

Fayetteville State University School of Business & Economics



The Only AACSB Accredited MBA Program in The Region

Guide to Obtaining Internships & Scholarships

The information contained in this document is intended to assist students and faculty in identifying internship & scholarship opportunities for all students in the School of Business & Economics at Fayetteville State University. All documents submitted for consideration for any of the enclosed opportunities should be submitted to a member of the SBE team before final submission.

If you cannot identify a program that suits your individual needs, or you need assistance with applications, feel free to contact:

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Fayetteville State University
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IT'S NEVER TOO LATE...OR TOO EARLY!!!

Get Started Now

"The way to get started is to quit talking and begin doing."

--Walt Disney

"Destiny is not a matter of chance, it is a matter of choice; it is not a thing to be waited for, it is a thing to be achieved."

--Winston Churchill

"There are no secrets to success. It is the result of preparation, hard work, and learning from failure."

-- Colin Powell

"The big secret in life is that there is no big secret. Whatever your goal, you can get there if you're willing to work."

--Oprah Winfrey

"The reason most people never reach their goals is that they don't define them, or ever seriously consider them as believable or achievable. Winners can tell you where they are going, what they plan to do along the way, and who will be sharing the adventure with them."

--Denis Watley

The point is...if you are a first-semester freshmen or a graduating senior, it is THE time to start planning your future. Did you think you were just going to graduate from Fayetteville State University with a shiny, new degree and step into a great, high-paying job? Think again! Employers are looking for well-rounded individuals who can fit into the high-paced world of business & finance. That means you must prepare yourself with experience, not only in the academic world, but, also, the world of business.

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I-1 How To Land An Internship

An internship is not only a great experience; it is also a great way to jump-start your career. But finding the perfect internship takes time and effort.

Time It Right

Finding an internship is not a last-minute project. You need time to research your options, prepare your application, and interview for the position. And if you want college credit for your internship, you will have to work with your school beforehand. So plan ahead and start your search at least three months in advance.

Be Pro-active

Internships will not come to you. It is up to you to find them or, in some cases, create them. But there are a lot of resources to give you a head start. Start with your college. Many companies actively recruit interns on college campuses. To find your leads check out:

- Your department. Industry leaders often contact departments directly to find the best and the brightest.
- The college placement center. Center staff can direct you to resources to help you find promising programs.

The Internet can also provide great leads for internships. Free online databases, such as Internshipprograms.com (www.internshipprograms.com) and Monster.com (www.monster.com), provide information about programs nationwide. And many databases allow you to narrow your search by industry, company, or geography. You can also use the web to learn more about internship opportunities at companies that interest you. Check the company's home page for internship opportunities and contact information for the Human Resources department. Do not worry if you do not find established internship programs that interest you. It can pay to take the initiative and offer your services even if the company does not run a formal program.

Get Moving

Once you have identified a prospective intern program, you need to make contact. If you are applying to a formal internship program, request an application form and submit the required materials as soon as possible. Application requirements often include:

- an application form
- an essay describing your background and goals
- letters of recommendation
- transcripts
- a portfolio of your work.

If you are proposing an internship to a company that does not usually hire interns, you may need to work a little harder. Start by identifying the department you would like to work for. Learn what you can about the organization and the department, using online resources such as www.hoovers.com or print media such as newspapers, magazines, and journals. Next, draft a letter of inquiry outlining your interest in the company, your background, and your desire to serve as an intern. Use

the letter to demonstrate your knowledge of the organization and the industry by commenting on recent company projects or media coverage. Suggest ways your background could work for the company. Be sure to include your resume and current contact information.

Do Not Just Apply

Landing an internship requires more than just filling out an application. To stand out, you must be able to speak intelligently about the company and your future plans. Do this by researching the company and the industry.

- Visit your career placement office. Counselors should be able to direct you toward corporate resources.
- Ask your college reference librarian about resources for companies in your field such as Infotrac, an electronic database available at most libraries.
- Also check Hoovers Online (www.hoovers.com) for exhaustive information about various companies.

By knowing where to look and how to prepare, you can land a great internship. The opportunities are out there--it is up to you to go out and find them.

Source: Roxana Hadad, Fastweb.com

I-2 Top Tips For Interns

Even if you are working for free, your internship can be worth a fortune - in job experience and valuable career connections. But it is up to you to see that your efforts pay off. Make the right moves to make the most of your internship.

Be Professional

To impress, take your responsibilities seriously. Treat your internship like a full-time job by always behaving professionally.

- Show up on time. Tardiness is not a quality employers look for in potential hires.
- Take only the specified break-time for lunch or coffee and always return on time.
- Avoid missing work. If you must be absent, request permission from your supervisor in advance.
- Dress for success. Take cues from your co-workers and dress appropriately.

Project a Positive Attitude

Almost as important as the work you do is the way you work. Keep motivated and positive to make sure you are the kind of worker employers love to hire.

- Do not complain about the tasks you are given. Even menial chores can teach you a lot about how an office works.
- Approaching your work with enthusiasm is a good way to convince supervisors to give you bigger responsibilities.

- Get along with others. Be pleasant and courteous to everyone and try to get along with the other interns.
- Stay out of the grapevine. Gossiping about employees, interns, or company business can get you in trouble.

Make the Most of Your Work

Your internship can be the foundation of a great career. Be proactive about using your internship to lay that foundation.

- Develop additional responsibilities. Interns who identify office needs and ask to take on new challenges demonstrate the initiative and motivation that companies are looking for.
- Look for opportunities to further your education. If there is a project that interests you, ask your supervisor if you can help out.
- Network. Getting to know people in the company can lead to great opportunities. You can do this by arranging informational interviews with full-time staff members.
- Before you leave your internship, schedule an interview with your supervisor to review your performance.

