

		% of Assessment Source = 100				
		Rank	Student	Self	Peer	Chair
A. TEACHING						
1. Instructional Design						
A.1.1	Course Development (Traditional, Web-based, Online)					
	-developing course materials					
	-study guides					
	-developing lectures presentations					
	-web sites					
A.1.2	Curriculum Development, Review, and Collaboration					
	-new programs					
	-new courses, labs, and software					
	-learning communities					
	-service learning programs					
	-feasibility studies					
A.1.3	Selecting and Developing Instructional Resources					
	-selecting textbooks and supplementary materials					
	-ordering library resources and other departmental resources					
	-developing course enhancement materials (PowerPoint, etc.)					
	-reviewing and incorporating technology					

		% of Assessment Source = 100				
		Rank	Student	Self	Peer	Chair
2.	<i>Instructional Delivery</i>					
A.2.1	Traditional and Non-Traditional					
	-traditional classroom					
	-web-enhanced					
	-online					
	-lab					
	-case study approach					
	-studio					
A.2.2	Applying New Techniques, Methods, and Software					
A.2.3	Utilization of Technology					
A.2.4	Modeler of Thinking Skills and Stimulating Critical or Creative Thinking					
3.	<i>Content Knowledge</i>					
A.3.1	Level of Competency					
A.3.2	Currency of Knowledge					
	-interrelatedness among existing knowledge					
A.3.3	Applying Research to Course Content					
4.	<i>Course Management</i>					

A.4.1	Developing and Grading Exams and Assignments					
A.4.2	Timely Submission of Grades and Book Orders					
		Rank	Student	Self	Peer	Chair
A.4.3	Showing Respect for Students					
A.4.4	Timely Feedback to Students					
A.4.5	Communications, Email Correspondence, and Online Discussion Board					
A.4.6	Evaluate and Assess Student Performance					
A.4.7	Maintaining Equipment and/or Systems of Safety					
A.4.8	Completing Student Surveys					
A.4.9	Supervise or Maintain Labs or Studios (also appears in service)					
5.	<i>Non-classroom Student Focus</i>					
A.5.1	Contact with Students and Accessibility					
A.5.2	Advising and Assessing					
	-individual students					
	-student groups (in service)					
	-familiarity with University Policies and Procedures					
	-portfolio reviews and musical jurying					
A.5.3	Supervising Student Research					
A.5.4	Extended Classroom Learning Experiences					
	-supervising					

-field practicum (also appears in service)					
-exhibits					
	Rank	Student	Self	Peer	Chair
-presentations (student)					
-trips to museums, conferences, workshops					
-acting coach					
-lighting, costume and set design					
A.5.5 Mentor (in service)					
A.5.6 Participating in Student Learning Groups (outside of class)					
A.5.7 Organizing Co-Curricular Activities (visiting artists, lecturers, etc.)					
A.5.8 Supporting Academic Student Activities and Presentations					
A.5.9 Letters of Recommendation (also appears in service)					
A.5.10 Maintaining student or alumni records					
A.5.11 Coordinating or Supervising					
A.5.11.1 Programs					
A.5.11.2 Internships					
A.5.11.3 Clinical Teaching					
A.5.11.4 Lab					
A.5.11.5 Field Liaison, Practicum, or Recruitment (also appears in service)					
A.5.11.6 Thesis					

A.5.11.7	Tutorial Coordinators					
A.5.11.8	Supervising, Chairing Master's or Doctoral Students					
		Rank	Student	Self	Peer	Chair
A.5.11.9	Independent Studies					
A.5.11.10	Student Research					
6.	<i>Faculty Development, Collaboration</i>					
A.6.1	Professional Development for Teaching Enhancement					
	-attending workshops, presentations, or seminars					
	-designing and teaching workshops					
A.6.2	Academic Citizenship					
	-working toward the department, college, and university's mission and goals					
A.6.3	Sharing Teaching Strategies with Colleagues					
7.	<i>Grantspersonship (Non Research) and Teaching Related Development</i>					
A.7.1	Grant Application					
A.7.2	Receiving a Grant					
A.7.3	Grants Management (Workshops, Lecture Series, Any Type of Presentation, Performance, etc.)					
<i>Comments, Suggestions for Teaching Activities</i>						

