

Fayetteville State University
College of Basic and Applied Sciences
Department of Criminal Justice
CRJC 200 Introduction to the Criminal Justice System
Spring 2011

I. Locator Information

Instructor: Mrs. Kenethia Fuller

Course # & Name: CRJC 200-45 Introduction to the Criminal Justice System

Semester Credit Hours: 3

Day and Time Class Meets: MW 6-8:45 pm

Office Location: Lauretta Taylor Bldg., Room 340

Office Phone: 910-672-1598

Office hours: M&W 11-11:45am, 1-2:45pm,
4-5pm; F 2-3pm

Total Contact Hours for Class: 40

Email address: kfuller@uncfsu.edu

Whenever you send me a message regarding this class, ALWAYS PUT THE COURSE NUMBER IN THE SUBJECT LINE: CRJC 200-45

FSU Policy on Electronic Mail: Fayetteville State University provides to each student, free of charge, an electronic mail account (username@uncfsu.edu) that is easily accessible via the Internet. The university has established FSU email as the primary mode of correspondence between university officials and enrolled students. Inquiries and requests from students pertaining to academic records, grades, bills, financial aid, and other matters of a confidential nature must be submitted via FSU email. Inquiries or requests from personal email accounts are not assured a response. The university maintains open-use computer laboratories throughout the campus that can be used to access electronic mail. Rules and regulations governing the use of FSU email may be found at <http://www.uncfsu.edu/PDFs/EmailPolicyFinal.pdf>

II. Course Description

A survey course designed to familiarize students with the functions, structure, and organization of the agencies that are responsible for the administration of justice. Specifically, the course introduces students to the institutions and processes of law making and enforcement, the judicial system, corrections and the juvenile justice system.

III. Disabled Student Services

In accordance with Section 504 of the 1973 Rehabilitation Act and the Americans with Disabilities Act (ACA) of 1990, if you have a disability or think you have a disability to please contact the Center for Personal Development in the Spaulding Building, Room 155 (1st Floor); 910-672-1203.

IV. Textbooks

- Gaines, L.K., & Miller, R.L. (2010). Criminal Justice in Action: The Core. (5th ed.). Belmont, CA: Thompson Wadsworth.

Additional required reading materials are available on Blackboard, and other readings may be assigned as needed to meet course objectives and learning outcomes.

V. Student Learning Outcomes

Upon completion of this course, students should be able to:

- Identify the major components of the U.S. criminal justice system and differentiate the functions of each component
- Identify and critically examine commonly held myths about crime and criminal justice
- Examine disparity issues in the U.S. criminal justice system
- Examine how policies and legislation impact the U.S. criminal justice system

VI. Course Requirements and Evaluation Criteria

Attendance

Students are expected to attend all class meetings, laboratories, and other instructional sessions for all courses in which they are enrolled. Students are also expected to arrive to class on time and remain in class for the entire scheduled period. When you must miss class for unavoidable reasons, i.e., illness, family emergencies, or participation in official university sponsored activities – you are responsible for informing faculty of the reasons for the absences, in advance if possible, and obtaining any missed information.

Attendance will be taken at the start of every class session. Upon entering the class, please make sure that you sign in on the class roster. Ten minutes after the start of class the sign in sheet will be removed and anyone not signed in will be considered absent for the day. You may only receive credit for the section in which you are enrolled.

Attendance is worth up to 100 points. The percentage of classes you attend will correspond with the number of attendance points you earn.

Tests

There will be three regular in-class exams and one exam given during finals week. The exams will consist of objective (multiple choice) questions. Exams will be based on information in the required readings, as well as lectures, videos and class discussions. Each exam will be worth 100 points.

If you are late to an exam and arrive after one person has completed the exam, you will not be allowed to take the test. You will be required to take a make-up exam. If you do not show up for an exam at all and do not have a legitimate excuse (due to unavoidable circumstances) and provide proper documentation, you will receive a zero for your exam grade.