Maintain a Record

Even if your internship experience seems unforgettable, you may need to refresh your memory later on. Keeping a record can help.

- Log in with a daily journal. Create a list of your daily tasks and chart your feelings about your work. Which tasks did you like the most? Which seemed the least interesting? Reviewing the list later can help you make future career decisions.
- Record your various projects. Describe the purpose and guidelines of each project and your particular contribution.
- Keep a professional souvenir. Ask your supervisor if you can keep a copy of any projects you work on - brochures, reports, etc. These can be a great addition to a portfolio when you are looking for a job.
- Keep in touch and keep a record of your performance. Ask for copies of any performance reviews. At the end of your internship, ask for a letter of reference.

Your internship might not make you rich, but it can bring lots of rewards to your career. Make the most of your experience and start out right on your career path.

Source: Fastweb.com, Roxana Hadad and Kay Peterson

I-3 FSU Service Centers

I-3.1 FSU Office of Advisement & Career Services Center

SBE Building, 2nd Floor
910-672-1205

The Advisement and Career Services Center (ACSC) assists all students to prepare for a wholesome, productive, and rewarding life after college. This preparation is accomplished through the offering of a variety of services, events, and programs. Students are encouraged to visit the ACSC to determine the availability of services for their individual needs.

I-3.2 FSU Office of Financial Aid

Lower level Barber Building

Phone: (910) 672-1325

After being admitted to the University through the Office of Admissions, complete the *Free Application for Federal Student Aid* (FAFSA). This form must be completed every year as soon as possible after January 1 of each year. Your eligibility is determined one award year at a time starting July 1 through June 30 of the next year and any summer terms that your school considers part of that award year.

Before you get started filling out the FAFSA form on line, you need to have a PIN. You can request one at <http://www.pin.ed.gov>. You'll need a valid Social Security Number to verify your information and locate your records. You'll receive a Student Aid Report (SAR) after your application has been processed. Check the SAR carefully for any corrections that may need to be made. Any corrections should be made using *FAFSA on the Web* if you filed electronically.

When your FAFSA is processed, a formula is applied to the information you provided. The formula used calculates your Expected Family Contribution or EFC. This is determined by your family's financial income and assets and is used to determine your eligibility for federal student aid. Your information is transmitted electronically to any school you indicated by entering the School Code.

I-4 Internship Opportunities

I-4.1 General Electric Student Opportunities

www.ge.com

Undergraduate Internships

Apply on GE site

Application deadline February 28, 2007

At GE, there are a number of different entry-paths for new graduates looking to pursue a fulfilling career at our company. From internships to special training programs, we invite you to explore the path that is best suited to you and your ambitions. As a global company, we have opportunities all over the world.

Eligibility:

- Freshman, Sophomore, or Junior in Engineering, Computer Science, Finance, or Accounting.
- Must have a minimum GPA of 3.0.
- Will consider some business majors with strong leadership qualities.

Location of Internships: Atlanta, Greenville, Houston, Ohio, Raytown, Schenectady, Erie, anywhere there is a GE facility!

Average salary: \$17 an hour.... some locations pay a housing allowance.

I-4.2 Everett Public Service Internship Program

www.everettinternships.org

All applications and organizations available on site.

Graduate and Undergraduate

Henry and Edith Everett established the Everett Public Service Internship Program in 1989. The Everett Program encourages students to participate in the challenges and rewards of public interest work while providing the public interest community with the dedication, energy and idealism that interns bring to their work.

Since 1989, more than two thousand students from communities across the country have discovered the immense satisfaction of contributing to society through public service. Everett interns are exposed to a broad range of issues during their tenure at public service organizations. In the summer of 2006, over 150 Everett Interns used their knowledge and skills in over 50 organizations dedicated to improving the world.

Eligibility:

- Completed at least two semesters of college education.
- Be a current undergraduate or graduate student attending a United States university, or have just graduated in the spring immediately preceding the summer of the Internship. (Recipients of post-graduate fellowships are not eligible. Students attending Canadian Universities are not eligible)
- Be available to work full-time for the entire length of the 10-week internship.
- Be new to the organization. You may not serve as an Everett Intern at the same organization more than once. However, you may apply to be an Everett Intern at another organization.
- Attend all mandatory weekly lectures and events produced for Everett Interns in New York and Washington, DC.
- **Please note: The Everett Program does NOT fund individual grants or fellowships** for internships at organizations other than the ones listed on this Web site.
- **Please note: The Everett Program does NOT allow interns to work in offices of participating organizations in cities other than the ones listed.**

There are NO exceptions to these qualifications.

The Details:

- Internships are available during the summer only.
- Internships are only available at participating organizations.
- Everett Interns receive \$280 per week for ten weeks. *
- Internships are full-time and Everett Interns in New York City and Washington, DC are required to attend weekly lectures and events.

- Interns may NOT work fewer than ten weeks. Some organizations might choose to pay for additional weeks.
- Interns must be available to begin their internship **no earlier than May 21 and no later than June 11, 2007.**

** No other compensation for travel or housing is provided directly from the Everett Program*

To Apply:

- Review the list of internships at public service organizations. Each description includes contact information and instructions for applying and deadline dates.
- Apply directly to each organization* of your choice. Do not send your resume or other materials to the Everett Program. **There is no general application form for the Everett Program.**
- All applications must include your resume and a cover letter expressing your reasons for applying to the particular organization. Note you are applying for an Everett Public Service Internship position in your letter.
- Attachments to applications and any special skills or experiences required are noted in the individual descriptions.
- Contact the organizations directly for further information about specific internships, deadline dates, confirmation of your materials and exact starting and ending dates.
- **You do NOT need to send any applications or materials to the Everett Program.**

**You are welcome to apply to as many participating organizations as you like.*

I-4.3 Congressional Hispanic Caucus Institute

www.chci.org

Undergraduate

Applications and participating organizations on site.