	Rank	Student	Self	Peer	Chair
<i>B. Scholarship, Research, Creative Activities</i>					
<i>1. Discovery (creation of new knowledge, or creative works)</i>					
B.1.1 Investigations					
-scientific (theoretical or applied)					
-demonstration research					
-ongoing research activity					
B.1.2 External Funding					
-PI for active research grant					
-fellowships and grants					
-obtaining competitive peer reviewed grants					
-obtaining external contracts, industrial, private, foundation or home-institutional support					
B.1.3 Investigations of Educationally Relevant Problems					
B.1.4 Product Development					
-software					
-media					
-instruments or processes					
B.1.5 Publications from Theses, Dissertations, or Directed Studies					

	-chairing					
	-serving on					
		Rank	Student	Self	Peer	Chair
B.1.6	Undergraduate Research					
	-chairing					
	-serving on					
B.1.7	Creative Works					
	-composing, creating, or developing (musical, theatrical, dance, fine art, and graphic arts)					
	-set design or costume design					
	-staging, directing, or acting in musical, theatrical or dance productions					
	-significant commissions					
2.	<i>Competency (keeping current in your discipline)</i>					
B.2.1	Professional Development Activities					
	-preparing for certification					
	-achieving advanced certification					
	-additional training					
B.2.2	Attending Professional Conferences or Workshops					
B.2.3	Active Membership and/or Participation in Professional Organizations					
B.2.4	Reflective Thinking and Creative Process					

-research history, theory and philosophy as it relates to the discipline					
	Rank	Student	Self	Peer	Chair
3. Dissemination (getting information out)					
B.3.1 Publications					
-books, edit volumes, chapters, monographs, and textbooks					
-refereed articles and bulletins					
-non-refereed articles, conference proceedings, encyclopedia and media					
-mass media (internet, film, TV and radio) and popular press (magazines, newspaper columns)					
-brochures, website, newsletters, pamphlets, and interactive CD's					
-research published by others using your data					
-unpublished, limited distribution agency research documents					
-donation of intellectual properties					
-contributing to museum presentations and exhibits					
-accompanist – regional, national, international					
-chorus, section – regional, national, international					
-lead role, soloist (music) – regional, national, international					
-recitals, exhibits, principal in orchestra					
B.3.2 Reviews					
-books, monographs, refereed journals, media, articles, chapters, and textbooks					

-grant proposals					
	Rank	Student	Self	Peer	Chair
-published materials by professional organizations or groups					
-adjudicating festivals and competitions (musical, theater, art, speech, etc)					
-professional jurying, curatorial activity fine art, graphic art and exhibitions for regional, national, international audience					
B.3.3 Invited Activities					
-books, articles, chapters, monographs, bulletins, and proceedings					
-presentation and papers					
-adapting books to scripts					
-advertising theatrical shows and theater publicity					
B.3.4 Poster Sessions					
B.3.5 Conferences (Organizing, Panel Sessions, Chairing, Refereeing) Regional, National, and International					
-presentation (faculty)					
-keynote speaker					
-discussant					
B.3.6 Editor or Co-Editor of Books, Articles, or Journal					
4. Translation (taking discovery and turning it into other applications)					
B.4.1 Quality Evaluation Research in Service to an Organization					

	Rank	Student	Self	Peer	Chair
<i>C. Service</i>					
<i>1. University</i>					
[1] University Wide					
C.1.1.1 University Committees (Chair or Active Member)					
-University Teacher of the Year Committee					
-University Scholarship Committee					
-University search committees					
-accreditation committee (SACS, etc.)					
-marshall					
- etc.					
C.1.1.2 Faculty Senate					
-Faculty Senate Committees					
-Hearing and Reconsideration					
-Grievance Committee					
- etc.					
C.1.1.3 Coordinate, Participation, or Attendance of University Functions and Events					
-Founder's Day, Commencement, etc.					
-Fine Art Series, Psi Chi Scholarly Lecture Series, etc.					

