

Fayetteville State University
College of Arts and Sciences
Department of English
ENGL 507-D1: Bibliography and Methods of Research
Spring 2012

I. Locator Information:

Instructor: Dr. Alison Van Nyhuis	Office Location: Williams Hall 214
Course#/Name: ENGL507: Bibliography and Methods of Research	Office Hours: T/R 8-9:15 am; 11am-12:15pm; 3:30-5 pm
Semester Credit Hours: 3.000	Office Phone: (910) 672-2506
Day and Time Class Meets: Online	Department Fax: (910) 672-1425
Classroom: Online at https://blackboard.uncfsu.edu/	Department Mailbox: Butler Building 123
Total Contact Hours for Class: 45.000	Email Address: avannyhu@uncfsu.edu

FSU Policy on Electronic Mail: Fayetteville State University provides to each student, free of charge, an electronic mail account (username@broncos.uncfsu.edu) that is easily accessible via the Internet. The university has established FSU email as the primary mode of correspondence between university officials and enrolled students. Inquiries and requests from students pertaining to academic records, grades, bills, financial aid, and other matters of a confidential nature must be submitted via FSU email. Inquiries or requests from personal email accounts are not assured a response. The university maintains open-use computer laboratories throughout the campus that can be used to access electronic mail. Rules and regulations governing the use of FSU email may be found at <http://www.uncfsu.edu/policy/general/FSUE-mailFINAL.pdf>

II. Course Description: ENGL 507 (3-3-0) Bibliography and Methods of Research: This course will introduce students to the graduate study of English language and literature. Study will center on both the integrity of individual texts and the historic, economic, social, and political factors that may have influenced literature and language. The development of printing and publishing will be considered briefly in order to provide an understanding of the indexes. Central works of the twentieth century will also be considered in order [to learn] the parameters of literary research.

III. Disabled Student Services: In accordance with Section 504 of the 1973 Rehabilitation Act and the Americans with Disabilities Act (ACA) of 1990, if you have a disability or think you have a disability to please contact the Center for Personal Development in the Spaulding Building, Room 155 (1st Floor); 910-672-1203.

IV. Required Textbooks and Materials:**Required Textbooks (available at the FSU Bookstore):**

Abbot, Craig S., and William Proctor Williams. *An Introduction to Bibliographical and Textual Studies*. 4th ed. MLA, 2009. ISBN: 9781603290401 (paperback).

Donnell, Alison, and Sarah Lawson Welsh, eds. *The Routledge Reader in Caribbean Literature*. London: Routledge, 1996. ISBN: 978-0-415-12049-4 (paperback).

MLA Handbook for Writers of Research Papers. 7th ed. MLA, 2009. ISBN: 9781603290241 (paperback).

Required Materials:

You also must have access to a computer with the following capabilities:

- Broadband or DSL high-speed Internet access;
- MS Office software, which is available to FSU students at <https://fsuportal.uncfsu.edu/Citrix/AccessPlatform/auth/login.aspx>;
- Adobe Acrobat Reader, which you can download for free at <http://www.adobe.com/products/acrobat/readstep2.html>.

V. Student Learning Outcomes:

Upon completion of this course, students will be able to:

1. Formulate effective, discipline-specific research questions.
2. Apply critical concepts to primary texts.
3. Evaluate secondary sources, such as critical essays.
4. Execute a research project, either individually or collaboratively
5. Present the results of that research project in one or more professional, academic formats.

ENGL 507 also contributes to the following English M.A. Program Outcomes:

Introduce

1. Produce and present an original, research-based project on language, pedagogy, or literature in English, or a related sub-field of English studies, of potentially publishable or near publishable quality.
2. Employ salient academic conventions and protocols for written and multimodal presentations, including the application of appropriate citation formats and style manuals.

3. Apply various theoretical perspectives and literary terminology to interpretations of texts to showcase an understanding of the differences between literary theoretical perspectives.
4. Evaluate extant scholarship on topics related to language, pedagogy, or literature in English, or a related field.

VI. Course Requirements and Evaluation Criteria

a. Grading Scale—

A / 1,000-915 points total / 92-100 %; B / 825-914 points total / 83-91 %; C / 725-824 points total / 73-82 %; D / 635-724 points total / 64-72 %; F / 634 points or less / 63% and Below.

b. Attendance/Blackboard Requirements—

Since you are taking an online course that does not meet in a room on campus, you primarily will interact with the class online through Blackboard at <http://blackboard.uncfsu.edu/>. Therefore, you are expected to know how to use Blackboard to complete coursework.

If you need technological assistance to complete coursework, contact ITTS: see <http://www.uncfsu.edu/itts/HelpDesk/> for local and long distance phone numbers, email assistance, and live chat.