The Congressional Hispanic Caucus Institute (CHCI) was established in 1978 by members of the Congressional Hispanic Caucus as a non-profit, non-partisan educational organization dedicated to developing the next generation of Latino leaders. CHCI's educational services are designed to provide Latino students with the tools and resources they need to succeed in attaining a higher education. Its leadership development programs seek to help participants search for and understand, their identity as professionals, Latinos, and leaders. By bringing together individuals who share a commitment to serve their communities, CHCI endeavors to make its vision of an educated and civic-minded Latino community a reality.

Summer Internship

Every summer (early June-early August), 32 promising Latino undergraduates from across the country are selected for an eight-week program in the nation's capital. While in DC, interns work in the offices of U.S. representatives. Interns benefit from the leadership development curriculum's emphasis on work experience, community

service, and learning. This comprehensive three-prong approach fosters critical professional development and personal growth in the participants.

CHCI provides participants with:

- Domestic round-trip transportation to Washington, DC
- Summer housing
- \$2,000 total gross stipend for local expenses
- Placement in a Congressional office
- Leadership development sessions

Work Experience

After a week-long orientation, interns are assigned to congressional offices where they gain first-hand knowledge of how the U.S. government works. Assignments may not necessarily match the interns' political views. Interns' duties may include responding to constituent inquiries, drafting correspondence, monitoring hearings, conducting research, and assisting with general office operations.

Community Service

While in Washington, DC, interns are required to engage in community service. This component of the curriculum allows interns to identify areas of interest and give back to the community.

Leadership Development

Interns attend weekly sessions and meet with distinguished leaders from different professional backgrounds, engage in substantive policy discussions, and participate in professional development trainings. The sessions create an ideal forum for interns to share and exchange ideas with national leaders and among themselves. Activities with other intern groups further fortify these sessions through coalition-building and an open dialogue on issues of mutual interest. Interns are also required to produce a professional portfolio and submit weekly reports.

Program Requirements

- Work a minimum of 32 hours a week in congressional office assignment
- Participate in all CHCI-sponsored activities
- Attend one-week orientation and weekly leadership development sessions
- Fulfill community service hours
- Submit weekly portfolio reports
- Comply with CHCI policies regarding work performance and personal conduct

Eligibility Criteria

- Applicants must be currently enrolled undergraduate students (applicants must have completed one year of college by the start of the

program; college seniors graduating before the program begins are ineligible)

- High academic achievement (preference will be given to applicants with a 3.0 GPA or above)
- Strong analytical and writing skills
- Consistent active participation in public and/or community service activities
- U.S. citizenship or legal permanent residency

I-4.4 United Negro College Fund Corporate Scholars' Internship Program

www.uncf.org/internships

Undergraduate and Graduate

Applications and various programs on site.

UNCF Corporate Scholars Programs help college students gain invaluable professional experience through paid internships at America's leading Fortune 500 corporations and national organizations. Students also receive up to a \$10,000 scholarship. Many of the internships are renewable. The ultimate goal of the program is to ensure that successful corporations have a ready pool of well-trained, ethnically diverse young professionals who can create the products and efficiencies companies need to compete in the dynamic, globally integrated marketplace of today. Eligibility requirements are different for each program. Hundreds of students have participated in the program, resulting in money for college and abundant job offers.

The Corporate Scholars Program gives our corporate partners an advantage over other companies seeking to recruit the best talent for their workforce. UNCF has demonstrated an unparalleled ability to reach the nation's most competent college students, including use of a unique network of on-campus placement, academic and financial faculty contacts that can get information to the right applicant quickly and efficiently. We tailor integrated marketing plans to increase awareness of internship opportunities through print, electronic and other visual media. UNCF also employs a technologically state of the art process of professional screening to find applicants who meet the corporation's criteria for acceptable interns. Adding the historic credibility of UNCF to a company's recruiting efforts increases exponentially their ability to employ exactly the kind of college graduate needed to increase their talent pool.

The UNCF Corporate Scholars Program is a turnkey solution for both students and employers seeking to find the right professional match. Students applying for an internship can select a program from the toolbar on the left or see an overview of all programs and requirements.

For more information, contact:

UNCF Corporate Scholars Program

8260 Willow Oaks Corporate Drive

Fairfax, VA 22031

Phone: 1-866-671-7237

Email: internship@uncf.org

I-4.5 The HUD Intern Program

<http://www.hud.gov/offices/adm/jobs/internship.cfm>

Undergraduate

Applications available on site.

The Program

The HUD Intern Program was created with you in mind. HUD is always interested in finding talented people who have the skills needed to meet our future employment needs. Through a variety of programs, the HUD Intern Program is designed to help recruit and attract exceptional individuals to a broad spectrum of occupations within HUD. The program offers interns professional experiences and formal training opportunities that are tailored to meet their educational and professional goals and interests.

HUD Intern Programs provide an opportunity to earn money and continue your education, to train with people who manage the day-to-day business of the Federal government, and to combine your academic study with on-the-job experience.

The HUD Intern Program will give each of the participants:

- A broader perspective on how HUD services the community and the nation as a whole.
- The opportunity to acquire specific skills that are needed to pursue their professional goals and aspirations.
- The opportunity for hands-on work experience in their field of study.

