

Human Rights and Research Committee Meeting

Date: September 20, 2006

Place: Continuing Education Building

Committee Members Present: Dr. Chris Ike, Dr. Delma Jackson, Dr. Joseph Johnson, Dr. Ruth Johnson, Dr. Maxwell Twum, Chair, and Dr. Linda Wilson-Jones

Dr. Twum, called the meeting to order at 12:30 PM, and welcomed back all members to the 2006-2007 Academic Year.

Minutes from the last meeting and the agenda for the meeting were read and adopted by those in attendance.

Member Records on File

Committee members were asked to provide their vita, certificate of training and a brief description of their areas of expertise to Ms. Dudley.

Sanction Issues

Dr. Twum informed members that he plans to contact the assistant attorney regarding sanctions for those who do not go through the IRB process. He emphasized the need to get our sanctions policy in place.

Training Issues

Preschool Conference is usually used for IRB training. Dr. Twum asked Dr. Joseph Johnson to handle the training. Dr. Johnson said there is a better way to do that using technology and the internet. ITS can set this up for us.

State of Current Membership:

Committee member, Dr. Mazphul Khondaker has not returned this academic year. He was a workhorse which cannot be said of all of us. Dr. Twum made a motion to nominate Ms. Beverly Warren as our outside external member. The nomination was tabled due to an objection by Dr. Joseph Johnson.

Review Issues: Individual vs. Full Reviews

Dr. David Barlow had requested three full board member reviews for proposals with exempt status. Usually after reviewing a proposal the reviewer writes comments on ethics issues and the chair looks at the comments to see if they are fair. We have only had a full committee review once. We had 105 submissions, none of which required full committee reviews. When the chair reviews the comments and requests for outstanding issues to be resolved, they are resolved.

Revision of Protocol and Manual

Dr. Johnson was asked whether we only address the human subjects issues or design issues also and how can we make the protocol clearer to students. Dr. Joseph Johnson suggested that we communicate our requirements to the university community and create informed consumers.

Update to the HRRC Website

Dr. Twum suggested that committee members present their pictures so we can place them on our web page.

Co-Chair for 2007-2008 HRRC Chair

Dr. Twum informed the committee that he would be stepping down as chair at the end of the academic year, and requested for nominations and an election of a co-chair. Dr. Joseph Johnson was nominated and approved as the new co-chair of the HRRC.

Meeting adjourned.