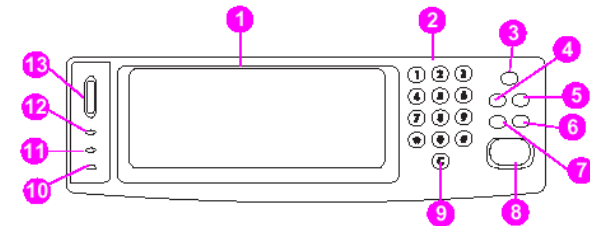
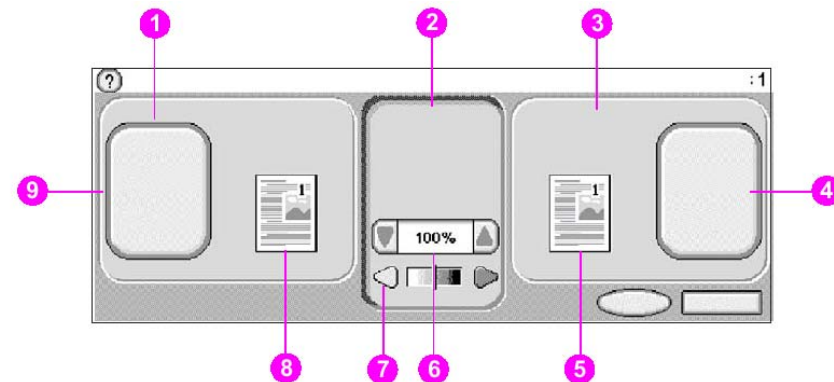


# hp LaserJet 9040/9050mfp – Copying

<i>How do I:</i>	<i>Steps to perform</i>
1. Make a copy.	Place your originals face down into the document feeder or on the glass. Enter the desired number of copies, touch <b>Copy</b> , then press <b>Start</b> .
2. Define your copies.	Place your originals face down into the document feeder or on the glass. Touch <b>Copy</b> , then touch <b>Original</b> . Select <b>Basic</b> or <b>Advanced</b> options. Touch <b>OK</b> , then press <b>Start</b> .
3. Reduce or enlarge copies.	Press the <b>up</b> or <b>down</b> Reduce/Enlarge arrows to display the desired size.
4. Make copies lighter or darker.	Press the <b>right</b> or <b>left</b> Contrast Control arrows to adjust the lightness or darkness.
5. Copy on both sides of the paper.	Touch the <b>Copy icon</b> , then <b>Copy</b> , and then <b>Basic</b> . Press <b>2-SIDED</b> .
6. Copy multiple pages on a single sheet.	Touch the <b>Copy icon</b> , then <b>Copy</b> , and then <b>Basic</b> . Press <b>1, 2, 4</b> , or <b>BOOKLET</b> (if you want pages ordered so you can bind the copies into a book).
7. Staple copies.	Touch the <b>Copy icon</b> , then <b>Copy</b> , and then <b>Basic</b> . Select a staple option; <b>None, Corner, 1, 2, 3, 6</b> , or <b>Booklet</b> (depending upon your finisher option).
8. Enhance a copy.	Touch the <b>Copy icon</b> , then <b>Copy</b> , and then <b>Advanced</b> . Then touch <b>Sharpness</b> and/or <b>Background Removal</b> .
9 Store a job on the device's hard disk.	Touch the <b>Copy icon</b> , then <b>Copy</b> , and then <b>Advanced</b> . Press <b>On</b> for the Job Storage option. Enter a <b>user name, job name</b> , and <b>PIN</b> . Touch <b>OK</b> , then press <b>Start</b> .



1. Touch-screen graphical display
2. Numeric keypad
3. SLEEP button
4. MENU button
5. STATUS button
6. STOP button
7. RESET button
8. START button
9. CLEAR button
10. Attention light
11. Data light
12. Ready light
13. Display contrast adjustment



1. Original section
2. Image modification section
3. Copy section
4. Copy settings button
5. Copy page icon
6. Reduce/enlarge
7. Contrast adjustment
8. Original page icon
9. Describe original button

