



received
3-24-05

4:45 p.m.

MEMORANDUM

TO: Soni Martin (Chair)
Tom Van Cantfort
Claude Hargrove
Michael Devalve
Sherrice Allen
Petur Jonsson
Peter Valenti
Joseph Johnson

FROM: T. J. Bryan
Chancellor

DATE: March 23, 2005

RE: University Task Force on Comprehensive Evaluation

Upon the recommendation of the Senate Faculty Evaluation and Development Committee, I am appointing you to the University Task Force on Faculty Evaluation. The charge to this task force is to develop a new comprehensive faculty evaluation system to replace the current system by May 15, 2006. The new system should be designed for the purposes of providing detailed feedback to the faculty member for use in professional growth and development and providing valid and reliable information to be used in personnel decisions such as reappointment, promotion, tenure, merit pay, and post-tenure review processes.

There should be close collaboration between the Task Force and those committees working on faculty development, promotion, and tenure issues. An analysis of the adequacy of the SIR II for use in the comprehensive evaluation system should be undertaken with particular attention being paid to the appropriateness of SIR II for various teaching/learning environments.

Resources will be allocated for the work of the Task Force. Specifically, the work of the Task Force will be supported by released time for the task force chair; clerical support; a stipend for task force members working over the summer; resources to accommodate printing, mailing, and other clerical functions; and funds for continued consultative services as required.

I look forward to working with you on this most needed and worthwhile project. If you are not able to accept this appointment, please notify me by Friday, March 25, 2005.

cc: Marvin Curtis
Rama Data
Samuel Adu-Mireku
David Barlow
Juliette Bell
Ronald Johnston
Charles Davis