

Fayetteville State University

GRADUATE COUNCIL MEETING

Continuing Education Multi-Purpose Room 125
Tuesday, October 19, 2010 2PM

Presiding: Dr. LaDelle Olion, Chair

CALL TO ORDER –Attendees received a folder containing the meeting agenda and minutes from the last Council meeting. The meeting of the Graduate Council of the Fayetteville State University Graduate School was called to order by Dr. LaDelle Olion, Chair.

ATTENDANCE (*Sign in Sheet*)

Present: Drs. Akbar Aghajanian, Lorenzo Boyd, Aminifu Harvey, Ngozi Kamalu, Theodore Kaniuka, Priscilla Manarino-Leggett, Leontye L. Lewis, Geraldine Munn, Don Okhomina, LaDelle Olion, Abul Pitre, Kimberly Smith-Burton, Mohsen Souissi, and Bo Zhang

Absent: Drs. David Barlow, Brenda Hammack, Khalid Lodhi, Assad Tavakoli and Mei-Chuan Wang, and student representative, Ms. Aarti Naik

APPROVAL OF MINUTES –The minutes from the September 21, 2010 Graduate Council meeting were reviewed and approved.

INSTRUCTIONAL BOOKLET – An instructional booklet, *Organization and Administration of Graduate Education*, a publication from the Council of Graduate Schools, was given to new incoming council members. Dr. Olion noted the contents of the publication; its relationship and to the Graduate Council; and the importance of policies and procedures.

GRADUATE FACULTY REVIEW COMMITTEE REPORT – Dr. Boyd reported that the committee made the following graduate faculty application recommendations:

NAME	COLLEGE/SCHOOL	DEPARTMENT	STATUS
Buryk, Ronald	CAS	MSW	Special
Carter, Tamara	CAS	MSW	Special
Coyle, Laura D.	CAS	PSYC	Special
Daniel, Samantha	CAS	PSYC	Special
DeLone, Miriam	CAS	CRJC	Full
Johnson, Lillian Riggs	SOE	MGSSE	Special
Lindberg, Matthew	CAS	PSYC	Special
Lucas, Densie	CAS	MSW	Special

Dr. Harvey moved to accept the recommendations of the Graduate Faculty Review Committee; Dr. Aghajanian seconded the motion and the motion passed.

Dr. Olion noted that FSU was well represented by Dr. Boyd and Dr. Leggett as members of the UNC Graduate Council and thanked them for their service.

PROGRAM REVIEWS –Dr. Hilton reported that MSA and Criminal Justice Programs were reviewed last year and that a program review cycle has been established. Also noted or discussed were the following:

- There are four programs currently being reviewed that will be brought to the Graduate Council; Program information should be submitted for council committee review by November 1st.
- Department of Public Instruction Report
- Productivity of Programs
- The need to revisit and improve graduate programs in order to stay current and also competitive; quality control
- Consultant options
- Faculty productivity & development; send suggestions to Dr. Hilton

FACULTY –Dr. Olion discussed the challenges of defining what graduate faculty do and the need for graduate faculty to let it be known what they are doing (i.e., research, workshops, publications, etc.). He also reminded/noted:

- Faculty members are very important and are the life-blood of what we do with students.
- Faculty need to make sure what happens at FSU is faculty driven.
- The need for faculty to speak up, ask questions, and disagree “professionally” if need be.
- The need for communicating to University and community: Graduate level information, news, actions, etc.

Dr. Harvey suggested that it would be helpful if someone could speak to faculty on Academia and what it truly is; what it means at different levels.

TEACHING WORKLOADS – General guidelines were discussed. Dr. Olion stated that reduced graduate faculty workloads required evidence of involvement in other areas (i.e., grants, thesis/dissertation committee(s), etc.). Also discussed were reassignment funding, policies, procedures, and time for excessive advisement.

The following information was handed out to attendees for review:

- (DRAFT) Guidelines for Faculty Teaching Load and Course reassignments (effective January 2011), revised October 4, 2010
- FSU Faculty Handbook: Chapter 4, Faculty Responsibilities (rev. 1990)
- Graduate Faculty Teaching Load, Graduate Policies and Procedures Handbook, FSU Graduate Studies, Aug. 1992, page 62.)
- Faculty Workload Guidelines, The University of North Carolina at Greensboro (April 3, 2002)
- Policies/Reports: Faculty Workload Policy, University of North Carolina Wilmington (http://uncw.edu/aa/Policies_Reports/Faculty_Workload_Policy.html)
- Teaching Load Information from North Carolina Agricultural and Technical State University

STUDENT AFFAIRS AND ACADEMIC APPEALS COMMITTEE REPORT –Dr. Harvey stated that the Student Affairs and Academic Appeals Committee planned to meet soon to review student appeals.

PROGRAMS - It was noted at the Council of Deans meeting (Oct 2010) that we have low productivity in Mathematics, English, Biology, and Political Science programs. Fall Semester 2010 statistics were provided for the Graduate Council as follows:

Doctoral	48
Degree Seeking	363
SOE	134
CAS	188
SBE	41

Provisional	85
Certificate	2
Licensure	106
Professional Development	58
Total Enrolled Students As of 10/11/10	662

Dr. Olion noted that The Graduate School was participating in recruitment fairs and visiting schools to recruit students. However, it is imperative that faculty become more involved in recruiting and he encouraged everyone to recruit for their graduate programs.

ANNOUNCEMENTS AND OTHER INFORMATION

- Dr. Hilton thanked everyone for participating in the Graduate School Open House on September 28, 2010.
- The next meeting of the Graduate Council is scheduled for November 16, 2010 at 2PM in Continuing Education Multi Purpose Room 125.
- Reminder: There will not be a meeting in December.

ADJOURNMENT – There being no other business, the meeting was adjourned.

Respectfully submitted,

Deborah Robinson

Graduate Council Secretary
Assistant to the Dean
The Graduate School
102 Continuing Education Building
Fayetteville, NC 28301
910-672-1682

PLEASE NOTE: These minutes were completed using notes and a recording kindly provided by Ms. Peggy Shropshire in my absence. Email comments, changes or corrections to drobinson@uncfsu.edu . Thank you.