Quizzes

Five quizzes will be given in the class over the course of the semester, worth 20 points each. The quizzes will be focused on the assigned readings and will prepare you for class discussion of the topics. Quizzes will be available on Blackboard from Wednesday until Friday and will cover the readings for the upcoming week. Each quiz will be timed, so it is imperative that you complete the reading prior to taking the quiz. All quizzes are online, open book, collaborative assessments. Additional information will be posted on Blackboard.

Writing Assignments

Throughout the course of the semester, there will be two writing assignments. Each writing assignment is one part of an overall analysis of one aspect of the criminal justice system. Each assignment must be 2-3 pages long. Each assignment must also have at least 3 references gathered

from peer reviewed articles/journals, the textbook, or official statistics. More detailed information will be provided in class and on Blackboard.

Course Grading Scale:

A = 630 to 700	A = 90% Exceptionally High
B = 560 to 629	B = 80% Good
C = 490 to 559	C = 70% Satisfactory *
D = 420 to 489	D = 60% Marginally Passing
F = < 420	F = Failing

*If you are a Criminal Justice Major you need a grade of C or better for this course to count for graduation.

Criteria	Points	Percent
Quizzes (5 @ 20 points)	100	14.3%
Exam 1	100	14.3%
Exam 2	100	14.3%
Exam 3	100	14.3%
Exam 4	100	14.3%
Attendance	100	14.3%
Writing Assignment (2 @ 50 points)	100	14.3%
Total	700	100%

Attendance & Interim Grades:

Interim grades serve as warnings to students that they are at risk of failing or performing poorly due to nonattendance. The interim grading period begins on the first day after the close of registration and continues until one week prior to the deadline for withdrawing from classes. Faculty members assign interim grades of X (No-Show) and EA (Excessive Absences) as soon as warranted by the student's attendance.

A student will receive an interim grade of X if he/she does not attend class (i.e., post) during the first week of the semester/term. The student is responsible for monitoring interim grades and taking actions in response to their grade. Interim grades are not permanent and have no effect on a student's earned hours or final grade point average. Failure to take actions in response to an interim grade of X will result in a final grade of F for the course.

A student will receive an interim grade of EA if his/her absences exceed ten percent (approximately two class sessions) of the total course contact hours. If a student is on the class roster but never attends the class, and does not officially withdraw from the course, the student will receive a FN (Failure Due To Non-Attendance) for the course. An FN is equivalent to an F grade in the calculation of the GPA. Faculty will not withdraw students for non-attendance. WN—Withdrawal due to Non-Attendance—has been discontinued effective August 16, 2007.

When you withdraw from a class, you are wasting your money and time. You receive no refund for withdrawing from individual classes and you slow your progress toward degree completion. If you withdraw from or fail more than one-third of your classes, you will no longer be eligible for financial

aid. STRIVE TO EARN CREDIT FOR ALL THE CLASSES IN WHICH YOU ENROLL; WITHDRAW FROM CLASSES ONLY WHEN IT IS ABSOLUTELY NECESSARY!

Late Assignments & Makeups:

I understand that there are times when you may have a legitimate reason to miss an exam. This is an exception, not the norm. As a general rule, all exams must be taken at the scheduled time. However, if you miss an exam for an UNFORSEEN emergency (death in the family, medical, legal), you must meet with me to schedule your make-up exam. Official documentation must be provided upon return to class, and prior to taking the make-up exam. **The make-up must be scheduled and taken within one calendar week of the missed exam. If you miss the make-up without a valid excuse, you will receive a zero grade for the exam.** Make-up exams will be essay exams based on the same material as the original test. For planned absences, the exam must be taken prior to the exam date. Make-up exams will be scheduled only during my posted office hours.

There will be no make-ups for assignments. Assignments will not be graded that are left under my office door, emailed to me, or placed in my mailbox. Deadlines for all out of class assignments will be posted on Blackboard. In general, late assignments will not be accepted except for emergency situations as listed above. Please see me in order to make arrangements.

