

FAYETTEVILLE STATE UNIVERSITY

IPAD USAGE PROCEDURE

Authority:	Issued by the Chief Information Officer.
Category:	IT Policies & Procedures
Applies to:	●Faculty ●Staff ●Students
History:	First Issued – April 12, 2013
Related Policies:	N/A
Contact for Info:	Vice Chancellor for Information Technology and Telecommunications 910-672-1477

I. Introduction

The purpose of this procedure is to ensure that iPad use is provided to support university business and its mission of education, research and service. All other uses are secondary. Uses that threaten the integrity of the university; the privacy or actual or perceived safety of others; or that are otherwise illegal are forbidden.

By using university equipment you assume personal responsibility for its appropriate use and agree to comply with this procedure and other applicable university policies.

II. User Agreement

General standards for iPad usage require:

1. The iPad issued to a faculty/staff by the University is the property of Fayetteville State University and to be used in a responsible manner in accordance with University policies.
2. Users will take appropriate steps for protecting the device by setting the Auto-Lock/Passcode Lock as well as follow all other security requirements to protect the device against loss or theft.
3. Users may not attempt to modify or otherwise tamper with the iPad operating system; this does not include the automatic (iOS Operating System) updates.
4. Users are required to keep the iPad operating system software up to date.
5. Users may download free apps using the built in AppStore application.
6. Users that synchronize to their personal iTunes accounts and use their own credit card to purchase applications cannot be reimbursed the cost by the university because ownership cannot be transferred to the university (the application/app

remains linked to your iTunes account).

III. Violations

Individuals who violate this policy will face disciplinary actions.

1. Any person who violates any provision of this procedure, depending on the nature and severity of the offense, violations can be subject to disciplinary action through the disciplinary procedures applicable to faculty and staff.
2. It may at times be necessary for authorized administrators to suspend someone's access to this resource.
3. System owners, administrators or managers may be required to investigate violations of university policies to ensure compliance.