In addition to the major assignments described below, you should do the following every week of the course: access our Blackboard course and read any new announcements or discussion board posts; complete the assigned reading; annotate the assigned reading; complete any additional assignments listed on the syllabus; check your FSU email for course-related correspondence. Blackboard documents when you access our course. If you do not access our course in Blackboard, you will receive a “X” interim grade: No Show. If you do not access Blackboard weekly, you may receive an “EA” interim grade: Excessive Absences. If you do not submit assignments in Blackboard, you will fail the course.

c. Graded Assignments and Values—

You are expected to submit all coursework by the deadlines listed in the syllabus. Blackboard will document the date and time of your submission. See “My Grades” in Blackboard for points earned on submitted coursework: your grades generally will be available within two weeks of the assignment deadline. You are encouraged to submit your best work by the assignment deadline: you will not have the opportunity to resubmit coursework for a higher grade or earn extra credit in this course.

Regularly check your weighted total and total points earned in “My Grades” to monitor your course performance on the following major assignments:

- 1) Discussion Board Posts (four at 50 points each / 200 points possible / 20%);
- 2) Position Papers (two at 75 points / 150 points possible / 15%);
- 3) Bibliography Assignment (200 points possible / 20%);
- 4) Proposal Assignment (100 points possible) / 10%);
- 5) Research Project (350 points possible / 35%).

A assignments will illuminate complexities of language as well as theme. B assignments are well organized, well developed, relatively error-free essays that need more complex development and/or clearer focus. Lower grades mean greater problems with development, organization, grammar, and/or documentation. The specific criteria for each assignment will be clarified in Blackboard.

d. Policy on Missed or Late Assignments—

You are encouraged to submit all work by the dates listed in the syllabus. If you make a discussion board post or submit an assignment to Turnitin after the assignment deadline, that post/assignment will be considered late. Late posts/assignments will drop one full letter grade per week late (unless you provide evidence of an excused absence on the assignment deadline and turn in missing or late assignment in a timely manner, generally within one week of the excused absence). If you do not post discussion board assignments in the relevant discussion board forum or submit additional writing assignments in Turnitin, you will earn 0 points for those assignments. Please see the “Course Outline and Assignment Schedule” for specific information on assignment submission deadlines.

e. Text Requirements—

- Type all graded coursework according to Modern Language Association (MLA) manuscript format; see *The MLA Handbook for Writers of Research Papers* for additional information.
- Save all graded coursework in rich text format (.rtf) to preserve MLA manuscript formatting: rich text format (.rtf) is an option in the pull-down menu of your word processing software’s “save” or “save as” window.
- Save all graded coursework in multiple locations, such as your computer’s hard drive, your personal FSU network drive, and an external or portable drive, to prevent the loss of completed coursework: you also can email work to yourself as an additional way to save an extra copy of your coursework; it is your responsibility to submit your work by the deadlines stated in the syllabus.

f. Policy on Academic Honesty—

Unless it is specifically connected to assigned collaborative work, all work should be individual. Penalties for academic dishonesty range from a lower or failing assignment or course grade to suspension or expulsion from the university. See the FSU Code of Student Conduct for additional information.

Please note: If these evaluation criteria must be revised because of extraordinary circumstances, the instructor will distribute a written amendment to the syllabus.

VII. FSU Policy on Disruptive Behavior in the Classroom: The *Code of the University of North Carolina* (of which FSU is a constituent institution) and the *FSU Code of Student Conduct* affirm that all students have the right to receive instruction without interference from other students who disrupt classes. For the FSU Policy on Disruptive Behavior, see http://www.uncfsu.edu/policy/academic_affairs/DisruptiveBehavior.Final.pdf.

VIII. Academic Support Resources: For a variety of online resources, consult “External Links” in our Blackboard course. For online writing resources 24/7, access Smarthinking from Blackboard. For online academic honesty feedback, submit assignments to Turnitin from “Turnitin Assignments” in Blackboard as many times as you like before the assignment deadline: your work will not be graded in Turnitin until the assignment deadline. For writing resources on campus, make an appointment with the Writing Center (<http://www.uncfsu.edu/learningcenter/writingcenter/index.htm>).

For general technology, assigned reading, and assignment questions, you also can use your classmates as a resource: you can post your questions to all classmates in the “Frequently Asked Questions” discussion board forum in Blackboard. All students are encouraged to help answer peers’ questions in the “Frequently Asked Questions” discussion board forum. I also will read all posts in this forum and respond as needed.

Although you primarily will communicate with me through Blackboard in this online course, you also are welcome to make an appointment to meet or speak with me during my office hours. You also can email me at avannyhu@uncfsu.edu from your FSU email account. I generally respond to email within 48 during the work week (Monday through Friday, 9 am to 5 pm). If you have course-related questions, you are encouraged to ask for assistance well in advance of assignment deadlines.

