

Faculty Evaluation Rating Form

Name of Faculty Member

Date

Name of Department

Name of Evaluator

Basic Performance Criteria

This Faculty Evaluation Instrument requires the evaluator(s) to make professional judgments about the quality and quantity of a faculty member's performance in regards to teaching, scholarly/creative activities and research, and University and community services.

All faculty members are expected to contribute in each of the categories designated and are to be evaluated accordingly; however, each category may be weighted differently based upon agreements between faculty members and department chairs prior to commencing formal evaluation.

Instructions:

Based on the evidence from observations, discussions, written documents, evaluations completed by students, colleagues, other professionals, and other valid sources, the evaluator is to rate the faculty member's performance according to the twenty six (26) basic elements listed below. The evaluator is encouraged to make additional comments, when appropriate, at the end of each of the three major areas.

The range of the rating is based upon the following criteria:

- 0 – Not Applicable
- 1 – Needs improvement in performance.
- 2 – Meets expected performance criteria marginally.
- 3 – Meets expected performance criteria and has documented evidence of productivity.
- 4 – Exceeds expected performance criteria frequently and has documented evidence of productivity.
- 5 – Exceeds expected performance criteria consistently and has documented evidence of productivity.

	0	1	2	3	4	5
II. Scholarly/Creative Activities and Research						
1. Applies ideas from current research and scholarship to teaching, to academic endeavors, and to professional duties.	()	()	()	()	()	()
2. Prepares significant University proposals reports, grants, special projects, ect., of high quality.	()	()	()	()	()	()
3. Designs feasible plans for funded research projects or instructional programs.	()	()	()	()	()	()
4. Receives funding for research, study, development, or equipment, ect. from a federal or state grant, corporation, or foundation grant, or form other sources external to the University.	()	()	()	()	()	()
5. Publishes articles, reviews, chapters, books, presentations, tutorials, technical reports, creative works, ect.	()	()	()	()	()	()
6. Makes scholarly presentation to professional societies at state and/or national meetings.	()	()	()	()	()	()
7. Holds active membership(s) in professional societies at state and/or attends professional conferences/meetings.	()	()	()	()	()	()
8. Publishes manuals technical reports, computer programs, curriculum materials, standardized tests, ect.	()	()	()	()	()	()

Comments

III. Service to University and Community	0	1	2	3	4	5
1. Serves responsibly as student advisor as required.	()	()	()	()	()	()
2. Actively supports college/school and university goals and programs.	()	()	()	()	()	()
3. Maintains a cooperative and professional attitude towards colleagues.	()	()	()	()	()	()
4. Contributes to student activities and problems by serving as sponsor or faculty advisors to formal organizations of students or by actively participating in and attending student presentations.	()	()	()	()	()	()
5. Supports the department by actively contributing to department meetings, committees, projects, programs, and other special activities.	()	()	()	()	()	()
6. Supports the school/college by actively contributing to meetings, committees, projects, programs, and other special activities.	()	()	()	()	()	()
7. Contributes actively to university wide meetings, committees, projects, programs, and other special activities.	()	()	()	()	()	()
8. Implements plan, projects, programs activities designed to serve the greater good of the community and the university (adhering to constitutional stipulations regarding the separation of church and state).	()	()	()	()	()	()
9. Serves as resource person to community organizations, school systems, ect.	()	()	()	()	()	()

Comments
