MEMORANDUM OF UNDERSTANDING

Between

University of Cape Coast
And
Fayetteville State University

University of Cape Coast (UCC) located in Cape Coast, Ghana and Fayetteville State University (FSU) located in Fayetteville, North Carolina, USA conduct programs and activities in basic and applied research, education and training, and technology and information transfer. Each university has capabilities and expertise to conduct programs and activities of interest and potential benefit to the other. UCC and FSU agree to establish and conduct mutually agreed upon cooperative and collaborative projects, programs, and/or activities, which will enhance the programs of each institution. University of Cape Coast, represented by its Vice Chancellor, and Fayetteville State University, represented by its Chancellor, has agreed to the following terms:

1. This Memorandum of Understanding is intended to facilitate all exchanges and cooperative initiatives between the two universities in the areas of instruction; faculty, staff, and student exchanges; and basic and applied research.

2. The parties recognize that implementation of any agreement will depend upon the availability of financial resources and upon the academic interests and expertise of individual colleges/schools/departments/faculty members. Accordingly, joint institutional goals will be accomplished in accordance with separately negotiated memoranda of understanding.

3. A variety of cooperative approaches shall be employed, such as:

3.1 Exchange of undergraduate and graduate students: In order to be admitted to a host institution, students shall meet all admission and registration requirements for international students as described in the current hosting university’s undergraduate and graduate catalog.

3.2 Students are required to purchase appropriate medical insurance as required by the hosting institution to participate in the exchange program.

3.3 Each university will assist students in making arrangements for accommodation and the student will be fully responsible for all associated housing, meal plan, and other related costs.

3.4 The student will be responsible for all tuition and fees payable to the host university. Note that the tuition/fees will not be subsidized by either university (hosting or visiting). Students are subject to the disciplinary codes of the host institution.

3.5 Exchange of faculty members: Each university will assist faculty in making arrangements for suitable housing and the faculty is fully responsible for all the
associated housing, meal, and other related costs. Exchange faculty are subject to the policies and procedures of the host institution.

3.6 Technical assistance and/or training: Exchange of technical staff on training and assisting in research will be collaborative.

3.7 Development of joint research projects and solicitations for funds from both Ghana and U.S.A. funding agencies.

3.8 Other cooperative efforts may be set forth in separate memoranda of understanding.

4. The initial focus of this partnership agreement will be upon the following:

4.1 Development of joint research projects between the two institutions in areas deemed compatible, and

4.2 Development of a student exchange program:

In view of promoting the bilateral cooperation between UCC and FSU, both parties agree to cooperate in establishing a student exchange program. The two parties do hereby agree on the following terms and conditions, and agree to perform this agreement according to such terms and conditions:

4.2.1 The number of exchange students for each academic year should be mutually agreed upon by both parties.

4.2.2 The length of studying time of exchange students at the host institution should be mutually agreed upon by both parties.

4.2.3 Both parties do hereby agree to accept the transferred credits from the courses taken at the hosting institution that the sending institution identifies as having content equivalent to the courses taught at the sending institution. Each party will determine the amount of transfer credits to be awarded at the home institution for each exchange student.

4.2.4 Both parties do hereby agree that on the basis of a one-to-one exchange, students shall pay tuition and fees to their home institution. However, if the number of students or length of stay is not equivalent, the two parties will establish an agreement regarding tuition and fee charges.

4.2.5 Both parties do hereby agree to provide assistance to the exchange students regarding the accommodation arrangement and the students will be fully responsible for all associated housing and meal plan costs.

4.2.6 Exchange students are responsible for their own book costs, medical costs, and other expenses that may arise during their stay at the hosting institution. Exchange students will also be responsible for their international and local travel expenses.

This student exchange program will be subject to annual review by both institutions. Either party may terminate this agreement at any time by
giving a notice in writing to the other party at least six (6) month in advance.

5. No financial commitment whatsoever is intended or implied of either signatory to this document.

6. The results obtained from any research or studies jointly conducted may not give rise to any endeavor independent of the other university. Intellectual property and new research developments as a result of the collaborative research efforts may be the joint property of both universities.

7. The specific objectives to which this Memorandum of Understanding may lead will be subject to joint and periodic evaluations by appropriate authorities within the respective universities.

8. This Memorandum of Understanding will be in effect for three years, subject to revision or modification by mutual agreement. It is also understood that either institution may terminate the agreement at any time by giving a notice in writing to the other party at least six (6) months in advance. It is assumed that such action would be taken only after mutual consultation in order to minimize potential inconvenience to the other party.

9. This Memorandum of Understanding is not intended to be a legally binding document. Rather, it is meant to describe the nature and cooperative intentions of those institutions involved, and to suggest guidelines for cooperation. Nothing, therefore, shall diminish the full autonomy of either institution, nor may any constraint be imposed by either upon the other.

IN WITNESS WHEREOF, the institutions have caused their duly authorized representative(s) to execute this Agreement to be effective upon signature by both parties hereto.

FAYETTEVILLE STATE UNIVERSITY

[Signature]
Dr. James A. Anderson
Chancellor

UNIVERSITY OF CAPE COAST

[Signature]
Prof. Naana Jane Opoku-Agyemang
Vice Chancellor

2-6-2012
Date

3-29-2012
Date