Financial Resources Committee
12/16/2009
3:00 PM to 4:00 PM
Business & Finance Conference Room

Meeting called by: Pamela Jackson

Members Present

Robert Botley
Thomas Williams
Jolene Elkin
Robin Hadley
Yufang Bao

The meeting was called to order at 3:00 pm.

1. An Excel spreadsheet highlighting tasks to be completed was created and distributed to subcommittee members prior to the meeting.
2. The committee reviewed the spreadsheet and identified the documents that were currently available.
3. The Business and Finance staff will continue to identify and compile the required information.
4. Dr. Yao agreed to create graphs showing enrollment trends for the past three academic years.
5. Dr. Williams agreed to create a table showing the campus’ physical resources.

The meeting was adjourned at 4:00 pm.