IX. Course Outline and Assignment Schedule:

Directions: In addition to completing the weekly activities described in the “Attendance/Blackboard Requirements” section of this syllabus, you should complete the following activities each week by Wednesday 12 midnight (unless specified otherwise below). If you have questions, please post a question in the F.A.Q. discussion board well before the deadline to give yourself the best opportunity to receive feedback before the assignment deadline. If you’re ever “absent,” you can catch up on missed work by reading the weekly announcements.

PART ONE:**Introduction to Bibliographical and Textual Studies and Caribbean Literature****Week 1:**

1/7-1/11 Reading Assignments: Login to Blackboard at <https://blackboard.uncfsu.edu/> (and contact ITTS at <http://www.uncfsu.edu/itts/HelpDesk/> for technical support, if needed) to read the welcome announcement and syllabus; follow additional prompts in the welcome announcement, such as getting the required textbooks and exploring the online course.

Week 2:

1/12-1/18* Reading Assignments: 1) Class notes in Blackboard; 2) Chapter one, “Introduction,” in *An Introduction to Bibliographical and Textual Studies*; 3) “General Introduction” in *The Routledge Reader in Caribbean Literature*; 4) “Foreword” in the *MLA Handbook for Writers of Research Papers*; 5) Discussion board posts.

Writing Assignment: **Make discussion board post one in Blackboard.**

*1/16

MLK Holiday: University closed

PART TWO:**Bibliographies and Caribbean Texts, 1900-1929****Week 3:**

1/19-1/25 Reading Assignments: 1) Class notes in Blackboard; 2) Chapter two, “Analytical Bibliography,” in *An Introduction to Bibliographical and Textual Studies*; 3) “1900-1929: Introduction” in *The Routledge Reader in Caribbean Literature*; 4) “Preface” in the *MLA Handbook for Writers of Research Papers*.

Writing Assignment: **Submit position paper one first draft to Smarthinking in Blackboard for feedback.**

Week 4:

1/26-2/1

Reading Assignments: 1) Class notes in Blackboard; 2) Chapter three, "Descriptive Bibliography," in *An Introduction to Bibliographical and Textual Studies*; 3) Selected 1900-1929 "Poetry and prose" in *The Routledge Reader in Caribbean Literature*; 4) "Note on the Web Component" in the *MLA Handbook for Writers of Research Papers*.

Writing Assignment: **Submit position paper two first draft to Smarthinking in Blackboard for feedback.**

Week 5:

2/2-2/8

Reading Assignments: 1) Class notes in Blackboard; 2) Chapter four, "A Text and its Embodiments," in *An Introduction to Bibliographical and Textual Studies*; 3) Selected 1900-1929 "Non-fiction works" in *The Routledge Reader in Caribbean Literature*; 4) Chapter four, "The Format of a Research Paper," in the *MLA Handbook for Writers of Research Papers*.

Writing Assignment: **Submit revised position paper one and revised position paper two to Turnitin in Blackboard for grading.**

PART THREE:**Textual Criticism and Caribbean Texts, 1930-1949****Week 6:**

2/9-2/15

Reading Assignments: 1) Class notes in Blackboard; 2) Chapter five, "Textual Criticism," in *An Introduction to Bibliographical and Textual Studies*; 3) "1930-1949: Introduction" in *The Routledge Reader in Caribbean Literature*; 4) "Chesnutt Library Resources and Services for Online, Off-Campus, and Distance Learners" at http://library.uncfsu.edu/distance_learners.htm; 2) Discussion board posts.

Writing Assignment: **Make discussion board post two in Blackboard.**

Week 7:

2/16-2/22

Reading Assignments: 1) Class notes in Blackboard; 2) Chapter six, "Editorial Procedures," in *An Introduction to Bibliographical and Textual Studies*; 3) Selected 1930-1949 "Poetry and Prose" in *The Routledge Reader in Caribbean Literature*.

Writing Assignments: **Submit bibliography assignment first draft to Smarthinking in Blackboard for feedback.**

Week 8:

2/23-2/29

Reading Assignments: 1) Class notes in Blackboard; 2) "Appendix on Textual Notation" in *An Introduction to Bibliographical and Textual Studies*; 3) Selected 1930-1949 "Non-fiction works" in *The Routledge Reader in Caribbean Literature*.

Writing Assignments: **Submit revised bibliography assignment to Turnitin in Blackboard for grading.**

PART FOUR:**Reference Bibliography and Caribbean Texts, 1950-65****Week 9:**

3/1-3/7*

Reading Assignments: 1) Class notes in Blackboard; 2) "Reference Bibliography" in *An Introduction to Bibliographical and Textual Studies*; 3) "1950-1965: Introduction" in *The Routledge Reader in Caribbean Literature*.

*3/3-3/7

Midterm Break: No classes.

