



2017

**Payroll Calendar & Web Time Entry Due Dates
For LAW OFFICERS 28- DAY CYCLE**

Important: Employees must enter time worked no later than the “Employee Entry Deadline Date and Time” and Supervisors must approve time worked no later than the “Approver Deadline Date and Time”

Pay #	Timesheet Start Date	Timesheet End Date	Employee Entry Deadline Date	Employee Entry Deadline Time	Approver Deadline Date	Approver Deadline Time	Pay Date
13	11/28/2016	12/25/2016	12/27/2016	5:00 PM	12/30/2016	5:00 PM	JANUARY 29,2017
1	12/26/2016	01/22/2017	01/24/2017	5:00 PM	01/25/2017	5:00 PM	FEBRUARY 28, 2017
2	01/23/2017	02/19/2017	02/21/2017	5:00 PM	02/22/2017	5:00 PM	MARCH 31, 2017
3	02/20/2017	03/19/2017	03/21/2017	5:00 PM	03/22/2017	5:00 PM	APRIL 28, 2017
4	03/20/2017	04/16/2017	04/18/2017	5:00 PM	04/19/2017	5:00 PM	MAY 31, 2017
5	04/17/2017	05/14/2017	05/16/2017	5:00 PM	05/17/2017	5:00 PM	JUNE 29, 2017
6	05/15/2017	06/11/2017	06/13/2017	5:00 PM	06/14/2017	5:00 PM	
7	06/12/2017	07/09/2017	07/11/2017	5:00 PM	07/12/2017	5:00 PM	JULY 31, 2017
8	07/10/2017	08/06/2017	08/08/2017	5:00 PM	08/09/2017	5:00 PM	AUGUST 31, 2017
9	08/07/2017	09/03/2017	09/05/2017	5:00 PM	09/06/2017	5:00 PM	SEPETEMBER 29, 2017
10	09/04/2017	10/01/2017	10/03/2017	5:00 PM	10/04/2017	5:00 PM	OCTOBER 31, 2017

11	10/02/2017	10/29/2017	10/30/2017	5:00 PM	10/31/2017	5:00 PM	NOVEMBER 30, 2017
12	10/30/2017	11/26/2017	11/27/2017	5:00 PM	11/28/2017	5:00 PM	DECEMBER 22, 2017
13	11/27/2017	12/24/2017	12/26/2017	5:00 PM	12/27/2017	5:00 PM	JANUARY 31, 2018