Academic difficulties

Students are encouraged to individually contact me least once (and preferably more than that) during the semester to review their progress in class. You may see me during my regularly scheduled office hours, or alternately, make an appointment, by telephone or email. Students having difficulties that may impact their academic performance should address such issues with me as soon as they arise. Waiting until the end of the semester to get help for long-standing problems is not likely to result in a successful outcome for you. In addition, you cannot perform one or two assignments at the end of the semester that would adequately cover all the material covered throughout the semester. You should not think of getting through a class with a certain grade, instead, you should focus on learning what you need to learn, doing the work that is required, and generally, the appropriate letter grade will follow.

Email etiquette

Email can be a really powerful communication tool. However, there is room for misunderstanding and miscommunication, and this reduces its effectiveness. To facilitate smooth online interactions, there are a few rules regarding the use of email that I'd like you to follow.

- FSU provides you with a free email address. Please make it the primary email address for all communications regarding the class.
- Regularly check your FSU email for communications from me. This is essential since you will be notified by email of any changes posted to Blackboard.
- **When sending me email, please include a subject heading that describes the topic of the email (for instance, "Question about the first exam"). Because of the potential for spam, I will likely delete any email with a blank subject line.**
- **Include the course number or name in the subject line.**
- Include your full name within the message, preferably at the closing.
- Respond to my emails in a timely fashion.

Use of Electronic Devices

You are permitted to use personal electronic devices in class only if they serve class needs (e.g., taking notes on a laptop or recording lectures). If you ever appear to be using electronics for any other purpose during the class, you will receive an absence for the day and may be asked to leave the room. If you are asked to leave, you will not be permitted to make up any work missed in class that day.

Examples of unacceptable use of electronics include:

1. Answering or making a call
2. Texting or IMing
3. Checking or writing email
4. Surfing the web
5. Wearing headphones
6. Visiting or logging in to MySpace, Facebook, Twitter, or other social networking sites
7. Reading any printed material not related to class content (magazine, book, ebook)
8. Playing electronic games

In general, all electronic devices must be put away at the start of class. This includes cell phones, smart phones, PDAs, iPods, MP3 players, handheld games, etc. Make sure that all devices are either turned off or on silent mode. If you receive an important phone call, please feel free to exit the class to answer the phone. I reserve the right to ban electronic devices completely (including laptops) if I feel they are in any way distracting anyone in the class from proper work and study. **Anyone using any electronic device during an exam will automatically receive a zero for that exam.**

FSU Policy on Disruptive Behavior in the Classroom

The *Code of the University of North Carolina* (of which FSU is a constituent institution) and the *FSU Code of Student Conduct* affirm that all students have the right to receive instruction without interference from other students who disrupt classes. FSU Core Curriculum Learning Outcome under Ethics and Civic Engagement (6.03):

All students will “prepare themselves for responsible citizenship by fulfilling roles and responsibilities associated with membership in various organizations.”

Each classroom is a mini-community. Students learn and demonstrate responsible citizenship by abiding by the rules of classroom behavior and respecting the rights all members of the class. The FSU Policy on Disruptive Behavior (see FSU website for complete policy) identifies the following behaviors as disruptive:

1. Failure to respect the rights of other students to express their viewpoints by behaviors such as repeatedly interrupting others while they speak, using profanity and/or disrespectful names or labels for others, ridiculing others for their viewpoints, and other similar behaviors;
2. Excessive talking to other students while the faculty member or other students are presenting information or expressing their viewpoints.
3. Use of cell phones and other electronic devices
4. Overt inattentiveness (sleeping, reading newspapers)
5. Eating in class (except as permitted by the faculty member)
6. Threats or statements that jeopardize the safety of the student and others
7. Failure to follow reasonable requests of faculty members
8. Entering class late or leaving class early on regular basis
9. Others as specified by the instructor.

