Faculty Senate Meeting

October 20, 2011

Location: LSA 121

Time: 2:00 pm

Linda Wilson-Jones, Faculty Senate Chair, Presiding

Members present: Allen, Marlene; Booth, Shane; Brooks, Jeff; Cain, Beverlyn; Carpenter, Michelle; Coyle, Laura; Daniel, Samantha; Dent, Skye; Deroze, Phyllisa; Dilday, Chet; Frantz, Sarah; Guevara, Lori; Hammack, Brenda Mann; Jin, Mingxian; Jing, Wu; Johnson, Stanley; Kennedy, Dorrance; Lenning, Emily; Khalid, Lodhi; Lucas, Nicole; Pearson, Darren; Senter, Phil; Tang, Xin; Thomas, William; Wilson, Dawn; Wilson-Jones, Linda; Wu, Jianshi

Members absent: Barnes, Hilary; Charles, Kelly; Grier, Robert; Guevara, Lori; Hall, Phoebe; Hall, Richard; Heastie, Samuel; Hennessey, Thomas; Jing, Wu; Johnson, Reeshemah; Lee, Baeyong; Nagdas, Subir; Nyman, Micki; Poole, Lejon; Wolter, Faren; Woods, Tamara Carter; Yorgov, Vassil; Zhu, Leiceng.

Guests: Hyman, Kimberlee

I. Declaration of Quorum/CALL TO ORDER

A quorum was declared and Linda Wilson-Jones called the faculty senate meeting to order.

II. REVIEW/APPROVAL OF THE LAST MINUTES

The approval of the September 29 minutes was postponed until the November 17, 2011 faculty senate meeting. Correction for the September 29 meeting included:

1) Dawn Wilson pointed out a typing correction involving the Academic Affairs committee report. The minutes stated, “Meet Phoebe Hall stated that committee will be better able to track and to inform the originators of the proposals of their status.”

2) Core Curriculum report was missing information discussed during the faculty senate meeting about whether Civic Engagement and Ethics are part of one course or are they two separate courses.

3) Nicole Lucas stated a correction that Senators would receive a copy of the new Tenure and Promotion policy from Linda Wilson-Jones not from the Provost.

4) Stanley Johnson stated a correction involving the Tenure and Promotion policy that the faculty senate could make changes to any parts of the handbook, and not just one policy in the faculty handbook.
5) Dawn Wilson stated that the information concerning the results of the Hearing Reconsideration and the Grievance Autonomous Committee results should not be included in the minutes because the Autonomous committees are not part of the Faculty Senate meeting, but the General Faculty meeting.

III. ADOPTION OF THE AGENDA

The agenda was approved.

IV. WELCOME/Opening Remarks UPDATES

A. RAMSes and IRB Update

An IRB update report was presented by Kimberlee Hyman. Kimberlee presented a handout that discussed the 13-page application document for proposals. A brief history and purpose of the IRB was discussed. All questions about the application process should be directed to Dr. Robert Brown, the chair of the IRB committee (faculty member in the Criminal Justice Department). Applicants should allow 14 business days for processing applications and responses, decisions and clarifications are communicated electronically. Training workshops are available for groups, but due to limited staff, individual training is not available. At the end of the IRB presentation, Kimberlee shared with the faculty senate the RAMSes email address: RAMSes@uncfsu.edu, many answers are addressed through this website.

B. Provost/Vice Chancellor for Academic Affairs

Provost Jon Young thanked the faculty senate for conducting the elections of the Autonomous Committees, Grievance and the Hearing and Reconsideration Committees. He mentioned again that as of Nov. 1, 2011, all proposal submissions would be electronic only. The PowerPoint discussed during the General Faculty meeting was sent to the Senate Chair to distribute to senators. He mentioned that he would like the faculty senate to form a committee to investigate Faculty Teaching loads. He also asked to meet with the committee once it is organized. Provost Young mentioned that there is a cabinet recommendation of an 8% tuition increase for the 2012-2013 academic year. Chet Dilday expressed a concern about tuition fee increases at a time of serious middle class economic crisis. Provost Young stated that the tuition fee increase is an ongoing process and many discussions would occur before a final decision. In conclusion, the Provost mentioned that he along with Perry Massey would be conducting an informative workshop with new faculty members about the Reappointment, Tenure, Promotion (RTP) policy on Monday October 24, 2011 from 2:30 -4:30 pm. The meeting will be held in The Continuing Education building.

