

Attachment A

Location of Student Education Records

- **Academic Records**
Registrar
Lilly Gym, Room 300

Office of each Academic Department Chair

Office of each School/College Dean

Director of Continuing Education
Continuing Education Building Room 124

Director of the University College
Helen Chick, Room 103
- **Admission Records**
Director of Admissions
Barber Building, Ground Floor

Dean of Graduate Studies
Continuing Education Building
- **Athletics Records**
Director of Athletics
Health & PE Building, 3rd floor.

Office of the Coach of the Particular Sport,
Health & PE Building
- **Career Services Records**
Director of Career Services,
School of Business and Economics, Suite 230
- **Disability Accommodation Records**
Director of the Center for Personal Development,
Spaulding/Infirmary Building, Room 155

- **Disciplinary Records**
Dean of Students
Collins, Room 224

- **Employment Records**
Associate Vice Chancellor for Human Resources
Barber Building, Lower Level

Director of Student Financial Aid
Lilly Gym, 1st Floor

- **Financial Aid Records**
Director of Student Financial Aid
Lilly Gym, 1st Floor

- **International Students Records**
Assistant Vice Chancellor for International Education
Butler Building, Room 242

- **Residence Hall Records**
Director of Residence Life,
Smith Hall, Room 118

- **ROTC Records**
Air Force ROTC Office,
Lauretta J. Taylor Building

Army ROTC Office
Taylor Social Sciences Building

- **Student Accounts Records**
Treasurer/Bursar's Office
Lilly Gym,, 2nd Floor

- **Study Abroad Records**
Assistant Vice Chancellor for International Education
Butler Building, Room 242