FAYETTEVILLE STATE UNIVERSITY

SCHOOL OF EDUCATION

MINUTES

TEACHER EDUCATION COMMITTEE MEETING
Thursday, October 25, 2012
Butler 325

Dr. Leontye Lewis, Dean
School of Education

Jenny E. Washington, Director
Office of Teacher Education

Committee Members Present:

DEPARTMENT
School of Education
Elementary Education
English
Government & History
Middle Grades, Secondary & Specialized Subjects
Middle Grades, Secondary & Specialized Subjects
Sociology

REPRESENTATIVE
Dr. Noran Moffett, Associate Dean
Dr. Saundra Shorter, Chair
Dr. Micki Nyman, Coordinator
Dr. Stanley Johnson, Coordinator
Dr. Kimberly Smith-Burton, Chair
Dr. Marline Duncan, Coordinator (Science)
Dr. Ella Keller

SUPPORT/RESOURCE AREA
Assessment Coordinator
School of Education Academic Advisement & Retention Center

Dr. Kelly Charles
Dr. Shari Herring, Director

PUBLIC SCHOOL/OUTREACH MEMBERS
Bladen County Schools

Dr. Patricia Faulk

STUDENT REPRESENTATIVE
Middle Grades, Secondary & Specialized Subjects

Ms. Trabille Cobb

MEETING ORDER

A. Call to Order
The meeting was called to order at 3:05 p.m. by Mrs. J. Washington.

B. Agenda Review
The agenda was approved as printed.
Motion: Dr. S. Herring
Second: Dr. P. Faulk

C. Approval of Minutes (August 16, 2012 and September 7, 2012)
The minutes were approved as printed.
Motion: Dr. K. Smith-Burton
Second: Dr. S. Shorter
D. Admission to Teacher Education

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<tr>
<td>MG MA/SC</td>
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<td>Secondary Math</td>
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<td>SPED</td>
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<td><strong>TOTAL</strong></td>
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Motion to accept: Dr. S. Linch-Parker  
Second: Dr. S. Shorter

E. Admission to Student Teaching

| Birth-Kindergarten           | 9 |
| Elementary Education         | 22 |
| English                      | 1 |
| History                      | 1 |
| HPE                          | 5 |
| MG LA                        | 2 |
| MG MA/SC                     | 1 |
| MG MA/SPED                   | 1 |
| MG SS                        | 6 |
| Music                        | 1 |
| Sec. Biology                 | 1 |
| Sec. Math                    | 2 |
| Special Education            | 4 |
| **TOTAL**                    | **56** |

Motion to accept: Dr. S. Herring  
Second: Dr. P. Faulk
F. Discussion Items/Reminders

Student Teaching Application Essays

Dr. S. Linch-Parker suggested that the essays be removed from the student teaching application. Students would write an essay as part of the student teaching interview process. The Elementary Education Department requires students to write the essay before or immediately after the interview. The Department of Middle Grades, Secondary and Specialized Subjects have the students bring an essay with them to the interview. Dr. K. Charles asked the department chairs if the essays were being checked through applications such as Turn-it-in. When the response was no, she asked what was the purpose of the essays. The essays were originally meant to give the principal and cooperating teacher an introduction to the student teacher. However, local education agencies no longer request the applications. The placement process has changed for student teachers.

Assessment Items

Dr. K. Charles provided updates on the progress of the Assessment Committee. She distributed the action plan from the 2012 Assessment Retreat, a reflection article, a reflection sample, the first draft of the Assessing Reflective Practice for 2012 document and a reflection literature review which will be presented during the first 2013 faculty meeting. Once the faculty gives their input for the common reflective element for the rubrics at all levels, it will be brought back to the TEC for a vote. She also presented the “Growing Stronger” Graphics and timeline which were created to give students a clear understanding of the transition points and evidences as they move through our program.

Field Experience Manual

Mrs. Washington reminded the committee members that the revised Field Experience Manual is posted on the Office of Teacher Education Website.

Excessive Testing Statement

The Administrative Team discussed adopting an excessive testing statement regarding Praxis I. Instead of limiting the number of attempts, it was decided that students who decide to choose an alternative major will be provided intensive advisement.

Health Clearances (Shot Records)

Mrs. Washington asked departments to encourage students to make sure their shot records are up-to-date in the Spaulding Infirmary before applying to teacher education. They will not receive an admission letter if they are not cleared by the infirmary.

Application Revisions

Mrs. Marsh is revising the teacher education and student teaching applications to include a space for the student’s banner number and date of birth because the information is needed for several reports. Dr. K. Smith-Burton suggested adding the MAT as a classification area on the student teaching application. The committee also discussed adding sections for gender and race on the applications.
G. Reminders
- Mrs. Washington reminded the committee about American Education Week and the School of Education Fundraising Banquet.
- Dr. K. Smith-Burton urged the departments to fight for the low performing programs.
- Dr. M. Nyman suggested that we find a way to collect and report data for the B.A. and B.S. programs together.
- The next TEC meeting date was announced: January 10, 2013

H. Adjournment.
- Meeting adjourned at 4:15 p.m.

Mrs. Jenny Washington, Presiding
Mrs. Jenny Washington, Recorder