Week 10:

3/8-3/14*

Reading Assignments: 1) Class notes in Blackboard; 2) "Glossary of Bibliographical and Textual Terms" in *An Introduction to Bibliographical and Textual Studies*; 3) Selected 1950-1965 "Poetry and Prose" in *The Routledge Reader in Caribbean Literature*.

Writing Assignment: **Submit proposal assignment first draft to Smarthinking in Blackboard for feedback.**

*3/8-3/9

Midterm Break: No classes.

Week 11:

3/15-3/21

Reading Assignments: 1) Class notes in Blackboard; 2) "Works Cited" in *An Introduction to Bibliographical and Textual Studies*; 3) Selected 1950-1965 "Non-fiction works" in *The Routledge Reader in Caribbean Literature*.

Writing Assignment: **Submit revised proposal assignment to Turnitin in Blackboard for grading.**

**PART FIVE:
Research Writing and Caribbean Texts, 1966-1990s**

Week 12:

3/22-3/28

Reading Assignments: 1) Class notes in Blackboard; 2) Chapter one, "Research and Writing," in the *MLA Handbook for Writers of Research Papers*; 3) "1966-1979: Introduction" in *The Routledge Reader in Caribbean Literature*; 4) Selected calls for papers at <http://call-for-papers.sas.upenn.edu/>; 5) Discussion board posts.

Writing Assignment: **Make discussion board post three in Blackboard.**

Week 13:

3/29-4/4

Reading Assignments: 1) Class notes in Blackboard; 2) Chapter two, "Plagiarism and Academic Integrity," in the *MLA Handbook for Writers of Research Papers*; 3) Selected 1966-1979 "Poetry and Prose" and "Non-fiction works" in *The Routledge Reader in Caribbean Literature*.

Week 14:

4/5-4/11*

Reading Assignments: 1) Class notes in Blackboard; 2) Chapter five, "Documentation: Preparing the List of Works Cited," in the *MLA Handbook for Writers of Research Papers*; 3) "1980-1989: Introduction" in *The Routledge Reader in Caribbean Literature*.

Writing Assignment: **Submit research project first draft to Smarthinking in Blackboard for feedback.**

*4/6

Spring Holiday: No classes

Week 15:

4/12-4/18

Reading Assignments: 1) Class notes in Blackboard; 2) Chapter six, "Documentation: Citing Sources in the Text," in the *MLA Handbook for Writers of Research Papers*; 3) Selected 1980-1989 "Poetry and Prose" and "Non-fiction works" in *The Routledge Reader in Caribbean Literature*.

Week 16:

4/19-4/25*

Reading Assignment: 1) Class notes in Blackboard; 2) Chapter three, "The Mechanics of Writing," in the *MLA Handbook for Writers of Research Papers*; 3) "The 1990s: Introduction" in *The Routledge Reader in Caribbean Literature*; 4) "MyGrades" in Blackboard: submit any missing or late coursework and excused absence documentation in preparation for the upcoming coursework submission deadline.

Writing Assignment: **Submit revised research project to Turnitin through Blackboard for grading (and discussion board post four for spring 2012 graduates).**

4/25*

Note: Spring 2012 graduates must submit all coursework, including missing or late coursework and excused absence documentation, by 12 midnight on Wednesday, April 25 to earn course credit. Spring 2012 graduates' final grades will be submitted according to the scores in Blackboard's "MyGrades" shortly after this deadline.

Week 17:

4/26-5/2*

Reading Assignment: 1) Class notes in Blackboard; 2) Selected 1990s "Poetry and Prose" and "Non-fiction works"; 3) Selected professional websites; 4) "MyGrades" in Blackboard; 5) Discussion board posts.

Writing Assignment: **Make discussion board post four in Blackboard by 12 midnight on Wednesday, May 2 (for students not graduating in spring 2012).**

Note: Students not graduating in spring 2012 must submit coursework, including missing or late coursework and excused absence documentation, by 12 midnight on Wednesday, May 2 to earn course credit. Final grades will be submitted according to scores in Blackboard's "MyGrades" shortly after this deadline.

X. Teaching Strategies: In this section of Bibliography and Methods of Research, required reading assignments and coursework will familiarize students with the major topics of this course, including bibliographical and textual studies and twentieth-century Caribbean literature. Short position papers will increase students' ability to formulate effective, discipline-specific research questions and to apply critical concepts to primary texts. A bibliography assignment will increase students' ability to evaluate secondary sources, such as critical essays. A proposal assignment and longer research project with Smarthinking submissions will increase students' ability to execute a research project individually and collaboratively. Finally, discussion board assignments will increase students' ability to present research results in professional academic formats.

XI. Bibliography: Lancashire, Ian, ed. *Teaching Literature and Language Online*. New York: MLA, 2009.

Enjoy the course!