Program Design

Each HUD Intern Program is designed to attract outstanding men and women into a variety of occupations vital to HUD's growth and prosperity. The HUD Intern Program provides various mixtures of formal training, developmental on-the-job assignments, research assignments, workshops and seminars, and mentorships that will develop the skills needed for professional success and growth. Positions are available in Washington, DC, as well as in field locations around the country.

Program Options:

Student Temporary Employment Program (STEP)

This program hires students to work in the Department for temporary/summer positions. Students work flexible work schedules, and are from all educational levels. Work assignments may be, but are not required to be, related to your academic field of study.

The eligibility requirements are:

- U.S. Citizenship is required.
- Enrolled in at least half-time academic or vocational and technical course load in an accredited educational institution.
- Be able to provide a letter of verification from your educational institution showing proof of current enrollment in school.

Student Career Experience Program (SCEP)

This program hires students for valuable work experience directly related to your academic field of study. This program requires a formal agreement between the student, the school, and HUD. You may be eligible for permanent employment under this program after successfully completing your education and after working a minimum of 640 work hours. Students work flexible work schedules, and are from all educational levels, however we prefer students who are juniors and seniors.

The eligibility requirements are:

- U.S. Citizenship is required for conversion into permanent employment.
- Attend an accredited college or university and pursue a bachelor's or master's degree.
- Be able to provide a letter of verification from your educational institution showing proof of that you are currently enrolled at least half time in school.
- Work experience must relate to academic study. (i.e. Urban studies, Urban/regional planning, Geography, Engineering, Economics, Architecture, Political science, Public affairs, Social work, Social policy, Sociology)

Student Volunteer Employment Program

This program hires students to work in the Department as volunteers (in an unpaid capacity) for valuable work experience directly related to their academic field of study. Students may receive educational credit for their internship.

The eligibility requirements are:

- U.S. Citizenship is required.
- Enrolled in at least half-time academic or vocational and technical course load in an accredited educational institution.
- Be able to provide a letter of verification from your educational institution showing proof of current enrollment in school.
- Requires formal agreement by student, the school, and HUD.
- Work experience must relate to academic study.

Federal Career Intern

This program selects interns to complete a 2 year formal training and development internship. This program is intended to recruit professional staff at the GS-05, 07, and 09 grade levels, and upon successful completion may be eligible for career appointments. You do not have to be a student to be eligible for this program. Your level of entrance will depend on your previous education and work experience.

The eligibility requirements are:

- U.S. Citizenship is required.
- Requires successful completion of a 2 year formal training and development internship to be eligible for conversion to a career appointment.

Presidential Management Fellows Program

This program is managed by the U.S. Office of Personnel Management (OPM), and therefore HUD must follow all programmatic regulations. This is a special recruitment

initiative for students pursuing Master's degrees or higher. It is a 2 year formal training and development program. Once students complete the 2 years, they are eligible to be non-competitively converted to permanent employment. As a part of the internship, there is required training and developmental assignments, as well as various OPM sponsored orientation and graduation sessions. To find out whether you are qualified for this program, please view the [PMF website](#). For further information on this program, please call (202) 708-2883.

The eligibility requirements are:

- Must be selected as a finalist through the OPM selection process
- Graduate degree must be obtained prior to beginning program.

Training

Training will consist of a mixture of orientation, on-the-job training, and classroom/web-based training. In addition, interns are required to produce an Individual Development Plan that will serve as a guide for the internship. The IDP has the dual role of reflecting the interests and skills of the intern and meeting the needs and goals of the Department. To meet these ends, IDP's should consist of on-the-job training, participation in relevant conferences and seminars, and formal classroom or web-based training.

Evaluations and Promotions

Evaluation procedures are important to the HUD Intern Program. They are used to: judge how well the intern understands HUD organization, policies and programs; to gain an impression of the intern's ability to express themselves; to determine whether the intern's target position is appropriate; to evaluate the intern's training and determine its overall effectiveness; and to measure the intern's performance against criteria established in the IDP. The HUD Intern Program utilizes semiannual reporting procedures. The Department also has an Incentive Awards program through which employees' superior job performance, contribution to HUD, special act, service, and adopted suggestion are rewarded by cash or honorary awards.

Interns are placed in a career track eligible for non-competitive promotions to a GS-level appropriate for their level in the particular HUD office participating in the program. There are no guaranteed promotions. To qualify for promotion, Interns must complete all program and training requirements successfully. Existing HUD policies for career promotions will be followed.

Other Benefits

The pay you receive will depend on the education and work experience you already possess. As you advance in your education, you may be eligible for promotions based on your work performance, grade point average, and credits earned.

Interns under the HUD Intern program may be eligible for the following benefits (see individual intern fact sheets for more information about specific benefits under certain programs):

- Sick and annual leave.

- Federal Employee Retirement System (FERS) retirement when the student has no prior service or has less than 5 years of prior civilian service.
- Health and life insurance.
- Interns may also be eligible for transit subsidy.

Additional benefits HUD employees are eligible for include:

- Alternative work schedule
- HUD credit union
- On-site childcare and fitness center (Washington, DC)

Application Procedure

Those interested in participating in any of these exciting and rewarding programs with HUD should watch for specific vacancy announcements regarding the programs, which will be listed on the current openings page of this website and can be found at [USAJOBS](#). Be sure to follow the specific application and submission instructions outlined in the vacancy announcement. As a guide, the application package usually includes the following items:

- optional form for federal employment (OF-612 ([.pdf](#)) ([.doc](#))) or federal resume;
- official transcripts, reinstatement eligibility forms, or veterans/disability preference forms.

Applicants may also be required to submit:

- online questionnaire
- letter of verification of enrollment from educational institution
- statement of interest

NOTE: For positions located in Washington, DC, send all forms and required documents to:

U.S. Department of Housing and Urban Development

Office of Human Resources

HUD Intern Program

451 7th Street, Room 3166

Washington, DC 20410

Why Choose HUD?

