Attendees:
Committee members, Sam Adu-Mireku, Ivan Walker, and Chair, Tendai Johnson met. Mr. Camps was on travel, and Mr. Moore was unavailable due to office responsibilities.

Assessments and Documentation:

The Committee reviewed the previous SACS Certification response as it relates to Principle 2.5. Volume II Issue 4 (August-September 2009) of the SACS APPEAL, the FSU SACS newsletter was shared and discussed. Of continuing concern to the committee is recommendation 2 which is states as follows:

**Recommendation 2**

The committee recommends that the University regularly evaluate the effectiveness of its Institutional research process and use its findings for improvement of the process.

**University Response**

The university Assessment council held several meetings designed to develop strategies and an instrument for regularly evaluating the assessment process at the institution……The Council made several recommendations to the Provost and Vice Chancellor for Academic Affairs that have been implemented creating a data clearinghouse within the office of Institutional Research; and establishing timelines for regularly evaluating the institutional research process. The University Assessment Council will meet regularly …..Every two years the Council will evaluate the assessment process, review the results, and make recommendations to the university.

The committee members discussed their concerns about the response, the documentation that may be needed, and the changes that took place from the last response. Mr. Walker shared information relative to 2.5 that was presented at the recent Association of Institutional Researchers’ conference. The information focused on the changes in focus of 2.5. In the 2007 revision of the Principles “systemic review of programs and services” no longer appears as an
explicit requirement anywhere in the *Principles*. The previous era’s emphasis on establishing a **systematic review process** in the “Criteria” has increasingly given way to a more important **emphasis on documenting continuing improvement and quality enhancement** under the *Principles*, regardless of the planning and evaluation processes used. This focus causes even greater need for documentation of the response to Recommendation 2 and to demonstrating how data and inform decision made at the institutional level.

The committee was given copies of the 2.5 responses made by Georgia State University, and the site committee that reviewed the University of Texas. The group decided to meet again Friday, October 30, 2009 to discuss the documents including the information shared by Mr. Walker, and to focus on these responses to also help the committee shape its proposed response for 2.5.

The meeting was adjourned with the following tasks assigned:

**Tasks**

- Alvis Moore will meet with the provost to determine the history of the campus-wide Assessment Committee
- David Camps will meet with the Chief of staff to confirm evidence of the current strategic planning process

The meeting was adjourned at 3:00, and will meet again Friday, October 30, 2009, and reconvene for its regular weekly meeting in the same location next Monday, November 2, 2009.

Respectfully submitted by

*Tendai Johnson*

Tendai (Paula) Johnson