

2010 UNC Presidential Search—Leadership Statement Committee Action and Calendar, update by Committee Chair Clarice Cato Goodyear, Saturday, March 20, 2010

Revised Fundamental Question:

“What experiences, skill sets, characteristics and philosophy are essential to the success of the next President of the 17-campus University of North Carolina?”

Process:

1. UNC Students—**Greg Doucette**, Chair UNC Student Input Subcommittee—responsibility for working with current President of UNC Association of Student Governance and with each campus’ UNCASG representative to reach out to as many as possible of the approximately 222,322 (as of fall 2009) UNC students on all 17 campuses to provide their answers to the Fundamental Question. Greg is responsible for the distilling of the results from the students’ input and for reporting same to the Committee in the prescribed format and by the prescribed time.
2. UNC Faculty—**Sandie Gravett and Judith Wegner**, Co-Chairs UNC Faculty Input Subcommittee—responsibility for working with UNC Faculty Assembly Executive Committee representative **Raymond Burt** and with each UNC campus’ Faculty Assembly representative to reach out to as many as possible of the approximately 15,391 full-time and part-time UNC faculty members on all 17 campuses, including clinical medical faculty at East Carolina University and University of North Carolina Chapel Hill, to provide their answers to the Fundamental Question. Sandie and Judith are responsible for the distilling of the results from faculty’s input and for reporting same to the Committee in the prescribed format and by the prescribed time.
3. UNC Staff—**Kelley Eaves-Boykin**, Chair UNC Staff Input Subcommittee—responsibility for working with UNC Chair-Elect Staff Assembly and with each UNC campus’ Staff Assembly representative to reach out to as many as possible of the approximately 32,025 full-time and part-time staff on all 17 campuses, as well as UNC General Administration, and all UNC’s affiliated entities such as UNC Public Television and the North Carolina Arboretum, to provide their answers to the Fundamental Question. Kelley is responsible for the distilling of the results from Staff input and for reporting same to the Committee in the prescribed format and by the prescribed time.
4. UNC Chancellors—**John Bardo and Holden Thorp**, Co-Chairs UNC Chancellors Input Subcommittee—responsibility for working with **Charles Jenkins, Harold Martin, Anne Ponder and Donald Reaves** and with all other 11 UNC Chancellors to provide their answers to the Fundamental Question. John and Holden are responsible for the distilling of the results from the UNC Chancellors’ input and for reporting same to the Committee in the prescribed format and by the prescribed time.
5. UNC Boards of Trustees—**David Brody and Shirley Frye**, Co-Chairs UNC Boards of Trustees Input Subcommittee—responsibility for working with **Glenn**

- Adams, Glo Carter, Terry Coffey, Lawrence Davenport, Randall Kaplan, Charlie Lucas, Harold Mitchell and Ruth Shaw** and with all other Chairs of the 17 UNC Board of Trustees (names and email contacts of all Chairs having been provided to Subcommittee co-chairs) to provide input from as many of the 236 members of all the UNC Boards of Trustees as possible to the Fundamental Question. **Each Chair of each UNC Board of Trustees** will be responsible for providing input from as many of the members of his/her own UNC Board as possible to the Fundamental Question. David and Shirley are responsible for the distilling of the results from all Boards of Trustees' input and for reporting same to Committee in the prescribed format and by the prescribed time.
6. UNC Board of Governors—**Dudley Flood, Charlie Mercer, and Gladys Ashe Robinson**, Co-Chairs UNC Board of Governors Input Subcommittee—responsibility for working with **John Blackburn, Greg Doucette, Clarice Cato Goodyear, Franklin McCain** and with all other members of the UNC Board of Governors (total 32 voting members and 3 ex officio members) to provide their answers to the Fundamental Question. Dudley, Charlie, and Gladys are responsible for the distilling of the results of the Board of Governors' members' input and for reporting same to the Committee in the prescribed format and by the prescribed time.
 7. NC Public At-Large—**John Blackburn and Raymond Burt**, Co-Chairs NC Public Input Subcommittee—responsibility for working through the Website to provide the opportunity for as many of NC's public (2009 estimate 9,380,884 population) as are interested to provide their answers to the Fundamental Question. John and Raymond are responsible for the distilling of the results from the NC public's input and for reporting same to the Committee in the prescribed format and by the prescribed time.

The prescribed format of the 7 Distilled Reports will be emailed to all Committee members Saturday, March 20.

The final 2010 Presidential Leadership Statement Committee document submitted by our Committee to UNC Board of Governors Chair Hannah Gage will be composed of four sections:

1. Description of Process.
2. Distilled Answer to the Fundamental Question.
3. Synopsis of University.
4. Synopsis of each of 17 campuses and major affiliated entities such as UNC Public Television and the North Carolina Arboretum.