Like the services we provide, our career opportunities are numerous and encompass hundreds of disciplines. Every day we provide diverse services and opportunities that better the lives of people everywhere. At the U.S. Department of Housing and Urban Development, your talents will contribute to creating positive change – in America, and in the world.

The HUD intern programs are an excellent opportunity to have a hand in creating that change by working with and among people who truly care about alleviating some of the problems that affect all of us, such as access to affordable housing. These problems depend on the ability of both HUD and citizens and communities to become active participants in finding solutions.

As an intern at HUD, you will be challenged to view these problems and solutions from a broader perspective, one that will enable you to learn through experience, and evolve from well-educated students, into experienced professionals. All of this takes place in a dynamic workplace environment that encourages individual learning and growth. So become a part of it all by participating in this exciting and rewarding program.

We look forward to working with you and welcoming you as a part of the HUD family.

For more information: To speak to someone about the HUD intern programs, call (202) 708-2883 or email Student_Inq_&_Questions@hud.gov. You are also invited to email your resume or OF-612 to HUDIntern@HUD.GOV

I-4.6 The Democracy North Carolina Summer Internship Program

www.democracy-nc.org/

Undergraduate

Applications on site.

Democracy Summer is an innovative program of Democracy North Carolina in which selected North Carolina college and university students gain hands-on experience working for social change. The eight-week summer program provides young people the opportunity to be community organizers improving democracy in our state.

A Democracy Summer organizer is one of ten young people who work together to promote policies that give voters ownership over elections, rather than an elite or wealthy few. He/she is trained to be an advocate for many campaign reforms and voting rights in North Carolina, such as publicly financed elections and same-day voter registration.

During the summer of 2007, ten summer organizers will work in teams of 3-4 in Chapel Hill/Durham, Charlotte and Fayetteville, NC to give public presentations, conduct door-to-door canvasses, meet with elected officials, plan community rallies and forums, sign up democracy volunteers, and advocate for campaign finance reform and voting rights issues in NC.

The program starts with a fun, engaging 3-day retreat, where summer organizers meet their teammates and the Democracy NC staff, learn about the issue of money in politics and why campaign finance and election reforms are needed, and practice the basics of community organizing and political activism.

In the Footsteps of Freedom Summer

In the summer of 1964, college students converged on Mississippi in what was known as Freedom Summer. These students registered African-Americans to vote, held educational classes, and investigated civil rights violations - all direct challenges to the Jim Crow laws and political elite who were disenfranchising African-American voters in the South.

Today there are far fewer barriers to the ballot box, but elections remain a place for the elite. Skyrocketing campaign costs act as a modern-day poll tax, with only the wealthiest

or those connected to the wealthy able to run for and win office.

In the tradition of Freedom Summer comes Democracy Summer. Just as with Freedom Summer, college students are devoting their summer to political change – this time to get big money out of politics in North Carolina. Democracy Summer cultivates the leaders of tomorrow's social justice struggles with real-world organizing experience today.

The ideal applicant will have:

- A commitment to social and economic justice
- An ability to communicate with diverse groups of people
- An interest in and general understanding of politics
- Strong public speaking skills

How to Apply for the 2007 Program

- Download and read the program description (pdf - requires [Acrobat Reader](#))
- Download and complete the application (word doc)

Email application, cover letter and resume to:

Jenn Frye, Democracy Summer Coordinator
jennfrye@democracy-nc.org

Or mail materials to:

Democracy North Carolina
105 West Main St.
Carrboro, NC 27510

Democracy Summer Timeline

- **February 1, 2007:** Application process begins
- **April 4, 2007:** Applications received by this date given preference for hiring
- **May 23 - 25, 2007:** Mandatory Democracy Summer training retreat
- **May 28, 2007:** First full day of Democracy Summer
- **July 27, 2007:** Last day of Democracy Summer

For questions or more information call (toll-free): 1-888-687-8683.

I-4.7 Sponsors for Educational Opportunity

www.seo-usa.org

Undergraduate

Applications and program information on site.

Sponsors for Educational Opportunity (SEO) is a nonprofit organization that was founded in 1963 as one of New York City's first mentoring programs for high school students of color. Over the past four decades SEO has expanded its programs to benefit more than 5,000 young people, helping them develop throughout high school, college, and their

careers. SEO has grown into an established nonprofit organization with offices in New York City and London, more than 50 full-time staff, and programs that serve over 1,000 students, parents, and alumni each year.

SEO provides services through three major programs: the Career Program, the Scholars Program, and Alumni & Philanthropy Programs.

The SEO Career Program recruits, selects and trains outstanding college students of color for summer internships that lead to full-time jobs with investment banks, corporate law firms and other leading global companies. Historically, more than 80% of interns receive full-time job offers from SEO corporate partners. In 2007, SEO will offer more than 400 internships with nearly 50 corporate and philanthropic partners. What begins as a 10-week summer internship turns into a lifelong networking opportunity and a resource base for SEO alumni through every step of their professional growth.

The SEO Scholars Program prepares motivated New York City public high school students to earn admission and succeed at the nation's most selective colleges and universities. The program currently assists more than 800 high school and college students of color each year, offering a comprehensive roadmap to selective college admissions and career success. SEO has paved the way to selective college admissions for some of NYC's most underserved students, while developing a reputation as a premier college preparation program. We provide academic preparation, guidance, mentoring, and enriching life experiences that prepare students to take leadership roles in all areas of their lives.

