Fayetteville State University
SACS Library and Other Learning Resources Committee Meeting/Workshop
Dr. Booker T. Anthony, Chair
September 22, 2009

Core Requirement 2.9  The institution, through ownership or formal arrangements or agreements, provides and supports student and faculty access and user privileges to adequate library collections as well as to other learning/information resources consistent with the degrees offered. These collections and resources are sufficient to support all its educational, research, and public service programs.

Assignments:

Group I: Identify On-site Available library resources. Are they appropriate to support the educational programs offered? How does the institution provide access to library/learning resources not owned by the institution? Describe the FSU Library collection. How many volumes? How many periodicals/journals. What programs does the library have to solicit resource needs from the faculty? What access to resources do faculty have via the library Web site? List the resources.

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Group II: How does the institution manage resource relationships outside its direct control while also ensuring relevance to its academic program? What are the databases that students have access to from on-campus as well as off-campus?

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Group III: Identify Distance Learning Resources. What access to collections and services is provided for off-campus sites and distance learning courses? Describe how FSU provides access to library learning resources not owned by the institution through a variety of cooperative agreements. Does the university obtain discounts from vendors on monographs, standing orders, and electronic databases? Is FSU a part of a consortium? List other academic institutions involved.
Group IV: How does the institution determine adequacy and relevancy of library/learning resources to support all its educational, research, and service needs? Describe how the library achieves its mission through the goals defined in the library’s strategic plan. What academic library surveys does FSU participate in? Have we done any peer evaluation surveys? Student evaluation surveys? Faculty evaluation surveys of the library? We will need the data from these surveys.

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Comprehensive Standard 3.8 (three parts)

3.8.1 The institution provides facilities and learning/information resources that are appropriate to support its teaching, research, and service mission. (Learning/information resources)

Describe the library’s facilities (square feet, the wireless environment, desktop computers, study carrels, desktop/notebook computers, archives storage room, archives research room, curriculum lab, BOT Room, Public Service Stations (Reference, Circulation, Inter-Library loan). Includes hours served by these areas and percent of time staffed.

Provide description of public and information/reference services (hours open; staffing of circulation and reference); process of circulating books; how many books were checked in a two- or three-year period? Were there any decreases? Can we explain? Describe the interlibrary loan services requests over a two- to three-year period. Does FSU have some way of assessing the number of students who enter the library?

Describe Academic Computing at FSU. Describe the lab and classroom equipment features. Include lab hours and rules. Identify (list) all main Academic Computer Labs on campus. Identify Residence Hall Computer Labs. Describe Applications Software in the Computer Labs. Does FSU have any micro teaching labs? If so, describe. Describe any special labs in the sciences, the school of business, etc.

Subcommittee for 3.8.1_________________________________________,
_________________________________________,and__________________________
The institution ensures that users have access to regular and timely instruction in the use of the library and other learning/information resources. (Instruction of library use)

Describe how FSU has improved instructional services. Include things like the Title III Grant and the Chesnutt Library Fellows Information Literacy Program. Any other types of grants in the last two to three years? Describe what the library has done to improve faculty-library collaboration. Include workshops, research programs, individual on-demand instructional services. Include a description of the staff used to provide instructional services. Describe instruction sessions for faculty and students. Describe any and all types of orientations, research and writing skills tutorials, workbooks the library has designed for instruction, programs the library has instituted to train students in literacy. Include pre-tests and post-tests given as part of course-integration instruction. Include a description (with links later) satisfaction surveys given to faculty and students. Provide any Excel sheets, database documentation. Describe the results of data, sessions, workshops, surveys, etc.

3.8.2 The institution ensures that users have access to regular and timely instruction in the use of the library and other learning/information resources. (Instruction of library use)

Describe how FSU has improved instructional services. Include things like the Title III Grant and the Chesnutt Library Fellows Information Literacy Program. Any other types of grants in the last two to three years? Describe what the library has done to improve faculty-library collaboration. Include workshops, research programs, individual on-demand instructional services. Include a description of the staff used to provide instructional services. Describe instruction sessions for faculty and students. Describe any and all types of orientations, research and writing skills tutorials, workbooks the library has designed for instruction, programs the library has instituted to train students in literacy. Include pre-tests and post-tests given as part of course-integration instruction. Include a description (with links later) satisfaction surveys given to faculty and students. Provide any Excel sheets, database documentation. Describe the results of data, sessions, workshops, surveys, etc.

Subcommittee for 3.8.2________________, __________________, and _______________

The institution provides a sufficient number of qualified staff—with appropriate education or experiences in library and/or other learning/information resources—to accomplish the mission of the institution. (Qualified staff)

What instrument, document, or guidelines does the FSU library use to determine qualifications of the library staff? E.g., ACRL (Association of College and Research Libraries Statement on the Terminal Professional Degree for Academic Librarians). Describe professional development opportunities provided library staff. Be specific in narrative. Provide an organizational chart of the library staff. Write narrative of library staff (director, assistants, associates, circulation librarian, reference, instructional, cataloger, archivist, etc.). Organizational chart should include highest degree obtained and number of credits in library science. Narrative of staff positions should include number of years employed in a library environment, and national or international training in library administration and leadership.

Subcommittee for 3.8.3________________, __________________, and _______________

Subcommittee for 3.8.3________________, __________________, and _______________