C. COACHE
A COACHE update was presented by Dawn Wilson. Dawn reported no further updates, except that COACHE will be launched on Monday, October 24, 2011. Several questions were raised: 1) What type of questions will COACHE ask? 2) Will participants be allowed to return to a previous question? 3) Which faculty members will COACHE target? The response to these questions was respectively: 1) COACHE will ask questions about faculty satisfaction with the university. 2) The survey will be presented to require forced completion and not sure if participants will be allowed to return to a previous question. 3) All tenured and non-tenured faculty members are asked to complete the survey with the exception of faculty members who have been employed for less than one year and if one participated last year, they will not be asked to participate this year.

D. Core Curriculum
   No updates reported.

E. Faculty Assembly Delegates

   The Faculty Assembly Delegates report was presented by Chet Dilday. There was not a faculty assembly delegate meeting since the last faculty senate meeting. Chet asked the faculty senate what questions the senate would like the delegates to address. One discussion that the faculty assembly delegates could discuss was the issue about adding more administrators to institutions at a time when institutions are in economic crisis. Chet also stated that he would provide more information about the Pope Foundation via a link so the senators can find more information about the foundation.

V. COMMITTEE REPORTS

A. Academic Affairs
   There was no update report from the academic affairs committee since the last meeting committee meeting occurred before the September 29, 2011 faculty senate meeting. This was a result of the change in the regular faculty senate meeting being held on the fifth Thursday of September instead of the regular third Thursday of each month.

B. Budget and Planning
   No report.

C. Student Affairs

   Linda Wilson-Jones stated that the faculty senate student affairs committee was established before the organization of the staff senate. Currently the staff senate takes care of student issues. The task of determining the fate of the student affairs committee was given to the governance committee to determine whether the student affairs committee should continue to be a faculty senate committee.
D. Faculty Handbook

A motion was made to Dawn Wilson and seconded by Nicole Lucas to convert the Ad Hoc Faculty Handbook committee into a permanent stand-alone committee. Stanley Johnson stated that senator Jeff Brooks would like to join the Faculty Handbook Committee. A motion was made by Dawn Wilson and seconded by Stanley Johnson to allow Stanley Johnson to continue as the chair of the Faculty Handbook committee with its current membership. The motion was approved by unanimous voice acclamation.

E. Information Technology & Telecommunication Services

No updates reported.

F. Governance

No updates reported.

G. Faculty Welfare

The faculty welfare report was presented as the faculty scholarship gala report.

H. Faculty Evaluation

Nicole Lucas stated that she is no longer the chair of the faculty evaluation committee. Nicole stated that five senators signed up to serve on the faculty evaluation committee and there was a need to have representatives from all the departments.

VI. OLD BUSINESS

A. Organization of Autonomous Committees

Hearing and Reconsideration and the Grievance Committee
Linda Wilson-Jones stated she would inform the Grievance Committee that they would need to select the terms for membership. The six-committee membership would need to agree on either a one-year term or two-year term. This would prevent the complete membership turnover every two years. The Hearing and Reconsideration committee is currently staggered so that only half of its membership would come up for election each year.

B. Faculty Scholarship Gala: May 19, 2012
The Faculty Scholarship Gala is scheduled for May 19, 2012, the Saturday after graduation. A handout of the Faculty Scholarship Gala budget was presented by Linda Wilson-Jones, the chair of the Faculty Scholarship Gala committee. The goal of the committee is to have an attendance of 500 people and to provide three $10,000 scholarships for students in each of the three schools and college. Dawn mentioned the need to have the gala opened to both faculty and staff. Discussions on the gala's ticket price of $75/person, the entertainment, and the budgeting of cost was opened to all senators.

Senate chair stated that the price of the gala tickets could be purchased through payroll deduction. Wilson-Jones also states that colleges and schools will determine the criteria for scholarships and students' eligibility.

VII. NEW BUSINESS

A. Change in Meeting Location

There was a discussion to change the meeting location of the faculty senate meeting from LSA 121 to the Shaw Auditorium in the SBE building. After a discussion, the senate decided to leave the meeting location of the faculty senate unchanged. LSA 121 will continue to be the meeting location.

VIII. GOOD OF THE ORDER

Faculty Senate Committees are all scheduled to meet the 4th Thursday of each month at 2 PM. The October Faculty Senate Committee meetings are scheduled for Thursday, October 27, 2011.

IX. ANNOUNCEMENT & ADJOURNMENT

The meeting was adjourned at 3:32 pm. The next Faculty Senate Meeting is scheduled for Thursday, November 17, 2011 in LSA 121 @ 2 PM.

Minutes prepared by Darren Pearson, Faculty Senate Secretary.