

FAYETTEVILLE STATE UNIVERSITY
THE GRADUATE SCHOOL

Transfer Courses: Request to Pursue Courses for Transfer to Fayetteville State University

TO: The Graduate School Dean

Student's Name: Banner No:

Address: Street City State Zip code

Name of Host Institution:

Address: Street City State Zip code

Has the student been admitted to a degree program at Fayetteville State University? Yes No

This student has approval to register during the semester 20 for the following course(s), credit to be transferred to the student's program at Fayetteville State University:

Table with 5 columns: Course & Number, Title Course, Credits, FSU Equivalent, Credits. Contains two rows of data for course registration.

Signatures

Program Coordinator Date

Department Chair Date

Dean of School/College Date

Dean/Assistant of The Graduate School Date

- Cc: Student
Department Chair
Dean of School/College
Program Coordinator
The Graduate School
Registrar's Office (Original)

TO THE STUDENT: PLEASE SEE INSTRUCTIONS ON SECOND PAGE OF THIS FORM.

TO THE STUDENTS

1. Please complete this form in consultation with your Department Chair/Director and Dean.
2. Submit the complete form with signatures to The Graduate School.
3. Attach course descriptions from the host institution's graduate catalog and from the Fayetteville State University graduate catalog.
4. Present the signed form to the host institution after it is returned to you from The Graduate School.

**NOTE:**

The Graduate School policy permits a maximum of six (6) hours from a regionally accredited institution to be transferred to a degree program. Courses with a grade of "B" or above are eligible for transfer. Regulations governing the transfer of credit are set forth in the University Catalog. Approval to take courses for transfer to a degree program is conditional upon compliance with all limitations stated herein.

It is the student's responsibility to ensure in advance that courses will transfer, including making sure that the courses come within the overall limitation on the number of hours that can be transferred.

It is also the student's responsibility to request that an official transcript be sent to The Graduate School at Fayetteville State University at the completion of the course.

I have read the regulations governing transfer credit in the Graduate Catalog, and I understand that I bear the sole responsibility for meeting all of the conditions stated herein.

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Signature of Student

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Date