

**FAYETTEVILLE STATE UNIVERSITY
SCHOOL OF EDUCATION
METHODS FACULTY LICENSE RENEWAL PLAN**

MISSION

The mission of the Office of Teacher Education at Fayetteville State University is to enhance the teacher preparation program in the School of Education by initiating and implementing policies and practices designed to enable preservice and inservice education professionals to become successful **facilitators of learning**.

OVERVIEW

The Office of Teacher Education coordinates the licensure application process—initials, updates, and renewals. The Director of Teacher Education serves as the licensure officer.

The Teacher Education Committee approves activities and credits for licensure renewal. The Teacher Education Committee is comprised of department heads, university supervisors, public school personnel, program majors, and selected administrative staff.

Copies of methods faculty's license are maintained in the Office of Teacher Education.

**RENEWAL
ACTIVITIES**

State Board Policy asserts that professors teaching methods classes in institutions of higher education must earn a minimum of 15 renewal credits during each five-year cycle. All renewal activities are to focus on the individual's area of licensure.

Renewal activities are to be aligned with State Board and unit strategic priorities. The State Board strategic priorities are: High Student Performance; Healthy Students in Safe, Orderly, and Caring Schools; Quality Professionals; Strong Family, Community, and Business Support; and Effective and Efficient Operations.

In addition to teaching and advising, renewal credits may be earned by:

- Successfully completing additional coursework related to licensure area(s).
- Attending planned renewal activities.
(Workshops offered by LEA's, community colleges, IHE's, and professional associations)
- Presenting at regional, state, and national meetings of appropriate associations.
- Attending regional, state, and national conferences of appropriate associations.
- Publishing scholarly activities.
(Refereed journals, chapters in books, scholarly activities, and creative endeavors)
- Organizing and implementing independent study.
- Applying academic expertise in service to public or private entities.
(Accreditation visits, consulting, or advising)

**LICENSE RENEWAL
ACTIVITIES**

Approved activities and credits awarded must come from at least **two** of the following four categories

<u>Activities</u>	<u>Units of Credit</u>
I. Teaching/Advising (8 credits total)	
• Teaching	1.0 per year
• Technology Competencies Update	1.0 (10 contact hrs.)
• Reading Competencies Update	1.0 (10 contact hrs.)
II. Scholarly Research/Creative Endeavors (5 credits total)	
• Formal Coursework	1.5 per semester hour
• Publications	3.0 referred 1.0 non-referred
• Reviews (textbooks, software, musicals, plays)	0.5 per activity
• Recitals and Exhibits	1.0 per activity
• Competitive Awards, Honors	1.0 per activity
• Grants Awarded	1.0 per award year
• Grants Non-awarded	0.5 per proposal
• Institute Participation (1-4 weeks)	1.0 per week
III. Service (University, Community, Public School) 8 credits total	
• Attending professional meeting	0.5 per meeting
• Delivering paper/presentation	1.0 per presentation
• Conducting workshops (10 contact hours)	1.0 per workshop
• Conference Planning	1.0 per event
• Applying academic expertise externally	1.0 per activity
IV. Independent Study/Travel (5 credits total)	
• Independent Study/Travel	Varied
Guidelines must be developed and approved by the Department Chair prior to submission of a formal proposal to the Teacher Education Committee for approval and assignment of credit.	

**EVALUATION OF
ACTIVITIES**

The Director of Teacher Education reviews supporting documentation for all renewal activities requested in individual faculty's Professional Development Plan and submit to the Licensure Section by June 1 of the year in which license expires. Faculty maintains supporting documentation.

License renewal documentation must include a Form U (Criminal Conviction) and a summary (not curriculum vita) of renewal activities.

**APPROVAL OF
RENEWAL PLAN**

This plan has been reviewed and approved by the Teacher Education Committee of Fayetteville State University.

