

**Fayetteville State University  
HBCU Master's Degree STEM Program  
2010-2011**

**Faculty Research Mini-Grants**

In an effort to strengthen and enhance the graduate programs in the STEM (Science, Technology, Engineering, and Mathematics) disciplines, the HBCU Masters Degree STEM Program will offer faculty research mini-grants. Mini-grants will not exceed \$5,000.00. Funds will be used to support research projects.

Faculty may submit proposals requesting funds to support research projects, specifically those related to STEM disciplines. **Funded research projects must involve at least one (1) undergraduate or graduate STEM student.** The applicant for a research project must demonstrate that the grant will enable him or her to do at least one of the following:

- complete an article for publication,
- make a presentation at a conference,
- submit a grant proposal to a funding agency, and/or
- lead to some other tangible result.

**Use of funds:** Funds may be used to support:

- 1) faculty stipends not to exceed \$2,500
- 2) travel to locations necessary for the conduct of research only,
- 3) salaries for student assistants,
- 4) equipment (not to exceed \$1,500) that is essential to the research; and
- 5) purchase of surveys, supplies, and other materials related to the research.

All equipment purchased through the grant become the property of Fayetteville State University. Recipients of research grants will be required to present the results of their research to a campus audience. In addition, recipients will deposit a copy of their work in the university library for inclusion into the Digital Commons.

**The Application Process:** Applicants must submit a proposal that consists of

- 1) a narrative that describes the questions, problems, or needs that the research will address,
- 2) methodology;
- 3) a summary of previous work related to the project;
- 4) a timeline for completion of the project;
- 5) a plan for dissemination of the results of the project;
- 6) a budget and budget narrative;
- 7) description of the duties and responsibilities of student(s) who will be working on project
- 8) signature page.

Proposals normally will not exceed five, double-spaced, pages.

**Submission Process:**

- 1) One original and two copies of your application packet must be submitted.
- 2) Proposals should be submitted to the HBCU Master's Degree STEM Program Office in Suite 102, Room 118 the Continuing Education Building (The Graduate School).
- 3) Proposals should be submitted to the applicant's department chair and dean of his/her college or school for approval prior to submission to the HBCU Master's Degree STEM Program Office.
- 4) All proposals submitted to the department chair and dean of the college or school, including those that were not approved, should be forwarded to the STEM Program Office review.

**The Review Process:** Proposals will be reviewed by the Research Funding Advisory Committee. Decisions made by the Research Funding Advisory Committee and approved by the HBCU Master's Degree STEM Program Director are final.

**Application Deadline:** Applications are being accepted for projects to begin during spring semester 2011 or summer 2011. **The application deadline is Tuesday, February 15, 2011.** Late applications will not be accepted. Applications should be submitted to Ms. Miranda Greer in 118 Continuing Education.

**Anyone receiving funding from this source will provide appropriate acknowledgement to Fayetteville State University in all publications, reports, and presentations resulting from the grant funds.**

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**Signature Page**

**Please note:** All applications submitted to the department chair and dean of the college or school, including those that were not approved, will be forwarded to the STEM Program Office for review.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Department Chair Review**

**Approve**  
 **Disapprove**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**School/College Dean's Review**

**Approve**  
 **Disapprove**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Research Funding Advisory Committee Review**

**Approve**  
 **Disapprove**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**HBCU Master's Degree STEM Program Director**

**Approve**  
 **Disapprove**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Submit complete packet, one original and two copies, to the HBCU Master's Degree STEM Program Office, 118 Continuing Education Building.**