



Important Reminders for Graduation October 29, 2009

Congratulations on your upcoming graduation! We are excited and look forward to meeting you as you take your personal journey across the stage. Please read the following reminders of vital information for a successful graduation.

- **You must** complete all requirements of your degree program and/or minor. Requirements include core curriculum courses, required major courses, minimum Grade Point Average (GPA) for degree and/or minor courses, and approved courses waivers and/or substitutions.
- **You must** complete requirements for all incomplete grades (“I” grades).
- **You must** have received all grades and cleared for graduation to receive your diploma.
- **You must** complete the last **25%** of the credit hours required by the degree program curriculum in residence at Fayetteville State University. The minimum hours required to meet this requirement will range from 30 to 32, depending on the degree program.
- **You must** have approved *Permission to Pursue Courses at Another Institution* in your file at the Office of the Registrar if you did not complete the last 25% of the credit hours required by the degree program in residence.
- **You must** consult with your advisor or department chair if you have questions about your degree requirements or if your name does not appear on the departmental prospective graduate listings.
- **You must** verify your name on the departmental listing. The university will print your full legal name on the diploma up to 34 characters, including spaces, hyphens, and commas. All corrections must be given to the Office of the Registrar.

- **You must** satisfy all financial obligations to the university. If not, a financial hold will be placed on your academic record. You will not be able to obtain an official transcript. Please contact a student accounts representative at (910) 672-1155 if you have any questions.
- **You must** complete an exit interview if you received any loans at FSU. To complete this process, visit www.mappingyourfuture.org. Please contact the Office of Financial Aid at (910) 672-1325 if you have any questions.
- **You must** complete an exit counseling session if you received Federal Perkins Loan. Please contact a Federal Perkins Loan representative at (910) 672-1158.
- **You must** complete the Graduating Senior survey if you are an undergraduate. You will receive notification of this survey via email from tejohnson@uncfsu.edu.
- **You must** order your academic regalia to participate in the formal ceremony. Please contact the University Bookstore at (910) 672-1322.
- **You must** resubmit your application for graduation if you fail to meet the requirements of your degree program. No additional graduation fee will be required.