Process for Section 1, Description of Process:

Donald Reaves—responsibility for creation of same. **Donald is free to call on other Committee members for assistance.** Donald is responsible for Section 1 being presented to the Committee and later to Hannah and others by the prescribed time.

Process for Section 2, Distilled Answer to the Fundamental Question:

Charlie Mercer—responsibility for creation of same with assistance by **Dudley Flood and Clarice Cato Goodyear**. Charlie is responsible for Section 2 being presented to the Committee and later to Hannah and others in the prescribed format and by the prescribed time.

Process for Section 3, Synopsis of University:

Harold Martin—responsibility for creation of same. **Harold is free to call on other Committee members for assistance.** Harold is responsible for Section 3 being presented to the Committee and later to Hannah and others by the prescribed by the time.

Process for Section 4, Synopsis of each of 17 campuses and major affiliated entities such as UNC Public Television and the North Carolina Arboretum:

Anne Ponder—responsibility for creation of same. **Anne is free to call on other Committee members for assistance.** Anne is responsible for Section 4 being presented to the Committee and later to Hannah and others by the prescribed time.

Hannah Gage, Peter Hans, Laura Luger, Bart Corgnati and Joni Worthington will be kept in the loop on all matters by our Committee.

CRITICAL DUE DATES:

Note: overall time frame is mandate of Presidential Search Committee leadership, led by UNC Board of Governors Chair Hannah Gage.

There will be only two more meetings of the whole Presidential Leadership Statement Committee. Each will be a 2 hour meeting (from 10 am to noon), held in the UNC Center for School Leadership Development in Chapel Hill. The two meeting dates are Wednesday, April 21, and Friday, April 30.

Week 1, Friday, March 19-Thursday, March 25:

Subcommittee and individual committee member work begins.

Friday, March 19: Committee meeting #1; began 10 am; concluded shortly before noon; in Chapel Hill—UNC Center for School Leadership Development, 140 Friday Center Drive, **Room 128**; directions and map had been provided in an earlier email (Sunday, March 14). Clarice Cato Goodyear provided completed name tags for Committee members. Coffee, soft drinks, water were provided. No snacks or lunch were provided. General content of meeting: overview, process, committee assignments, timing and action calendar.

HAROLD MARTIN HAS GRACIOUSLY AGREED TO CREATE AS QUICKLY AS POSSIBLE A BRIEF CONTEXT STATEMENT, AN EXECUTIVE SUMMARY-TYPE DOCUMENT, CREATING AN OVER-ARCHING PERSPECTIVE—THAT HE WILL EMAIL DIRECTLY TO ALL COMMITTEE MEMBERS--TO BE USED, AT THE SOLE CHOICE AND DISCRETION OF EACH SUBCOMMITTEE'S CO-CHAIRS AND AT THE SOLE CHOICE AND DISCRETION OF EACH OF THE

COMMITTEE'S BOARD OF TRUSTEES CHAIRS--AS PART OF THEIR
INTRODUCTORY COMMUNICATIONS WITH THEIR SUBCOMMITTEE'S
CONSTITUENCIES.

Tuesday, March 23: Subcommittees on Student, Faculty, Staff and Boards of Trustees
Input: Communication of assignment and due dates from subcommittee chairs (Level I)
to other leaders of your constituency (each campus' UNCASG representative, each
campus' Faculty Assembly representative, each campus' Staff Assembly representative,
chair of each campus' Board of Trustees—Level II).

**Note: This schedule provides only FOUR DAYS from the date of the first
Committee meeting on Friday, March 19 to the date on Tuesday, March 23 for this
substantial task to be accomplished.**

Depending upon when you receive Harold Martin's Context Statement, you may choose
to move forward, letting your Level II constituencies know that Harold's Context
Statement is coming soon.

Week 2, Friday, March 26-Thursday, April 1:

Subcommittee and individual committee member work continues.

Friday, March 26: Subcommittees on Student, Faculty, Staff and Boards of Trustees
Input: Communication of Fundamental Question and due date from Level II to each
campus' total applicable constituency (students, faculty, staff, board of trustees—Level
III). Subcommittee on Staff Input: Communication of Fundamental Question and due
date to all members of UNC General Administration. Subcommittee on Chancellor Input:
Communication of Fundamental Question and due date to all Chancellors. Subcommittee
on Public Input: Communication of Fundamental Question and due date to be posted on
Website **as soon as possible, depending upon when Website goes live.**

**Note: This schedule provides only THREE DAYS from Tuesday, March 23 to
Friday, March 26 for this substantial task to be accomplished.**

Week 3, Friday, April 2-Thursday, April 8:

Subcommittee and individual committee member work continues.

Week 4, April 9-April 15:

Friday, April 9: Due date for receipt from constituency to Subcommittee of timely input.

