

## Fayetteville State University Proposal for Course Re-design Grant

1. Funds may be provided to support project that:
  - a. Apply the results of research on teaching and learning to revise and improve specific courses at FSU,
  - b. Utilize instructional strategies and innovations presented at workshops and conferences at FSU and elsewhere;
  - c. Respond to the findings of institutional assessments;
  - d. Apply the results of the Foundations of Excellence self-study;
  - e. Experiment with innovative course delivery.
2. Priority in funding will be given to course re-design projects that:
  - a. Include specific strategies for improving and assessing student learning outcomes;
  - b. Improve learning outcomes and reduce the failure rates, especially first-year classes;
  - c. Include collaborations within FSU or with other institutions;
  - d. Re-design projects that address and seek to improve the results of assessments, such as the Collegiate Learning Assessment (CLA), National Survey of Student Engagement (NSSE), Faculty Survey of Student Engagement (FSSE), Beginning College Student Survey of Engagement (BCSSE), Foundations of Excellence (FoE) Faculty –Staff or Student Surveys, and others.
3. Funding of up to \$5,000 may be requested. Funds may be used to support:
  - a. Release for up to one course;
  - b. Travel to locations necessary for the research;
  - c. Salaries for student assistants;
  - d. Equipment that is essential to the research; (Equipment is not to exceed \$1,500. Purchasing of computer equipment should be coordinated through the ITTS department.)
  - e. Purchase of books, surveys, supplies, and other materials related to the research;
  - f. Miscellaneous expenses, such as cost of postage and telephone calls;
  - g. Other
4. Dissemination: Recipients of course re-design grants will be required to present the results of their research to a campus audience. In addition, recipients will deposit a copy of their work in the university library for inclusion into the Digital Commons @ Fayetteville State University.
5. Review: Applicants must submit **one (1) original proposals and six (6) copies** (see application form below) by specified deadline each semester (to be determined) for projects to begin in the subsequent semester or summer term. The proposal must be reviewed by the applicant's chair and dean prior to submission to the Research Funding Advisory Committee. Even if they disapprove the proposal, the chair and dean will forward the proposal to the Advisory Committee for their review and action. The committee's recommendation must be approved by the Provost and Vice Chancellor for Academic Affairs. Decisions made by the committee and approved by the Provost and VCAA are final.

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1. Faculty Name:
2. Department:
3. Title of Proposed Project:
4. Beginning date of proposed project:
5. End date of proposed project:
6. Course(s) which will be redesigned *(text box will expand; attach separate page if you prefer):*

7. Summarize the research that informs this project (refer to published research, or may include workshops, conferences attended; results from national assessments, such as the NSSE, or CLA; or other relevant information) *(text box will expand; attach separate page if you prefer):*

8. Describe the specific steps you will take to apply this research in your course(s). Provide as much detail as possible. Provide a timeline of these activities *(text box will expand; attach separate page if you prefer):*

9. Describe your plan for assessing impact on student learning. Explain the specific data you will use to compare the results of the redesigned course to previous courses *(text box will expand; attach separate page if you prefer):*

10. If course re-design will include collaborations within FSU or with other institutions, please describe below. Priority in funding will be given to projects that enhance collaborations. Enter NA if not applicable *(text box will expand; attach separate page if you prefer):*

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**11. Describe your plan for disseminating results. (To include publications, presentations, you must post your final report in the Chesnutt Library Digital Commons.) (text box will expand; attach separate page if you prefer):**

**12. Please attach budget with narrative.** (Funds may be requested to support 1) release time for up to one course; 2) participation in conferences, workshops, other institutions, 3) salaries for student assistants, 4) equipment (not to exceed \$1,500) that is essential to the research; 5) purchase of books, software, surveys, supplies, and other materials related to the research, 6) other miscellaneous expenses, such as cost of postage and telephone calls. Applicant may also ask for stipend of up to \$1,000. Total budget may not exceed \$5,000)

#	Item (Description)	Cost per item	Total
	Faculty Stipend (\$1,000 maximum)		
	One Course Release time		
	Non-student wages		
	Student wages		
	Conferences, Workshop Registration		
	Travel		
	Educational Supplies		
	Office Supplies		
	Miscellaneous (please specify in narrative)		
	Other (please specify in narrative)		
	<b>Total*</b>		

**\*Total budget may not exceed \$5,000.**

Budget Narrative: Please explain each requested expenditure below.

Item (Description)	Amount	Explanation (Insert NA if not applicable)
Faculty Stipend (\$1,000 maximum)		
One Course Release		
Non-student wages		
Student wages		
Conferences, Workshop Registration		

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Travel		
Educational Supplies		
Office Supplies		
Miscellaneous		
Other		
<b>Total*</b>		

Please note: Proposal should be submitted to the Research Funding Advisory Committee even if chair and/or dean disapprove.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Department Chair Review**

Approve

Disapprove (Please provide a written statement explaining reasons)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Dean's Review**

Approve

Disapprove (Please provide a written statement explaining reasons)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Submit completed proposal, with signatures, to the Office of the Dean of the Graduate School, Continuing Education Building.**

**For committee use only**

Approve

Disapprove

Signature (Committee Chair): \_\_\_\_\_ Date: \_\_\_\_\_