

Fayetteville State University Faculty Development Research Grant Application

1. Research funds may be provided to support:
 - a. Research that will lead to publications, conference presentations, or grant proposal;
 - b. Creative works, to include the visual arts, drama, music, literature, and others.
 - c. Projects (research or creative) that will result in a tangible result, i.e., such as paper submitted for publication, a grant proposal submitted to a funding agency; a work of art, music, drama, or literature.
 - d. Research that involves the use of human subjects (participants-including, but not limited to faculty, staff, and students) must be submitted to the University's Institutional Review Board. This is inclusive of the following interactions: email, telephone interviews, surveys, focus groups, and flyers. A copy of the IRB approval letter should be submitted with your application. Please note that the IRB has an online educational requirement for all Principal Investigators and study coordinators/assistants. For more information please contact the Office of Sponsored Research and Programs at 672-1570.
2. Priority will be given to projects that:
 - a. Address UNC Tomorrow, i.e., such as those focusing on global readiness, access, teacher education, health, the environment, economic transformation, and outreach and engagement or FSU priorities of community justice, entrepreneurship, health disparities, teaching excellence, world service, or other related areas;
 - b. Include collaborations within FSU or with other institutions;
 - c. Involve students as co-researchers or research assistants.
3. Funding of up to \$5,000 may be requested. Funds may be used to support:
 - a. Release for up to one course;
 - b. Travel to locations necessary for the research;
 - c. Salaries for student assistants;
 - d. Equipment that is essential to the research; (Equipment is not to exceed \$1,500. Purchasing of computer equipment should be coordinated through the ITTS department.)
 - e. Purchase of books, software, surveys, supplies, and other materials related to the research;
 - f. Miscellaneous expenses, such as cost of postage and telephone calls;
 - g. Other
4. Dissemination: Recipients of research grants will be required to present the results of their research to a campus of community audience. In addition, recipients will deposit a copy of their work in the university library for inclusion into the Digital Commons @ Fayetteville State University.
5. Review: Applicants must submit **one (1) original and six (6) copies** of their proposal (see application form below) by specified deadline each semester (to be determined) for projects to begin in the subsequent semester or summer term. The proposal must be reviewed by the applicant's chair and dean prior to submission to the Research Funding Advisory Committee. Even if they disapprove the proposal, the chair and dean will forward the proposal to the Advisory Committee for their review and action. The committee's recommendation must be approved by the Provost and Vice Chancellor for Academic Affairs. Decisions made by the committee and approved by the Provost and VCAA are final.

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1. Faculty Name:
2. Department:
3. Title of Proposed Project:
4. Beginning date of proposed project:
5. End date of proposed project:
6. Describe the question, problem, issue, or need that this project addresses and the methodology that will be applied. *(text box will expand; attach separate pages if you prefer)*

7. Explain the status of this research project. Are you beginning a project? Or are you seeking to continue research that you have already initiated? *(text box will expand; attach separate page if you prefer):*

8. Describe the final product of this research project, i.e., paper submitted for publication; a creative work; a grant proposal submitted to funding agency; a conference presentation; other *(text box will expand; attach separate page if you prefer).*

9. Identify any other faculty and/or students who will participate in this research project. *(text box will expand; attach separate page if you prefer).*

10. If research project will include collaborations within FSU or with other institutions, please describe below. Priority in funding will be given to projects that enhance collaborations. Enter NA if not applicable *(text box will expand; attach separate page if you prefer):*

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11. Describe your plan for disseminating results. (To include publications, presentations, you must post your final report in the Chesnutt Library Digital Commons.) (text box will expand)

12. Please attach budget with narrative.

#	Item (Description)	Cost per item	Total
	Faculty Stipend (\$1,000 maximum)		
	One Course Release		
	Non-student wages		
	Student wages		
	Conference/ Workshop Registration		
	Travel		
	Educational Supplies		
	Miscellaneous (please specify in narrative)		
	Office Supplies		
	Other (please specify in narrative)		
	Total*		

***Total budget may not exceed \$5,000.**

Budget Narrative: Please explain each item below.

Item (Description)	Amount	Explanation (Insert NA if not applicable)
Faculty Stipend (\$1,000 maximum)		
One Course Release		
Non-student wages		
Student wages		
Conferences, Workshop Registration		
Travel		
Educational Supplies		
Office Supplies		

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Miscellaneous		
Other		
Total*		

Please note: Proposal should be submitted to the Research Funding Advisory Committee even if chair and/or dean disapprove.

Applicant Signature: _____ Date: _____

Department Chair Review

Approve

Disapprove (Please provide a written statement explaining reasons)

Signature: _____ Date: _____

Dean's Review

Approve

Disapprove (Please provide a written statement explaining reasons)

Signature: _____ Date: _____

Submit completed proposal, with signatures, to the Office of the Dean of the Graduate School, Center for Continuing Education.

For committee use only:

Approve

Disapprove

Signature (Committee Chair): _____ Date: _____