

Fayetteville State University
Fayetteville, North Carolina
Approval to Pursue Course(s) at Another Institution

To: Office of the Provost and
 Vice Chancellor for Academic Affairs

From: _____
 Chair, Department of _____

Date: _____

_____(Name)_____(BannerID)_____ is a (classification)_____ student in good standing at Fayetteville State University and has my recommendation for approval to pursue the course(s) listed below during the (term)_____ at _____, an institution accredited by its regional accrediting agency. His/her previous semester grade point average was _____ and cumulative grade point average is _____.

Course(s) & Number	Title of Course(s)	Credits
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Transferrable credits earned in the course(s) listed above will be accepted to satisfy requirements _____, electives _____, both requirements and electives _____.

Transferrable credits which will satisfy requirements at FSU are shown opposite the FSU course(s).

Transferrable			
Course(s) & Number	Credit	FSU Course & Number	Credits

It is understood that credit for the approved course(s) will be accepted at Fayetteville State University under the following provisions of standing policy regarding transfer credit:

1. The institution from which the credit is being transferred is a member of its regional accrediting agency.
2. A minimum grade of "C" is earned.
3. Students with 60 or more credits cannot transfer credit from a two-year institution.
4. Hours transferred from another institution will increase the number of hours earned at FSU.
5. Grades earned at another institutions will **not** affect the GPA at FSU.

 Department Chair

Approved: _____
 Academic Dean

 Date

 Vice Chancellor for Academic Affairs

 Date

cc: Vice Chancellor for Academic Affairs
 Department Chair
 Registrar
 Student