SEO Alumni & Philanthropy Programs are designed to serve SEO alumni and their colleagues. Once a student is accepted into SEO, s/he becomes a member of a global network of more than 5,000 alumni in 35 countries and 43 states, supporting each other professionally. SEO Alumni are at the core of a new generation of highly successful people of color. Programming for this unique group focuses on bringing professional development events to our alumni and other young professionals who are in various stages of their careers, while helping them build capacity for, and commitment to, strategic philanthropy.

I-4.8 INROADS

www.inroads.org

Undergraduate

Application on site.

Do you want a career-related professional internship that can give you direct and immediate access to corporate North America?

Are you focused on your future, and possess the professional talent and passion necessary to succeed?

Can you commit to a rigorous self-development process that will position you as a well

prepared leader in the marketplace?

If you answered YES to these questions, you may have what it takes to be an INROADS Intern. INROADS Internships are awarded to outstanding ethnically diverse students. Only the best and the brightest are selected. Our Interns are graduating high school seniors, college or university freshmen or sophomores with a grade point average of B or better, and a combined SAT score of at least 1000, or an ACT score of 20 or better. They have demonstrated a proven leadership ability, and are interested in pursuing a Bachelor's degree in business, engineering, computer and information sciences, sales, marketing, allied health care, healthcare management, and retail management. The mission of INROADS is to develop and place talented minority youth in business and industry and prepare them for corporate and community leadership.

INROADS seeks high performing Black, Hispanic/Latino, and Native American Indian students for internship opportunities with some of the nation's largest companies. Our rigorous career development training process will challenge you to commit to excellence and raise the bar on your personal expectations.

Know where you're going

Set and achieve personal and academic goals.

Go to school

Plan to pursue a degree at an accredited four-year college or university.

Perform well in class

Maintain a B or better average and remain in good standing with your school, your Corporate Sponsor and INROADS.

Commit to your plan

Attend regularly scheduled training and coaching sessions.

Impress

Perform job assignments to the satisfaction of your Corporate Sponsor and INROADS.

Let us know how you are doing

Communicate regularly with INROADS staff.

Give back

Participate in community service and leadership projects.

We know you can do it. It's up to you to prove it.

- Direct and immediate access to the corporate world.
- A paid multi-year Internship with a Fortune 1000 company.
- An early start on your career.
- Unparalleled networking opportunities with career-minded peers and corporate executives.

- Gratifying community involvement.
- Year-round professional and personal support, guidance, training and development.
- Corporate mentors who take a personal interest in you.
- Additional scholarship opportunities through Corporate Sponsors and INROADS offices.
- Great potential for a full-time career after graduation.

With INROADS, you can literally walk from the classroom to the boardroom with the confidence and experience you need to succeed. We could go on, but why don't you see for yourself?

I-5 Scholarship Opportunities

I-5.1 Daughters of American Revolution National Society

http://www.dar.org/natsociety/edout_scholar.cfm

Graduate and Undergraduate

Apply on DAR site

Deadlines and eligibility vary according to scholarship. See details below the following general description:

The NSDAR awards multiple scholarships to students showing dedication to the pursuit of an undergraduate degree in one of the following areas: history, political science, economics, government or nursing.

The DAR Scholarship Committee awards scholarships to qualified applicants regardless of race religion, sex or national origin. All multi-year scholarships, typically renewable up to four years, must be for consecutive years of attendance at an accredited college or university in the United States. The ONLY exception is the American Indian Scholarship that is available for students pursuing vocational training.

All applicants must obtain a letter of sponsorship from their local DAR chapter. (The only exception is the American Indian Scholarship.) Your state scholarship chairman will assist in locating the chapter nearest you. Please send a self-addressed, stamped business-size envelope to obtain the name and address of your state scholarship chairman and an application for any of the following scholarships.

Address your request to:

Committee Services Office
 Attn: Scholarships
 1776 D Street, NW
 Washington, DC 20006-5303

Because of the high volume of requests we only send the information by return mail in the prepaid envelopes. We are unable to respond to phone or fax inquiries. Any

correspondence regarding scholarships received without the self-addressed, stamped envelope will be discarded.

Only applications completed correctly and submitted in one package will be considered. Incorrect applications or applications mailed to the incorrect address will be discarded. No records are returned. Do not submit a personal photo. If your records feature a photo, it must be fully covered. Only winners are notified by the National DAR Scholarship Chairman following the approval of a ruling by the Executive Committee of NSDAR.

Consecutive-year renewals do not require additional Executive Committee rulings, but do require that an official transcript be sent from the school to the National DAR Scholarship Chairman. Students are only eligible for one scholarship from NSDAR.

Awards are placed on deposit with the college or university; any unused portion shall be returned to the National Society. Awards are based on academic merit, commitment to the field of study and financial need. No affiliation with DAR is necessary unless specified. The National Chairman, must receive all applications by the deadline indicated for each specific scholarship.

I-5.1.1 Enid Hall Griswold Memorial Scholarship

The Enid Hall Griswold Memorial Scholarship is awarded to a deserving junior or senior enrolled in an accredited college or university in the United States who are pursuing a major in either political science, history, government, or economics. This is a one-time award in the amount of \$1,000.

Deadline: February 15, 2007.

I-5.1.2 Mary Elizabeth Lockwood Beneventi MBA Scholarship

The Mary Elizabeth Lockwood Beneventi MBA Scholarship is a one-time preferred amount \$2,000 scholarship for a student attending graduate school full time in an accredited college or university and majoring in business administration. The applicant must have a minimum GPA of 3.25. The scholarship is not automatically renewable, however, recipients may reapply for consideration each year.

Deadline: April 15, 2007.

