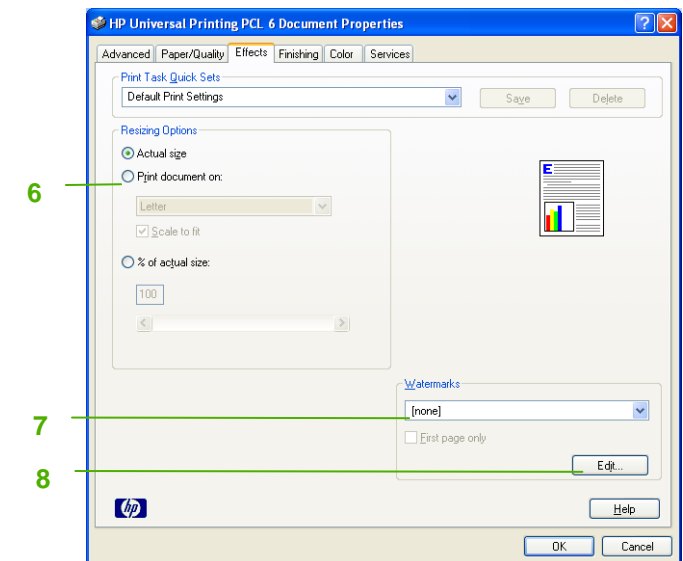
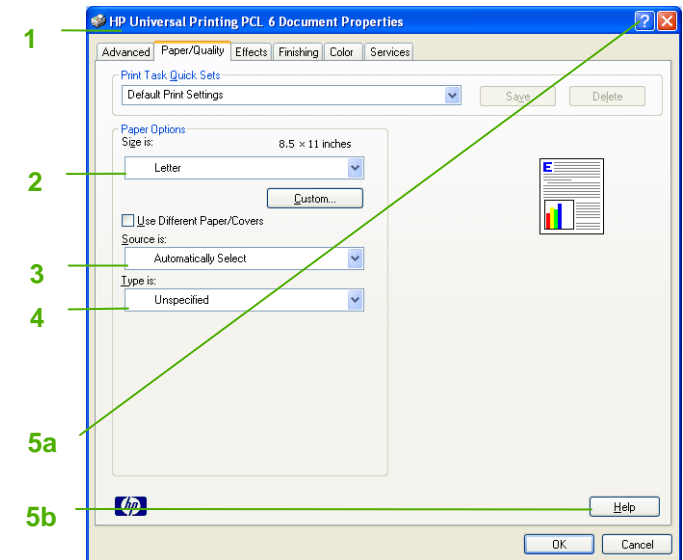


# HP Color LaserJet CM4730 MFP UPD PCL – Printing



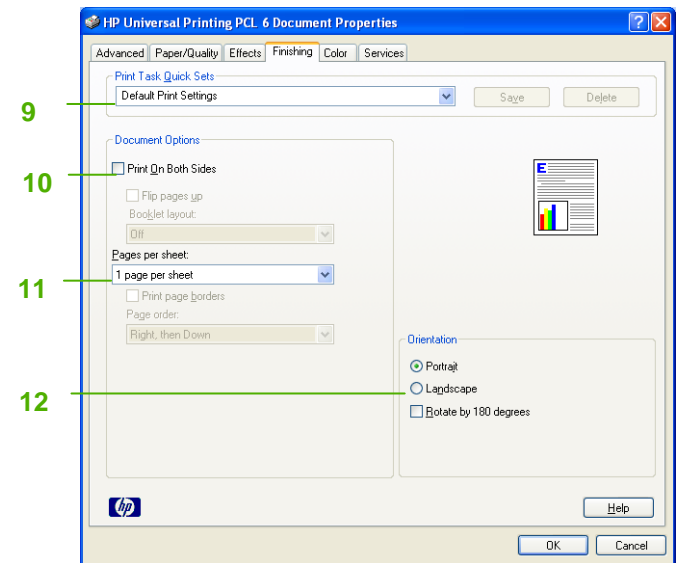
How do I	Steps to perform
1 Access the printer driver.	Click on <b>File, Print</b> in your application, and choose <b>Properties</b> .
2 Select a page size.	Click on the <b>Paper/Quality</b> tab, and then click the <b>Paper size</b> drop-down menu, then select a paper size. Click <b>Custom</b> if the paper size you want is not in the menu.
3 Select a paper source.	Click the <b>Paper Source</b> drop-down menu, then select a paper tray. Use Manual Feed for printing special media such as transparencies, labels, or envelopes.
4 Select a paper type.	Click the <b>Paper Type</b> drop-down menu, then select a paper type.
5 Get help for any printing option.	Click the <b>question mark (5a)</b> , then click on a print control to display a pop-up help message for that control or click <b>Help (5b)</b> for on-line help.

How do I	Steps to perform
6 Scale a page to fit on a selected paper size.	Click on the <b>Effects</b> tab, click on the <b>Print Document On</b> , select a paper size, and then click <b>Scale to Fit</b> .
7 Print a watermark.	Click on the <b>Watermarks</b> drop-down menu, and then select an existing watermark.
8 Add or edit watermarks (the printer driver must be stored on your PC for this to work).	Click <b>Edit</b> . Highlight an existing watermark and make adjustments to its angle and font attributes. Click <b>New</b> to add a new watermark, and then type in a new name. Click <b>OK</b> to save the settings.





How do I	Steps to perform
9 Save a Quick Set (the printer driver must be stored on your PC for this to work).	Adjust settings on any or all tabs. To add a Quick Set, type a name in the <b>Print Task Quick Sets</b> field and click <b>Save</b> . To delete a Quick Set, display it in the <b>Quick Sets</b> field and click <b>Delete</b> .
10 Print on both sides manually (Duplex).	Click on the <b>Finishing</b> tab, and then click <b>Print on Both Sides (Manually)</b> . If you will bind the document along the top, click <b>Flip Pages Up</b> .
11 Print multiple pages per sheet.	Select a number (between 1 and 16) in the <b>Pages Per Sheet</b> drop down menu. Click <b>Print Page Borders</b> to add a box around each printed page. You can also change the <b>Page Order</b> .
12 Select page orientation.	Select an option in the <b>Orientation</b> box. In addition to the <b>Portrait</b> and <b>Landscape</b> orientation options, you can select the <b>Rotate by 180 degrees</b> check box. This creates a landscape or portrait orientation in which the image is rotated 180°. This setting is useful for printing prepunched paper.



How do I	Steps to perform
13 Select advanced printing options.	Click on the <b>Advanced</b> tab. Select options under the <b>Paper/Output</b> , <b>Graphic</b> , or <b>Document Options</b> sections. Click a current setting to activate a drop-down list or spin box where you can enter a new value. Click <b>OK</b> when finished. For example, to change the order of pages as they print, click the arrow by Layout Options, and then select <b>Page Order: Front to Back</b> (page 1 is on the top of the stack) or <b>Back to Front</b> (page 1 is on the bottom of the stack).

