

English 110-13 & 41

(3 Credits)

Course Syllabus

Fayetteville State University

Fall 2004

Instructor: Dr. Floyd Ogburn

Locator Information

Day/Time of Class: 13--MWF 11-11:50 a.m., BU 308; 41—MWF, 3-3:50, BU 313

Instructor's Office: BU 125

Office Phone: 672-1049

Email: fogburn@uncfsu.edu

Office Hours: MWF, 8-10:50, 12-1:50, others by appointment

Course Description from FSU Catalog

English Composition I – gives extensive practice in the writing process, with emphasis on expository forms appropriate to everyday personal, business, and academic writing.

Textbooks

The Narrative of the Life of Frederick Douglass: An American Slave

Guide to Grammar and Writing--<http://webster.commnet.edu/grammar/index.htm>

Occasional Readings on **Blackboard**

Course Objectives:

The objectives of English 110 are to help students develop in the following areas:

- Reading and thinking critically about topics of current and enduring importance to our culture
- Rhetorical flexibility
- Clear and full expression in writing
- Grammatical appropriateness
- Writing processes that lead to clear and full expression

Course Organization and Teaching Strategies

This course is organized around rhetorical patterns:

1. Reflection
2. Narration
3. Exposition
4. Argumentation

You will complete four major writing assignments and one essay examination. The sum of the words of all final drafts will exceed 6,000 words. You will receive an evaluation sheet (list of criteria for each assignment). This sheet will serve as a guide (point of reference) throughout the composing process for each assignment. That is, you will use the sheet to **plan** (i.e., list, brainstorm, cluster, outline, and/or write discovery drafts), **compose** (draft, evaluate [peer and teacher]), and **recompose [final draft]** each essay.

At the end of the semester, you will submit a **portfolio** of your writing in a **folder with pockets**. Each portfolio Must include the writing prompt and **4** essays, including evaluation sheets, planning, composing, and

recomposing (final draft). If you fail to submit a passing portfolio (average of essay grades greater than C, you will not be eligible to take the final examination for the course.

Submitting Major Writing Assignments

Final drafts of essays should be word processed (Microsoft Word & 12 font ONLY) and should include the course name, section number, instructor's name and student's name at the top of the first page. The writing prompt should be first, followed by the evaluation sheet, the final draft, all prior drafts, and planning materials. Please DOUBLESPEACE all pre-final and final drafts. ALL materials should be stapled at the top left corner. No final drafts will be accepted without a completed evaluation sheet, prior drafts, and planning.

Late Major Writing Assignments

Planning materials and first drafts should be on time, ready at the beginning of the period on the due date. Class work is predicated on each individual's having his/her first draft.

If you are **absent on the day that a first draft is due**, you may seek an alternate peer evaluation at the Writing Center. Typically, a late penalty will be assessed if the absence is unexcused. If the absence is excused, no late penalty will be assessed.

While **final copies** of a major writing assignment should also be on time, if you need to hand a final copy in a little late, please ask the instructor for an extension. Typically, the extension will be for three calendar days. Unless the circumstances are unusual, I will not allow an extension on the final copy beyond the three days without a grade penalty. **BE SURE TO NOTIFY ME ORALLY OR IN WRITING IF YOU NEED AN EXTENSION ON THE FINAL COPY.**

Computation of Final Grade

Each MWA and the final exam will count 15 points ; thus, 75 (5 X 15 = 75) of the 100 points available for the semester will be assigned to essays. Other work (planning, first draft, peer evaluation, collaboration), discussion, and conferences – will count 30 points.

A student must perform at the "C" or above level on writing assignments to pass the course.

The University Grading Scale is

A = 92-100

B = 84-91

C = 73-83

D = 64-72

F = 63 and below

Attendance

3 Unexcused absences may result in withdrawal from the course. Please note the FSU policy on attendance on page 59 in the undergraduate catalog.

Classroom Expectations

1. All students are expected to participate in activities involving pairs or group work.
2. All students are expected to **arrive on time**.
3. Any student who is absent is expected to obtain the work missed from another student. For excused absences, especially those of long duration, you may want to see the instructor as well.

4. Any student who submits the work of another for his/her own is guilty of plagiarism. The **penalty for plagiarism will, of course, be failure**, but the motivation for not plagiarizing should be a respect for the efforts of others and a concern for your own learning. Please note the FSU policy on academic dishonesty on p. 53 in the catalog.
5. Students must respect all persons in this class regardless of differing opinions, beliefs, and backgrounds. Any offensive comments, gestures, or sounds to me or to students in this class will result in teacher action (often teacher conference, referral to the Center for Personal Development, or referral to the office of the Dean of Students).
6. Please turn off and put out of instructor's sight all phones, pagers, pda's, etc. when you enter the classroom. See me if you think you need an exception.

For Help with Grammar and Writing

The Writing Center

Ms. Bir

Location: Helen T. Chick Building, upstairs near Reading Lab

Phone: (910) 672- 1824

E-Mail: ebir@uncfsu.edu

The Online Writing Labs (OWLs) are easy to use when you have a grammar or writing question (anything from those pesky commas to MLA citations to types of opening paragraphs to placement of topic sentences in paragraphs). . If you don't have the URL when you need the information, you can do a simple search for one by putting in such key search words as "online writing lab" and "Purdue." Hint: I've had the best luck with the OWL at Purdue University. Here are two 3 URLs:

www.columbia.edu/cu/cup/cgos/idx

www.owl.english.purdue.edu

www.dianahacker.com/writersref