The instructor may take the following actions in response to disruptive behavior. Students should recognize that refusing to comply with reasonable requests from the faculty member is another incidence of disruptive behavior.

1. Direct student to cease disruptive behavior.
2. Direct student to change seating locations.
3. Require student to have individual conference with faculty member. At this meeting the faculty member will explain the consequences of continued disruptive behavior.
4. Dismiss class for the remainder of the period. (Must be reported to department chair.)
5. Lower the student's final exam by a maximum of one-letter grade.
6. File a complaint with the Dean of Students for more severe disciplinary action.

Students who believe the faculty member has unfairly applied the policy to them may make an appeal with the faculty member's department chair. Noncompliance with behavioral expectation may result in the student being reported to the Dean of Students for disciplinary action according to the FSU Code of Student Conduct (<http://www.uncfsu.edu/handbook/index.htm>).

Academic Misconduct:

Any student found guilty of academic dishonesty will be subject to disciplinary actions as described in the student handbook. Academic dishonesty includes, but is not limited to the following: cheating, plagiarism, complicity in academic dishonesty (helping or attempting to help another student cheat) and misrepresentation to avoid academic work (e.g. fabricating excuses of illness, injury, accident, family death, etc. to avoid the timely submission of academic work or test taking). The aforementioned forms of academic misconduct also apply to online activity related to this course (i.e., completing Discussion Question Postings and other assignments involving Blackboard). Any incident of academic misconduct (even for a single posting) can result in failure of the course, not just a zero on that assignment/course requirement, no matter how big or small the activity.

Please make sure that you are familiar with the academic integrity policy in the FSU Student Code of Conduct (<http://www.uncfsu.edu/handbook/pdf/Web%20pdf/Codeofconduct.pdf>). Make sure to focus on what behaviors are considered to be violations of the Code of Conduct. In cases where a faculty member believes that a student has attempted or committed a violation, the faculty member should notify the student of the charge and thereafter investigate the matter. If, after the investigation, the faculty member concludes that such an act has occurred, he or she should conduct an interview with the student. Such an interview must be set within five (5) business days after the alleged violation has come to the attention of the faculty member. At the interview, the student and the faculty member may each have an independent nonparticipating observer. The faculty observer shall

be the chair of the department. The student may select a student, staff or faculty member as he or she desires. The observers are to observe the procedures impartially. At the interview, the faculty member shall present evidence in support of the charge or charges against the student. The student shall be given the opportunity to respond and present evidence to rebut the charge or charges. After hearing the student, the faculty member may either dismiss the charge or find it supported on the basis of the evidence. If supported, the faculty member may record a failing grade in the course or some portion thereof.

VII. Academic Support Resources

Students may be required to use *Criterion* (<http://criterion28.ets.org/cwe/>) and *Turnitin* (<http://www.turnitin.com/static/home.html>) to assist in meeting course requirements.

VIII. Course Outline and Assignment Schedule

I reserve the right to change the scheduled date, number, or nature of all course requirements to facilitate course objectives. If these evaluation criteria must be revised because of extraordinary circumstances, the instructor will distribute a written amendment to the syllabus. Any changes will also be announced via Blackboard and email.

DATE	TOPICS	READING
Week One 1/10, 1/12	Course Introduction Crime, Due Process and Crime Control Causes of Crime	Chapter 1 and 2
Week Two 1/19	Exam #1 – January 19, 2011	
Quiz #1 closes at 6:00pm on Friday, January 21 st		
Week Three 1/24, 1/26	Defining and Measuring Crime Criminal Law	Chapter 3 and 4
Quiz #2 closes at 6:00pm on Friday, January 28 th		
Week Four 1/31, 2/2	Challenges to Policing Exam #2 – February 2, 2011	Chapter 6
Quiz #3 closes at 6:00pm on Friday, February 4 th		
Week Five 2/7, 2/9	Police and the Constitution Criminal Trials	Chapter 7 and 9
Week Six 2/14, 2/16	Punishment and Sentencing Exam #3 – February 16, 2011	Chapter 10
Quiz #4 closes at 6:00pm on Friday, February 16 th		
Week Seven 2/21, 2/23	Probation and Community Corrections Prison and Jail	Chapter 11 and 12
Quiz #5 closes at 6:00pm on Friday, February, 25 th		
Week Eight 2/28, 3/2	Juvenile Justice Exam #4 – March 2, 2011	Chapter 14

