

University College Learning Center

Writing Help Referral Form

Please copy this form and have your student bring it to the tutor when he/she visits.

Student Name _____ Date _____

Instructor Name _____

Course Title/Number/Section _____

Typically, tutors spend about 30 minutes with each student. Please let us know if this is not an appropriate amount of time for your purposes.

Please indicate the areas in which you would like the student to work.

- Understanding the assignment
- Generating Ideas
- Supporting ideas
- Organizing ideas
- Understanding audience
- Forming clear sentences/paragraphs
- Transitions or cohesion
- Word choice
- Non-native speaker difficulties
- Avoiding wordiness
- Using quotations
- Citing Sources
- Editing for grammar and punctuation (please specify)
- Other (please specify)

Comments or additional information:

If you have questions about services available through the UC Learning Center, please contact Felicia Crittenden at fcritten@uncfsu.edu or visit our website at www.uncfsu.edu/writingcenter.