-university meetings and surveys					
	Rank	Student	Self	Peer	Chair
-accreditation					
-Honda All-Stars, etc.					
-liaison for ITTS and library					
-graphic design for mass media (poster, billboards, promotional CD's, web design)					
- etc.					
C.1.1.4 Discipline Specific Service to the University (without pay)					
C.1.1.5 Promote the University Image					
-fund raising					
-appearing or involvement in mass media					
-lobbying on behalf of FSU locally, regionally, nationally, internationally					
-representing the university at various functions					
- etc.					
[2] College, School					
C.1.2.1 College Committees (Chair or Active Member)					
-Charles W. Chesnutt Committee, Academic Affairs, etc.					
-Reappointment, Promotion and Tenure Committee					
-etc.					

C.1.2.2 Attend College, School Meetings					
	Rank	Student	Self	Peer	Chair
C1.2.3 Support College, School Activities					
C.1.2.3 Etc.					
[3] Department					
C.1.3.1 Sponsor or Advisor for Student Activities (also appears in teaching)					
C.1.3.2 Departmental Committees (Chair or Active Member)					
-Search Committee, Academic Affairs Committee, etc.					
C.1.3.3 Coordinator					
-Area Coordinator					
-Undergraduate Coordinator					
-Graduate Coordinator					
-coordinating Rosenthal Gallery exhibits or events					
-coordinator: other					
C.1.3.4 Student Recruitment					
-department recruitment					
-marketing department and programs					
-recruit students for productions, band, ensembles, etc.					
C.1.3.5 Discipline Specific Service to the Department					
-creating brochures, handouts, etc.					

-at large graphic design or layout support (also appears in scholarship)					
	Rank	Student	Self	Peer	Chair
-adopting books to script for theater production					
-direct theater shows					
-execute set and lighting design					
-train students for production (also appears in teaching)					
-science and math outreach					
-etc.					
C.1.3.6 Reviewing, Evaluating, and Assisting in Enhancing Programs					
-developing new courses and academic programs (also appears in teaching)					
-accreditation and re-accreditation					
-assisting ITTS to install multimedia setups in classrooms					
-design and maintenance of multimedia carts for department					
-studio and lab maintenance, and inventory					
-website maintenance					
C.1.3.7 Non-Teaching Student Related Activities (Letters of Recommendation, Transcript Evaluation, Internships)					
-evaluating Student transcripts					
-evaluating student records and transcripts (non advisee)					
-advising student organizations (also appears in teaching)					
-advising students (also appears in teaching)					

-chairing master's or doctoral supervisory committee					
	Rank	Student	Self	Peer	Chair
-managing or advisor student organizations(also appears in teaching)					
C.1.3.8 Coordinating (Workshops, Forums, Conferences Lectures, Panel Sessions, Symposium, etc.)					
C.1.3.9 Fund Raising					
C.1.3.10 Attending and Supporting Department Activities					
- attending meetings					
-attending departmental extracurricular activities					
C.1.3.11 Mentor or Training Junior Faculty					
2. Community (has to be discipline related)					
C.2.1 Discipline Specific Service without Pay					
-lecture or performances					
-consulting or service without pay					
-judging high school or local events					
-at large exhibition coordination					
-expert witness					
-guest speaker					
C.2.2 K - 12 Outreach (Tutor, Presentations, Discipline Specific Assistance)					
C.2.3 Spearheading, Volunteering for Discipline Specific Community Events and Special Projects					

-being a resource person for the community					
	Rank	Student	Self	Peer	Chair
-community outreach activities					
C.2.4 Community Leadership					
-holding elected office in local, state, or national civic activities, organizations					
-membership on Boards					
3. Professional					
C.3.1 Consulting or Serve without Pay					
C.3.2 Serving as an Officer or Member in a Professional Organization					
-holding office, membership in national, regional professional organizations					
-active membership in professional organizations					
C.3.4 Site Visit Team Member					
C.3.5 Lobbying Professional Organizations					
C.3.6 Public Lecture and Presentations Locally					
C.3.7 Etc.					
<i>Comments, Suggestions Service Activities</i>					

