Fayetteville State University
SACS Steering Committee

Meeting Minutes:
March 4, 2010
3:00 PM

Opening:

The monthly meeting of the SACS Steering Committee was called to order on
March 4, 2010 at 3:06 PM in the Continuing Education, Room 125 by SACS Liaison and Self-Study Director Marion Gillis-Olion.

In Attendance:

Pius Nyutu, Student Affairs Committee
Samuel Adu-Mireku, Chair, Institutional Effectiveness Committee
Dianne White-Oyler, All Education Programs Committee
Nick Ganesan, Library and Other Learning Resources Committee
Booker T. Anthony, Chair, Library and Other Learning Resources Committee
Jon Young, Institutional Effectiveness Committee
Pamela Jackson, Chair, Financial Resources
Bertha H. Miller, Chair, Institutional Mission Committee
Rollinda Thomas, Chair, Undergraduate Programs Committee
Geraldine Munn, Chair, Quality Enhancement Plan Committee
Thomas E. Conway, SACS Steering Committee
Crystal Campbell, SACS Administrative Support

Update on QEP:

- Quality Enhancement Plan is due by December 2010. The QEP Committee would like to present a summary to our SACS COC staff member, Dr. Cheryl Cardell, during her visit in April.
- The QEP Committee will be having weekly meetings concerning the 5 transition points in curricula and CLA light activities. It hopes for integration of critical thinking into junior and senior year courses on the university campus.
- Dr. Booker T. Anthony brought to the committee’s attention that the Rising Juniors Exam should not serve as a viable example when it comes to QEP testing ideas due to the fact that some students gain testing exemption. Dr. Olion responded by assuring that these topics
served as mere ideas for a possible QEP. The use of Praxis I for Teacher Education Majors in lieu of the CBASE Rising Junior Exam would have to be revisited since the Praxis is testing reading, writing and math versus CLA Rising Junior Exam which tests performance on critical thinking tasks.

- Dr. Dianne White-Oyler raised a concern with requiring students to complete the Rising Juniors Exam before declaring a major. Dr. Olion reiterated that the notion was presented only as an idea, and this was the kind of feedback that will help formulate appropriate policy.

Update on OPAR's:

- Dr. Olion addressed the need for requested information (OPAR, Use of Results, Annual Report, and Organizational Chart) from each reporting academic and non-academic unit. It is being organized into the Institutional Effectiveness Organizational Chart for use in Xitracs. Hyperlinks will function appropriately once loading into the program is complete.

Use of Results Follow-Up Request:

- The Use of Results Follow-Up Request Form was sent by email to all reporting units requesting evidence for Use of Results contained in their respective operational plans. This form initiates the thought process into how to provide documentation to support 2008-2009 and 2009-2010 plans and what types of data should be included/submitted to provide proof of Use of Results.

Committee Updates:

- Dr. Marion Gillis-Olion impressed upon the committee that the deadline is April 1st for first drafts of compliance reports so that submission may take place on April 13th.
- Financial Resources- Ms. Pamela Jackson reports that the committee’s draft is currently being compiled. They are ironing out issues regarding the utilization of results. A meeting is scheduled for next Wednesday to finalize the Financial Resources Committee report; final submission will be the Monday following its meeting.
- Institutional Effectiveness- Dr. Samuel Adu-Mireku reports that in regard to Standards 2.5 and 3.3.1, the committee is still collecting information to be used as evidence in its report. Initial committee evaluations have been received and the narrative is currently being compiled. Academic portions seem to check out, but the non-academic areas still require further work.
- Student Affairs- Dr. Pius Nyutu reports the final committee report is being revised due to new information introduced for inclusion. They are also addressing the written complaint process and the evidence received to support that process.
• Institutional Mission- Dr. Bertha Miller reports the committee’s final and full report has been submitted to include footnote documentation providing evidence throughout. Distribution of the University Mission Statement has taken place by way of mission cards to faculty, staff, and students.
• All Education Programs- Dr. White-Oyler informs the committee that the writing and revision process is underway for All Education Programs.
• Undergraduate Programs-Standards– Dr. Rollinda Thomas has reported that the committee has submitted its compliance audit report, but the report is undergoing editing in response to implemented writing guidelines.
• Library- Dr. Booker T. Anthony informs that the Library Committee is working to ensure photography snapshots and hyperlinks contained in its compliance audit report are functioning properly.
• Faculty- In Dr. Terri Moore-Brown’s absence, Dr. Olion reported that efforts to match faculty credentials to course prefixes are being prepared through use of Digital Measures and Banner.

Newsletter:

• The SACS office has composed its 2nd Issue of the SACS Appeal Newsletter.

The March 4, 2010 Steering Committee meeting adjourned at 4:46pm. Schedule date of next meeting will be April 1, 2010 at 3:30pm.