I-5.2 USDA Public Service Leaders Scholarship Program

www.usdascholarships.com

Graduate and Undergraduate

Apply on USDA site

Application deadline mid-April, 2007

The U.S. Department of Agriculture's Public Service Leaders Scholarship Program provides combined scholarship and internship opportunities to undergraduate and graduate students leading to permanent employment upon completion of their degree. The program is designed to promote public service and create access to higher education. The program offers:

- Full-tuition scholarships

- Paid internship (minimum 640 hours) leading to permanent employment
- Employee benefits such as:
- Mentoring
- Career development
- Leadership training
- Use of a personal computer

Recipients of a Public Service Leaders Scholarship enter into an agreement with the USDA to receive full-tuition scholarships for two or three years. In addition, recipients intern at the USDA for a minimum of 640 hours prior to graduation. The internships are paid in addition to the scholarship funds. Students may be required to work during the upcoming summer. Recipients are required to work for the USDA for one year for every year of sponsorship upon graduation.

Successful applicants are:

- Committed to public service
- Leaders in their community
- Intellectually curious

The PSLS program has a two-part application process. Students must submit an online application and mail supporting documents to our office. To be considered for the program, students must submit the following materials:

- Essay
- Resume
- Letter of Recommendation
- Official Transcript
- Proof of application for U.S. citizenship if you are not currently a U.S. citizen

I-5.3 Cumberland Community Foundation Scholarship Program

2007 SCHOLARSHIP DESCRIPTIONS

(as of 02-20-2007)

www.ccf.org

In 2006, Cumberland Community Foundation (CCF) awarded over \$120,000 in college scholarships to students from Southeastern North Carolina. CCF administers 40 scholarship funds.

March 30 Application deadline

April – May Application processing and selection meetings

May 14 Award notification posted on CCF website

May 22, 2007 Scholarship Awards Ceremony

August – October Funds available

How to Apply

Students meeting the general Cumberland Community Foundation Scholarship Program criteria are eligible to apply. In addition to the general eligibility criteria some

scholarships have additional criteria specific to that award. Applicants must meet both to be considered. This list is not conclusive of all awards available through the CCF. You must visit the website for general criteria for all scholarships and opportunities.

General Eligibility Criteria

- Resident of Cumberland County (unless otherwise noted/see Scholarship List and Description)
- Students who will attend college, university, vocational or technical institutions as a fulltime student in the fall or within six months following the award
- Academic achievement and potential as indicated by class rank, GPA, and /or standardized test scores (SAT or ACT)
- Financial need (unless otherwise noted) – See below

Financial Aid Information

Many CCF scholarships are based on financial need and require information from the applicant's Free Application for Federal Student Aid (FAFSA) form. Your parents/guardian will need to complete the form in advance of the scholarship deadline to ensure that your Student Aid Report (SAR) results are available for submission with your application. Visit www.fafsa.ed.gov for more FAFSA information or to file your FAFSA on line.

To ensure you have your SAR by March 30, 2007, complete your FAFSA application as soon as possible.

Application Information

The Cumberland Community Foundation Scholarship Application is the method used to apply for most CCF scholarships. If the scholarship requires a different application, it will be noted in the description. In addition to the application, most scholarships require written responses to scholarship specific questions and letters of recommendation.

The deadline for scholarship applications is March 30, 2007 unless otherwise noted.

The following scholarships are a small collection of the scholarships available from the CCF. Please visit the website for the full list of availabilities.

I-5.3.1 C.G. Avent, Jr. & Amelia P. Avent Memorial Scholarship

Created in loving memory of C.G. Avent, Jr. & Amelia P. Avent, to honor their contributions to the education of our youth.

Awarded annually to a deserving student who could not otherwise attend college and who will attend Fayetteville State University or Johnson C. Smith University.

To qualify you must meet the general eligibility criteria listed on the scholarship home page and plan to attend either of the universities listed above. Students with financial need will have priority.

Additional materials required for application-
Short essay: Using 200 words or less, describe yourself, your plans for the future and for reaching your educational/career goals, your strengths and weaknesses and your likes and dislikes.

I-5.3.2 Cumberland Retired School Personnel Scholarship

To qualify for this award you must be a rising college sophomore, junior or senior, enrolled at an accredited institution of higher learning in North Carolina, and majoring in any field of study. Students from Cumberland County will be given priority.

Additional materials required for application

Answer the following questions:

- Explain the reasons you have selected your chosen vocation
- Describe your educational and career goals

I-5.3.3 Brenda C. McFadyen Scholarship

To qualify for this award you must meet the general eligibility criteria listed on the scholarship home page, have a GPA of 3.0 or better and have demonstrated financial need. Special consideration will be given to children of single parent families.

Additional materials required for application.

Answer the following questions:

- Using 100 words or less, describe yourself including your plans for the future, strengths and weaknesses; likes and dislikes.
- Describe your plans for reaching your educational and career goals.

I-5.3.4 Curtis E. Torrey Scholarship

Created in loving memory of Curtis E. Torrey, by his wife, Rosa Lee Torrey.

To qualify for this award you must meet the general eligibility criteria listed on the scholarship home page, enroll as a full-time student at Fayetteville State University in Fayetteville, NC, North Carolina A&T in Greensboro, NC or South Carolina State University in Orangeburg, SC, have a minimum GPA of 3.0 (B) or better, demonstrated financial needs and strong character and beliefs.

Additional materials required for application:

Short essay: Using 200 words or less, discuss how your religious beliefs, character and work ethic have been shaped and how they have guided you citing examples. Discuss why you want to go to college and why you think you will graduate.

I-5.3.5 Alpha Phi Alpha Fraternity Scholarship

The Epsilon Rho Lambda Chapter of Alpha Phi Alpha Fraternity created this scholarship in memory of George L. Butler, DDS to make a college education accessible to a deserving student. It is awarded annually.

