

Fayetteville State University

GRADUATE COUNCIL MEETING

Continuing Education Multi-Purpose Room 125

Tuesday, September 21, 2010 2PM

Presiding: Dr. LaDelle Olion, Chair

CALL TO ORDER - Attendees received a folder containing the meeting agenda and minutes from the last Council meeting. The meeting of the Graduate Council of the Fayetteville State University Graduate School was called to order by Dr. LaDelle Olion, Chair. Dr. Olion asked each attendee to briefly introduce themselves as this was the first Graduate Council meeting of the 2010-11 year.

ATTENDANCE(*Sign in Sheet*)

Present: Drs. Akbar Aghajanian, Lorenzo Boyd, Brenda Hammack, Aminifu Harvey, Ngozi Kamalu, Theodore Kaniuka, Khalid Lodhi, Priscilla Manarino-Leggett, Geraldine Munn, Aarti Naik, Don Okhomina, LaDelle Olion, Abul Pitre, Kimberly Smith-Burton, Mohsen Souissi, Mei-Chuan Wang, Bo Zhang, and Subir Nagdas

Absent: Drs. David Barlow, Leontye L. Lewis, and Assad Tavakoli

APPROVAL OF MINUTES - The minutes from the April 20, 2010 Graduate Council meeting were reviewed. Dr. Manarino-Leggett moved to approve the minutes; Dr. Kamalu seconded; Dr. Aghajanian requested one correction being that his name be added as present; there being no other changes or opposition, the minutes were approved.

APPROVAL OF GRADUATE COMMITTEES AND CHAIRS - Dr. Aghajanian moved that the recommended committees and chairs be approved with the following changes: move Dr. Aarti Naik from the Programs and Curriculum Review Committee to the Student Affairs and Academic Appeals Committee; move Dr. Mohsen Souissi from the Student Affairs and Academic Appeals Committee to the Programs and Curriculum Review Committee. Dr. Lodhi seconded the motion; there being no opposition, the motion was approved.

GRADUATE COUNCIL POLICIES - Dr. Olion reviewed the responsibilities of the Graduate Council to include the Council composition, membership, functions, officers, committees, quorum and voting, and parliamentary authority and future plans. Also discussed were:

- Recommendation to upgrade Faculty Senate
- Future Committee to review Faculty Status
- Raising Graduate Faculty Standards
- Differences: Undergraduate Students vs. Graduate Students

ELECTION OF VICE CHAIR OF THE GRADUATE COUNCIL -The floor was opened for nominations; Dr. Harvey was nominated and the Dr. Aghajanian seconded the nomination; after discussion and there being no opposition, Dr. Harvey was nominated as the Vice Chair for the 2010-11 year.

2010-11 MEETING SCHEDULE -The calendar dates were reviewed; a request was made to send out the meeting dates as a reoccurring calendar invitation.

ACADEMIC POLICY COMMITTEE REPORT AND RECOMMENDATION - Dr. Kaniuka reported that the Academic Policy Committee had reviewed a proposal submitted by the School of Business and Economics to accept either the GRE or GMAT for Admission to FSU's MBA Program and the committee recommended approval. Dr. Boyd elaborated to clarify the proposal. Dr. Kaniuka moved to approve the proposal and Dr. Manarino-Leggett seconded; there being no opposition, the policy was approved.

PROGRAM AND CURRICULUM REVIEW COMMITTEE REPORT AND RECOMMENDATION - Dr. Olion noted that Dr. Kamalu as 2009-10 chair of the Program and Curriculum Review Committee had forwarded the recommendation from the committee to approve twelve MSA Course Proposals from the School of Education to modify these existing courses as part of the Re-Visioning Project. Dr. Kamalu made a motion to approve the minor revisions of the courses as presented; Dr. Aghajanian seconded; there being no opposition the motion was approved.

It was noted that usually proposals with small changes do not go to the Faculty Senate unless the Provost deems it necessary; usually only proposals with a significant change go to the Faculty Senate; policies do not go to the faculty senate.

STATUS OF GRADUATE CERTIFICATE IN CRIMINAL JUSTICE PROPOSAL - The Graduate Council approved the proposal in November 2009 and the original was caught up in the move of offices. The Certificate in Criminal Justice Proposal has been located and is currently pending approval by the Provost.

Also discussed:

- Whether students in a certificate program receive a certificate or if it is noted only on the student's transcript (not finalized)
- Certificate program hours (18 hours)
- Certificate program (rolls over)
- Certificate Programs (Eligible for Financial Aid)
- Provisional students not admitted(no Financial Aid)
- Admission Fee Required (currently \$35)
- Suggestions concerning certificate program requested/welcome

GRADUATE FACULTY REVIEW COMMITTEE REPORT – Dr. Boyd reported that the committee made the following graduate faculty application recommendations:

NAME	COL/SCH	DEPT.	STATUS	COMMENT
Ford, Shelton	SOE	MGSSE	Special	
Johnson, Lillian Riggs	SOE	MGSSE	Associate status recommended by Committee	Council tabled pending review by new Dept. Chair
Jordon, Earlyn G.	SOE	ELED	Special	
Lucas, Nicole	CAS	SOC	Associate	
Marquez, Mark	CAS	MSW	Special	
Oxendine, Lavern	CAS	MSW	Special	
Perkins, Gregory E.	CAS	MSW	Special	
Powell, Jerry D.	CAS	PSYC	Special	
Shamberger, Cynthia T.	SOE	MGSSE	Full	
Smith, Jane M.	SOE	MGSSE	Special	

Dr. Boyd made a motion to accept the recommendations of the Graduate Faculty Review Committee; Dr. Kaniuka seconded the motion. After discussion, Dr. Smith-Burton made a motion to accept the recommendations of the Review Committee with the exception of Dr. Lillian Johnson's application and to table Dr. Johnson's for further review; Dr. Aghajanian seconded the motions and the motion passed.

Also discussed:

- Graduate Faculty Course load
- Overload Payment
- Graduate faculty requirements
- Graduate faculty requirements/ recommendations /proposals by department chairs, deans, etc.
- Graduate faculty Compliance
- Status descriptions –Full (5 yrs.); Associate (3 yrs.); Special (1 yr.)
- Research Skills
- Faculty Development (some funds available)

ANNOUNCEMENTS AND OTHER INFORMATION

- The Graduate School will have an Open House on September 28th. Enrollment fees may be waived for attendees.
- A Graduate School Quarterly electronic newsletter will be available soon.
- Admission application submission will be online soon through the banner system; schools and departments will have immediate access to pertinent information.
- We are currently working with a marketing firm to improve our Graduate School website
- The Graduate School recently upgraded the lobby/lounge with new furniture, computer work stations, cable television and FSU information monitor.
- We are working with Registrar to setup banner system to prevent students from registering for courses already taken and to limit to 12 hours
- The Graduate School has upgraded the filing system to house file more securely.
- Currently working on Graduate Assistantship awards; more information to come (37, possibly 10 more this fall); funded by lapsed salaries; new improved Graduate Assistant Information on line soon; Research assistance being considered (write grant/letter).
- A new Research Officer will be coming to FSU soon.
- Some faculty development funds still available; send email to Dr. Olion with request.
- Research options and reporting are being reviewing.

ADJOURNMENT – There being no other business, the meeting was adjourned.

Respectfully submitted,

Deborah Robinson

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