Minutes of the Governance and Post-baccalaureate Professional Programs Committee

January 5, 2010
(Room 106, School of Business and Economics)

Committee Members - Graduate and Post-Baccalaureate Professional Programs (3.6, 2.7.1, 2.7.2, 2.7.4, 4.2 and 4.4)

- Dr. Joseph Johnson, Professor, Educational Leadership, Faculty Senate Chair
- Dr. Donatus Okhomina, Assistant Professor, Dept. of Management
- Ms. Suzanne Hesseltine, Web Developer, Information Technology Services
- Dr. Frank Nani, Associate Professor, Math & Computer Science
- Dr. Pamela Jackson, Assessment Coordinator, Asst. Dean School of Business and Economics
- Dr. Kwok ‘K.C.’ Wong, Professor, Math & Computer Science
- Dr. Jianshi Wu, Professor of Physics, Natural Sciences
- Mr. Jerry Dean, Member, Board of Trustees
- Dr. LaDelle Olion, Dean, The Graduate School, ex-officio

Committee Members in Attendance: Joseph F. Johnson, Susanne Hesseltine, LaDelle Olion, Pamela Jackson, Jianshi Wu, Kwok “P. C.” Wong, and Donatus Okhomina.

Joseph F. Johnson called the meeting to order and expressed his appreciation to the members in attendance. The meeting was a part of the Mid-School Conference and 1) provided an opportunity to provide updates to committee members in attendance and 2) set the stage for meeting the compliance certification deadline (April 1, 2010). Discussion centered on the following items:

1. Evaluating the utility of using BlackBoard as a repository for the information that will be stored in the Xitracs Library. It was learned that links included in WORD documents are lost when uploaded.

2. The list of committee members was updated to include Frank Nani. Dwight House requested to be removed from the committee. BlackBoard was updated to make sure that all committee members had instructor rights with full access.

3. One of the decisions to be made is the format for the Compliance Certification regarding links. It was the committee’s recommendation that the Compliance Certification report be written to include numerical links within the narrative and listed at the bottom of the report with the appropriate description. This recommendation will be shared with the SACS Steering Committee.

4. The committee agreed to meet each week on Wednesdays at 4:00 p.m. This was the most convenient time for all. The next meeting was set for Wednesday, January 21, 2010 in The Graduate School Conference Room.

5. The meeting was adjourned at 4:30 p.m.