SACS Sub-Committee Meeting
Core Standard 2.5

November 9, 2009
2:00pm-3:00 pm

Sponsored Research Office
Continuing Education Building

Attendees:
Committee members, David Camps, Alvis Moore, Ivan Walker, and Chair, Tendai Johnson

The committee members met to discuss the next steps in the committee investigation to secure evidence of the University’s compliance with Principle 2.5, and to review and discuss an appropriate schematic to illustrate the planning and budgeting process at FSU.

Assessments and Documentation:
The committee reviewed the strategic plan 2005-06, and the subsequent strategic plans to determine where in the plans budget linkage to planning may be identified, and produced as evidence to satisfy compliance with Principle 2.5. The documents have been forwarded to the SACS office for inclusion in the evidence library, and include a series of PowerPoint presentations delivered to the Board of Trustees, Strategic Planning and Budgeting Committee. The documents reviewed, discussed and forwarded to the SACS office include the following:

- Action Plan Template
- FSU Semi Annual Review from/Template
- Action Plan calendar 11-04-05
- FSU Strategic Planning and Budgeting Committee agenda 2-17-06
- Strategic Planning and Budgeting Committee agenda 11-06
- Strategic Planning and Budgeting Update from the Chancellor’s Office to the FSU Campus
- FSU Strategic Plan 9-20-06
- Academic Affairs Strategic Plan 10-14-08
- Education Master Plan and Appendices 9-07
- FSU Strategic Planning and Budgeting Committee Presentation 7-11-06
- Institutional Accountability and Assessment PPT- presented to BoT
The attached diagrams of planning processes are attached for review and consideration. The committee has selected the attached to represent its findings of the planning process at FSU. Additionally noted are the following documents related to the Student Success Workgroups:

- Retention Council minutes 2-21-07
- Ad-Hoc Committee on Rising Junior Exam 3-23-07
- Retention Council-Student Success Work Groups (SSWG )Agenda 3-23-07
- Retention Council-SSWG meeting Minutes 3-23-07
- Retention Council-SSWG Agenda 4-18-09

**Tasks**

- Alvis Moore will meet with the provost to determine the history of the campus-wide Assessment Committee that existed prior to the Strategic Planning and budgeting committee
- David Camps will meet with the Chief of staff to confirm evidence of the current strategic planning process
- Davis Camps will obtain documentation regarding the 2003-04 or 2004-05 strategic plan from David Allen and also obtain any information that documents the formation of the Strategic Planning and Budgeting Committee during that time period
- Ivan Walker will obtain information about the Student Success Workgroups as further evidence of the University’s efforts to utilize data to inform decisions regarding program efforts at the institution. (See attachments)
- Tendai Johnson Will contact Portia Edwards from the Business to ask her to provide information related to the current budgeting process and its intersection with planning.

The meeting was adjourned at 3:30, and will meet again Monday November 14, 2009, in the same location. Mr. Camps will chair the meeting in Ms. Johnson’s absence.

Respectfully submitted by
Tendai Johnson

Tendai (Paula) Johnson