

FAYETTEVILLE STATE UNIVERSITY
FAYETTEVILLE, NORTH CAROLINA
DEPARTMENT OF GOVERNMENT AND HISTORY

COURSE SYLLABUS

POLITICAL SCIENCE 220-PRINCIPLES OF PUBLIC ADMINISTRATION

SEMESTER: Fall 2002

CREDIT HOURS: 3

INSTRUCTOR: NGOZI CALEB KAMALU, Ph.D., professor

MEETING PERIOD: MWF, 9:00 AM - 9:50 AM

FORUM: JOSEPH KNUCKLES SCIENCE ANNEX (JKSA) 303

E-MAIL: NKamalu@uncfsu.edu

OFFICE LOCATION: TAYLOR SCIENCE BUILDING (TS) 207D

OFFICE TELEPHONE (910) 672-1367

CONFERENCE HOUR: Mon: 12:00 Noon - 2:00 PM;

Wed.: 1200 Noon - 2:00 PM; 4:00 PM - 6:00 PM

FRI. : 12:00 Noon - 2:00 PM

REQUIRED TEXTBOOK: Michael E. Milakovich and George J. Gordon, Public Administration in America.(Boston: Bedford/ St.Martin=s, 2001 - Seventh Edition)

COURSE DESCRIPTION:

POLI-220 presents a critical analysis of federal administrative organizations as an integral part of the political system. It emphasizes on the roles of American institutions in policy making, the Presidency, the courts, interest groups, political parties, the bureaucracy and the media. It also pays special attention to the administrative process and explores the utility of competing organization theories to the general analyses of bureaucratic behavior.

COURSE OBJECTIVES:

At the completion of this course, students should be able to:

1. Differentiate public sector administration from private sector management.
2. Develop an understanding of the historical evolution of public administration and the contributions of primary thinkers (theorists) in the field of public administration.
3. Become familiar with the traditional areas of public

administrations, such as decision making, budgeting and personnel.

4. Become acquainted with the environmental influences, especially the impact of politics on public administration.

5. Develop an awareness regarding some current issues in public administration, such as ethics, efficiency, equity, effectiveness, and intergovernmental relations.

6. Develop interest to pursue careers in the private sector as well as in government agencies.

EVALUATION CRITERIA AND GRADING SCALE

The distribution of points for the various aspects of the course is as follows:

Exam. 1	-----	33.33%	
Exam. 2 (Theorists Focus)	----	33.33 %	
Exam. 3 (Project)	-----	33.33%	
Class attendance and participation	-----		10 points bonus

GRADING SCALE:

92 - 100	A
83 - 91	B
73 - 82	C
64 - 72	D
0 - 63	F

COURSE REQUIREMENTS:

1. Students are responsible for their regular and punctual attendance. However, University attendance policy must be enforced to the fullest.

2. Students are equally responsible for their assigned readings and timely completion of all assignments.

3. There will be three main evaluations. The instructor reserves the right to modify this requirement. In such case, students should be duly and adequately informed. Days, time of examination and scope of materials to be covered will be announced before hand by the instructor. In cases where research requirements will substitute written examinations, the instructor must approve topics for term/research paper, scope and methodology/ approaches of research. In order to

bring diversity to topic areas, the instructor could generate a list of broad topics from which students should choose their respective topics. However, topics selected by students in areas of their interest are welcome, but subject to approval by the instructor.

COURSE OUTLINE:

CHAPTER/ TOPICAL CONTENTS

1. Approaching the study of public administration.
2. Public administration, Democracy and the political system.
3. Bureaucratic politics and bureaucratic power
4. Federalism and intergovernmental relations
5. Organizational theory
6. Decision making in administration
7. Chief executives and the challenges of administrative leadership
8. Public personnel administration and human resource development
9. Government budgeting
10. Public policy and management
11. Government regulation and administrative law
12. Conclusion: Public admin. In a time of rapid social change.

REFERENCES :

1. Jacoby, Henry. THE BUREAUCRATIZATION OF THE WORLD. California: Univ. of CA Press, 1973.
2. Lowi, Theodore. THE END OF LIBERALISM. New York: Norton, 1979.
3. Taylor, Charles. WHY GOVERNMENT GROWS. Beverly Hills: CA: Sage Publications, 1973
4. Ostrom, Vincent. THE INTELLECTUAL CRISES IN AMERICAN PUBLIC ADMINISTRATION. Univ. of Alabama Press, 1973.
5. Lane, Frederick S. CURRENT ISSUES IN PUBLIC ADMINISTRATION. New York, St Martins Press, 1994.
6. Berkley G. and Rouse, John. THE CRAFT OF PUBLIC ADMINISTRATION. Dubuque, Iowa, Brown and Benchmark, 1994

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