

**Event Planning Committee Minutes**  
VC Business and Finance Conference Room  
February 11, 2010; 1:30 p.m.

**Attendance:** Lisa Bernard, Latonya Inniss, Cassandra Jenkins, LaShanta McCorkle, John Reed, Byron Riddick, Karen Stealing

**Minutes**

- Election of Chair, Co-Chair and Secretary  
Chair – Cassandra Jenkins  
Co-Chair – Lisa Bernard  
Secretary – Latonya Inniss
  
- Fundraisers
  - Olympics – Activities to included softball, volleyball, basketball, bowling and tennis. Committee will work with the Athletic Dept. to set-up the activities. (Tentative Month April)
  - Bowling Tournament – (Tentative Month April)
  - Car Wash – Do car wash at Hardees parking lots and at other local restaurant parking lots (Tentative month May)
  - Diversity Social – have faculty/staff to showcase their culture by dressing up in attire that represent their culture. Contact local vendors to showcase their foods (Mexican, oriental, southern, Italian, etc.)  
Charge an entrance fee of \$10.00 for the faculty/staff to attend. We can also charge an entrance fee for the local vendors.
  - Collection from senators 5/5/5/
  
- Employee Appreciation/Employee of the Year
  - The theme is “Day at the Beach”. Suggest for the menu would be a Hawaiian food selection, entertainment would be dancers, activities to include volleyball, limbo, music provided by DJ Ray Thomas of the Bronco Café (Tentative month May – after graduation)

Adjourn

Next Meeting March 4, 2010 at 2:00 p.m.