsideration Committee stated that there is a strict timeline and that the Hearing and Reconsideration Committee will not hear any cases that have not followed the proper procedures. Phoebe Hall stated that complainants must bring documented proof and evidence with them in order to support their impermissible claims.

3) The Report from the Board of Trustees is posted on the Academic Affairs website.

B. COACHE

An update on COACHE was presented by Sam Adu-Mireku and the COACHE advisory committee. COACHE is a faculty satisfaction survey that comes out of Harvard University. COACHE was conducted at FSU last year but it received a low participation response rates. Dawn Wilson spoke about the confidentiality of the survey responses. Dawn stated that chancellor James Anderson is very serious about making FSU a great place to work. Nicole Lucas stated to the senate what the committee needs for each faculty member to do. Sam Adu-Mireku stated the final COACHE report will come from Harvard University. Sam Adu-Mireku provided his office number of 672-1176 for anyone with questions about COACHE.
C. **Core Curriculum Update**

An update of the core curriculum committee was presented by Dianne White-Oyler, chair of the core curriculum committee. From the responses received from the various departments the Core Curriculum is tentatively following Core Curriculum Framework 2. A vision and mission statement for the Core Curriculum Committee was developed by Dean John Brooks. On Oct. 6th a report will be presented the Faculty Senate Steering Committee on the rationale for the Core Learning outcomes. The next Core Curriculum meeting will be held on October 25, 2011.

D. **REACHNC Report**

A report about REACHNC was presented by Daryush Ila, director of the Office of Research Information System (ORIS). Daryush Ila informed everyone that beginning Nov. 1, 2011 the submission of proposals will be done online. After 5 days, the chair or the dean will be contacted by the Office of Sponsored Research to remind them that action on a proposal is needed if they have not acted on the proposal already. Daryush Ila informed the faculty senate that there is a program will give you the name of faculty, it will show how much the faculty has published and who in the state can work with this faculty members. Negative side of this program is that it is an Elsevier program that only works with hard science. In the future the program will be opened the public so that funding agencies will have access to the same research information. This program will not take the place of digital measures. There will be four signatures needed in the proposal submission process: chair, dean, grants and contracts, sponsored research/Provost.

**Faculty Assembly Delegates Update**

An update from the faculty assembly delegates was presented by Kelly Charles from the October 16, 2011 meeting. A handout was given out by Kelly Charles stating the committee report.

E. **COMMITTEE REPORTS**

1) **Academic Affairs** – committee report was presented by Dawn Wilson. The committee talked about the substantive and the non-substantive academic changes and who needs to sign off of the changes. Proposals in the future will be disseminated by electronic mean. No proposals are currently in front of the academic affairs committee. Meet Phoebe Hall stated that committee will be better able to track and to inform the originators of the proposals of their status.

2) **Budget and Planning** – committee report was presented by Darren Pearson. The budget and planning committee initial had six members, now there are three members. Committee made it first meeting Greg Thomas (Newly elected chair), Darren Pearson (Newly elected secretary) and Richard Hall (member). Committee will meet with the
Provost in order to get a better understanding of the budget and help develop strategies for possible future budget reductions.

3) Student Affairs – no report was given by this committee.

4) Faculty Handbook - committee report was presented by Stanley Johnson. Several issues were addressed: 1) the denial of tenure without providing specific reasons, 2) the most important is the issue involving the proposed three “no” vote policy. Stanley also stated that the Provost agreed that the faculty could make changes to the policy. Nicole Lucas stated the Provost was to get back to the faculty senate before the new tenure policy was published.

5) Information Technology and Telecommunication Services – committee report was presented by Reeshemah Johnson. This committee had not met yet. There is confusion as to who is a member of two existing Information Technology Committees. One is the Blackboard only committee and the other the ITTS committee. This issue will have to be resolved first.

6) Governance – committee report was presented by Sam Heastie. There are three senators on the Governance committee and there is a need for more members on the committee. Sam stated that the Governance committee will take up the issue of the new tenure policy.

7) Faculty Welfare – committee report was presented by Linda Wilson Jones. The faculty welfare committee will be hosting a faculty scholarship gala on May 19, 2012. The committee will have its first meeting on Wednesday Oct. 5, 2011. Some of the priorities of the committee will be recruitment, retention and fundraising. Goal of the committee is to raise enough money to provide three 5,000 dollars scholars for students in the three schools and colleges.

8) Faculty Evaluation - committee report was presented by Nicole Lucas. Six members on the committee with five members present for the meeting. There is currently no elected chair or secretary for the committee. The committee is also looking for additional senators that may be willing to serve.

VI. OLD BUSINESS

Faculty Scholarship Gala is scheduled for May 19, 2012.

VII. NEW BUSINESS

A. Committee Assignments and Attendance

Faculty senators were reminded sign up for the various faculty senate committees and once one has signed up for the various committees that everyone needs to attend these committees.
B. General Faculty Meeting

A general faculty meeting was held on October 11, 2011 during which elections for University Hearing and Reconsideration Committee and the Grievance Committee elections will be held. Results of the election are listed on the faculty senate website.

VIII. GOOD OF THE ORDER

IX. ANNOUNCEMENTS AND ADJOURNMENT

The next Faculty Senate Meeting is scheduled for October 20, 2011 at 2 pm in the Lyons Science Annex Room 121.

The meeting was adjourned at 3:35 pm.

Minutes prepared by Darren Pearson, Faculty Senate Secretary