

FAYETTEVILLE STATE UNIVERSITY  
The Graduate School & Sponsored Research Programs  
Staff Minutes  
January 4, 2011  
Dean's Conference Room  
9:00-10:30 a.m.

**Meeting was called to order by Dr. LaDelle Olion, Dean of the Graduate School and Sponsored Research Programs at 9:00 a.m.**

**Present:** Deborah Robinson, Shenetta Dudley, David Camps, Doreen Hilton, Kaity Parson, Katrina Hoffman, Kimberly Hyman, Miranda Greer, Sabrina Burgado, and Peggy Shropshire.

**Happy New Year & Welcome Back.** Dr. Olion wished everyone a happy new year and welcome back.

**I. Budget Shortfall for 2011-2012**

Dr. Olion announced there will be budget cuts on spending and hiring at FSU. According to Governor Purdue, she is projecting a budget shortfall for the next two years. Dr. Olion indicated that FSU will have a reversion of 2.5% of the current budget. Effective immediately there will be a voluntary hiring freeze on all positions. (All hiring including Title III will require justification from the Vice Chancellor and for approval from the Chancellor.) At this day and time there is not a blanket freeze on travel or spending. Dr. Olion requested the staff to submit to Ms. Robinson a list of supplies, which need to be ordered as soon as possible.

**II. Schedule of Classes 2011-2012 & Review of Personnel, Services, and Resources**

Scheduled classes have been affected by the budget shortfall, FSU will reduce the number of class sections by 12% and increase the number of students in each class that are currently being offered; Adjunct positions also will be cut. Personnel services and resources at FSU are projected to be cut by 15% for the next fiscal year.

Proposed salary reductions (voluntary/alternative) by 1% to 2% in the high salary range (SPA will be less impacted.) Furloughs are being considered across the board.

**III. Response to SACS**

Initially, FSU had to address 84 Standards and out of the 84 Standards only 15% were out of compliance. We are in the process of addressing those standards and responding to non-compliance issues.

#### **IV. Plans for Sponsored Research & Programs**

Sponsored Research will continue to be within the Graduate School's organization until further notice.

Dr. Olion mentioned the progress it continues Sponsored Research and Programs to make.

#### **V. Expansion of Graduate School**

Dr. Olion stated two members of the Office of Sponsored Research have moved to the new Nursing Building. Dr. Hilton, Ms. Miranda Greer, and Ms. Sabrina Burgado have moved to room 118 and 119 in the Graduate School suite. All files on students and faculty will be relocated to room 107 records room for security purposes. Ms. Parson has been moved to room 108. Room 111 will be utilized by the Dissertation Editor, Graduate Assistants, and work study students.

#### **VI. Office Etiquette & Environment**

Dr. Olion cannot stress enough on how great customer service is a crucial part of the Graduate School. Additionally, eating at our desks should cease.

#### **VII. Chancellor's Speaker Series: January 20<sup>th</sup> and February 3<sup>rd</sup>**

#### **VIII. President Ross of the UNC System will be visiting FSU on February 4<sup>th</sup>**

Meeting Adjourned at 10:35 a.m.

Minutes Respectfully Submitted by

Peggy Shropshire, Administrative Assistant