The SACS Mission Statement Committee met on September 10, 2009 at 3:00 p.m. in the Chancellor’s Conference Room, Dr. Bertha Miller, presiding. Dr. Miller reminded members that the Mission Statement is the focal point for our entire SACS study. All operations, programs, and activities at FSU come out of the Mission Statement. It is crucial that we as committee members be special ambassadors to make sure that the campus knows what our mission statement is. This committee has the responsibility of responding to section 2.4 of the Core Requirements and mainly to section 3.1 Institutional Mission under the Comprehensive Standards.

Committee Members in attendance:

- Ms. Nikki Polk, Senior, Honors’ Program Representative
- Dr. Angela Taylor, Assistant Professor, Department of Criminal Justice
- Mr. Joseph Vittorelli, Director of IT Infrastructure and Assistant Committee Chair
- Dr. Jimmie Williams, Interim Chair, Nursing Program
- Dr. Marion Gillis-Olion, SACS Director was also present

Joseph Vittorelli has agreed to be the Assistant Chair; we still need someone to be the Recording Secretary.

The Compliance Audit Committee Handbooks were passed out and all materials in the notebook were reviewed briefly. The notebook included The Principles of Accreditation, SACS Resource Manual, FSU 2001 SACS Response to the Mission Statement, the Criteria Compliance Report Format, the Self Study Plan and other pertinent data.

Our first task is to determine whether we are in compliance with SACS Standards. Committee assignments were made to begin the task of ascertaining compliance. Each member of the committee should participate in one of the three sections for responding to the SACS standard.

The three groups for examining and writing a response to the standard and the persons who accepted the charges are:

- **Group 1** - Clearly Defined Mission appropriate to the institution’s collegiate role – Dr. Jimmie Williams, Group Leader
- **Group 2** – Development of the Mission statement and periodic review – Mr. Joseph Vittorelli, Group Leader
- **Group 3** – Mission serves as the foundation for all institutional operations – Dr. Angela Taylor, Group Leader
Dr. Miller asked the writers for the mission statement response to please delineate all sources where the mission statement and relevant materials can be found, as well as where we need to make sure it should be located.

The next scheduled committee meeting will be Monday, September 21, 2:00 p.m., Chancellor’s Conference Room.

Respectfully submitted,

Vicki McKenzie, Recording Secretary
(Meeting notes provided by Dr. Miller)