Note: In case FSU must close for an emergency during the semester, instruction will continue using Blackboard.

IX. Teaching Strategies

Course information will be taught primarily through traditional lectures and discussions to facilitate student success in meeting course requirements. Course content will be taught using various methods, specifically lecture notes, whole class discussions, small-group discussions, writing and action activities, and media as needed.

X. Bibliography

- Belknap, J. (2007). *The Invisible Woman: Gender, Crime, and Justice*. 3rd Edition. Wadsworth Publishing
- Brown, R.A., and Frank, J. (2006). —Race and Officer Decision Making: Examining Difference in Arrest Outcomes between Black and White Officers.|| *Justice Quarterly*, 23(1): 96-126.
- Brown, R.A., Novak, K., and Frank, J. (2009) —Identifying variation in police officer behavior between juveniles and adults.|| *Journal of Criminal Justice*, Vol. 37, Issue 2, 200-208.
- Greene, J.R. (2000). —Community Policing in America: Changing the Nature, Structure, and Function of the Police.|| *Policies, Processes, and Decisions of the Criminal Justice System: Criminal Justice 2000*, Vol. 3: 299-501. Washington, DC: National Institute of Justice.
- Harris, J.C., and Jesilow, P. (2000). —It's Not The Old Ball Game: Three Strikes and The Courtroom Group.|| *Justice Quarterly*, Vol. 17 (1): 185-203.
- Holman, B.R., and Brown, R.A. (2003). "Beyond Bricks, Bars and Barbed Wire: The Genesis and Proliferation of Alternatives to Incarceration in the United States." pp. 197-210 in *The Blackwell Companion to Criminology*, edited by C. Sumner. Malden, MA: Blackwell Publishers.
- Marvell, T., and Moody, C. (1996). —Determinate Sentencing and Abolishing Parole: The Long-Term Impacts on Prisons and Crime.|| *Criminology*, 34(1): 107-128.
- National Research Council. (2004). *Fairness and Effectiveness in Policing: The Evidence*. Committee to Review Research on Police Policy and Practices. Skogan, W., & Frydl, K. (Eds.). Committee on Law and Justice, Division of Behavioral and Social Sciences and Education. Washington, DC: The National Academies Press.
- Smith, D. (1986). "The Plea Bargaining Controversy." *The Journal of Criminal Law and Criminology*, Vol. 77(3): 949-968.
- Spohn, C. (2000). —Thirty Years of Sentencing Reform: The Quest for a Racially Neutral Sentencing Process.|| *Policies, Processes, and Decisions of the Criminal Justice System: Criminal Justice 2000*, Vol. 3: 427-501. Washington, DC: National Institute of Justice.
- Tonry, M. (1995). *Malign Neglect: Race, Class, and Punishment in America*. Oxford University Press: Cambridge, MA.
- Uchida, C., and Bynum, T. (1991). —Search Warrants, Motions to Suppress and 'Lost Cases': The Effects of the Exclusionary Rule in Seven Jurisdictions.|| *The Journal of Criminal Law and Criminology*, 81(4): 1034- 1066.
- Walker, S. (1984). —Broken Windows and Fractured History: The Use and Misuse of History in Recent Police Patrol Analysis.|| *Justice Quarterly*, Vol. 1 (1): 75-90.
- Walker, S. (1993). *Taming the System: The Control of Discretion in Criminal Justice, 1950-1990*. New York: Oxford.