To qualify for this award, you must meet the following criteria:

- Graduating high school senior or full time college student from Cumberland County or the Fort Bragg area.
- Student who will attend or is attending a 4-year accredited college or university full time.
- Students who are not children of the selection committee.

I-5.4 FSU Financial Aid Office Scholarship Opportunities

www.unccfsu.edu/scholarshipindex.htm

910-672-1325

The following scholarships can be applied for through the Fayetteville State University Financial Aid Office. All students should consistently be in contact with this office regarding scholarship opportunities throughout their educational experiences, whether you may be a graduating senior, a participating FSU student, or a student hoping to attend an MBA program. This is not a conclusive listing of available opportunities. Many scholarships must be applied for directly through the FSU Financial Aid Office.

I-5.4.1 Capel Scholars Program

Apply on FSU Financial Aid Site

Application deadline May 1, 2007

Thanks to the generosity of Mr. Felton Capel, long-time supporter of Fayetteville State University, the FSU Scholarship Committee will award Capel Scholarships according to guidelines listed below.

The Capel Scholars Program is designed to provide financial assistance to students who demonstrate academic excellence.

Amount of award: \$1,000 per year renewable for up to four years for recipients who maintain a GPA of 3.0 or better.

Eligibility: To be eligible for this scholarship, students must:

1. Be a full-time undergraduate student at Fayetteville State University
2. Be a North Carolina resident
3. Have a minimum GPA of 3.0.
4. Have a record of positive contributions to the university and/or community.

I-5.4.2 HBCU Connect Scholarship Basics

www.hbcuconnect.com

Apply on HBCU site

Application deadline June 30, 2007

HBCUCONNECT.COM is excited to be offering several \$1,000.00 academic scholarships to: **African Americans or Minorities** attending a Historically Black College or University.

Next Deadline: June 30, 2007

Academic Year: 2007-08

Award Amounts: \$1,000.00

Eligibility:

- Must attend or enroll into an HBCU
- Graduating High School Senior
- Transfer Student going into HBCUs
- Current Student enrolled full-time
- African American
- Native American
- Hispanic American

Disbursement:

Scholarships are awarded to recipients for one academic year. The scholarship will cover up to \$1000.00 of the student's tuition for the current academic year as posted by the financial aid office of the university or college. The scholarships are made through the designated school and are not transferable to other academic institutions. The funds are to be used for tuition only and may not be used for other costs on the recipient's bursar bill.

To Apply:

Fill out our online registration form. This allows us to easily review and select scholarship winners, then follow the instructions below.

HBCUCONNECT.COM will review all online registrations and select final candidates on the basis of eligibility, quality of content in your online registration, and financial need.

I-5.4.3 J.C. Jones Scholarship - \$1,000 per year

Apply on FSU Financial Aid Site

Application deadline not yet announced.

Eligibility:

- Recipient must be North Carolina resident and a full-time student on the main campus;
- Must be at the sophomore level or higher with a GPA of 3.5 or higher.
- Must have good moral character and leadership potential;
- Students receiving athletic scholarships; vocational rehabilitation or veterans' benefits are NOT eligible for this award.

I-5.4.4 Sophomore Summer Improvement Grant - \$700.00

Apply on FSU Financial Aid Site

Application deadline not yet announced.

Grant to attend Summer Session I, 2007. Eligible students must:

- be currently enrolled in one of the following: Freshman Seminar I, Freshman Seminar II, or University Studies;
- have an academic record that shows summer school attendance will help them progress toward sophomore status;
- have no withdrawals for non-attendance during Spring 2007 (exceptions will be considered for documented illness or family emergency);
- have completed the Free Application for Federal Student Aid (FAFSA) for 2007-08.
- submit application with one letter of recommendation (preferably from your Freshman Seminar instructor) by the submission deadline.

I-5.4.5 Jack Kent Cooke Foundation National Scholarship Competition for Graduate Students

www.jackkentcooke.org

Apply on FSU Financial Aid site

Application deadline March 15, 2007

Eligibility Criteria:

- Be a college senior OR a recent graduate (since May 2001) from an accredited college or university in the United States
- Have a cumulative GPA of 3.5 or better
- Plan to begin first graduate or professional degree in fall 2007
- Be nominated by FSU

Amount: Up to \$50,000 per year for up to six years.

Application Process:

- The Cooke Foundation does NOT accept applications directly from students. FSU will select two nominees from the applications received.
- To be considered for nomination by FSU, please download the application from the [Jack Kent Cooke Foundation website](http://www.jackkentcooke.org).
- Submit the completed application to the FSU Scholarship Committee, 230 Collins Building, or mail the completed application to Scholarship Committee, c/o Dr. Jon Young, 1200 Murchison Road, Fayetteville, NC 28301-4298

FSU's Deadline: March 15, 2007. Please note that nominations must be submitted to the foundation by May 1. The FSU deadline will enable the committee sufficient time to select nominees and for nominees to strengthen their applications as needed prior to submission to the foundation.

I-6 Things To Remember

- The information in this document is not all-inclusive, if you have not found something that suits your needs, keep looking
- You must complete the application process yourself, we are here to ASSIST you, not do the work for you!
- All documents submitted for consideration should be approved by an SBE team member prior to submission to any entity for internship or scholarship opportunities. This is in YOUR best interest. The SBE team would like to see that you are presenting yourself in the best possible format in your applications and documents.
- If your GPA does not meet the requirements this semester, you should work to improve your GPA so that you can qualify for a program next semester.
- We are here for YOU! If you have questions, we cannot answer them if you do not ask!