**Note: This schedule provides only TWENTY-ONE DAYS from the date of the first
Committee meeting on March 19 for Subcommittees to receive input from their
constituencies. It is imperative that all constituencies understand that only input
received no later than end of day Friday, April 9 can be guaranteed to be used by
their Subcommittee to create their Distilled Report.**

Week 5, Friday, April 16-April 22:

Friday, April 16: All subcommittee Distilled Reports are due end of day on Friday, April 16. Each subcommittee chair is responsible for the applicable Distilled Report being emailed to all Committee members no later than end of day on Friday, April 16.

Note: After the end of receipt from constituency to Subcommittee of timely input occurs at end of day on Friday, April 9 and before subcommittee Distilled Reports are due end of day on Friday, April 16, this schedule provides only SEVEN DAYS for each subcommittee to create its Distilled Report and email said report to all Committee members.

Note: This schedule provides only FOUR DAYS from receipt of Distilled Reports on Friday, April 16 for Committee members to review subcommittee reports before meeting on Wednesday, April 21 to discuss same.

Wednesday, April 21: Committee meeting #2 on Wednesday, April 21; review of subcommittee reports and discussion of Section 2 anticipated content.

Note: This schedule provides only FIVE DAYS from the Committee meeting on Wednesday, April 21 for creation of Section 2 final product draft by Charlie Mercer, Dudley Flood and Clarice Cato Goodyear and their dissemination of it via email no later than Monday, April 26 for review by Committee members and Hannah Gage.

Note: Clarice's proposal to Charlie Mercer and Dudley Flood, both of whom live in Raleigh.:

Clarice overnights in Raleigh Wednesday, Thursday and Friday, April 21, 22 and 23. Clarice and Dudley meet Charlie in Charlie's law office in Raleigh all day Thursday and Friday, April 22 and 23. Hopefully, we finish creation of Section 2 by end of day Friday. Clarice drives home to Charlotte from Raleigh Saturday, April 24.

Week 6, Friday, April 23-Thursday, April 29:

(Note Friday, April 23 is Harold Martin's formal Installation as Chancellor of NC Agricultural and Technical State University.)

Monday, April 26: Section 1, 2, 3, and 4 final product drafts to be received by all Committee members no later than end of day Monday, April 26. These drafts are also to be submitted on this date to UNC Board of Governors Chair Hannah Gage.

Note: This schedule provides only THREE DAYS from receipt of Section 1, 2, 3, and 4 final product drafts on Monday, April 26 for Committee members to review before meeting on Friday, April 30 to finalize.

Week 7, Friday, April 30-Thursday, May 6:

Friday, April 30: Committee meeting #3; discussion of Section 1, 2, 3, and 4 final product drafts and resolution of all issues related to Section 1, 2, 3, and 4 final products.

Note: This schedule provides only FIVE DAYS between the final Committee meeting on Friday, April 30 and submission of the Committee’s Leadership Statement document, including Section 2, on Wednesday, May 5.

Note: This schedule provides only five days (Saturday, Sunday, Monday, Tuesday and Wednesday) for Charlie Mercer, Dudley Flood, and Clarice Cato Goodyear to take input from the committee meeting on April 30 and revise/refine Section 2 final product for submission Wednesday, May 5.

Note: Clarice’s proposal to Charlie Mercer and Dudley Flood:

Clarice drives to Raleigh Sunday afternoon, May 2. Dudley and Clarice meet Charlie in Charlie’s law office Monday and Tuesday, May 3 and 4. Hopefully, Charlie, Dudley and Clarice finish final Section 2 by end of day Tuesday, May 4. Clarice drives home to Charlotte from Raleigh Wednesday, May 5. Clarice overnights in Raleigh Sunday, Monday, and Tuesday nights, May 2, 3 and 4.

Wednesday, May 5: UNC Presidential Leadership Statement submission via email from Charlie Mercer to UNC BOG Chair, with email copies to all Committee members, no later than end of day Wednesday, May 5, 2010.

Re **Expense Reimbursement Policy and Form:** Committee members will receive shortly via email from **Bart Corgnati**.

Note: **Dudley Flood**, Vice Chair of Presidential Leadership Statement Committee, must receive notification of any subcommittee meetings, whether meetings are planned to be in person or by phone. All Presidential Leadership Statement Committee meetings must comply with all public meeting laws. The public and media must have 48 hours notice of all meetings. **Dudley Flood** will be responsible for notifying **Laura Luger**, **Bart Corgnati**, and **Joni Worthington**, who must be receive notice well in advance of 48 hours prior to the meeting. Subcommittee meetings must occur in a place and in a manner that allows the public and the media to attend. We recommend that subcommittee meetings take place in meeting sites made available by UNC Chancellors.

Re **public records:** Anything we send and receive in the course of this Committee’s work is very likely to be considered a public record. **Each member of the Committee** is “custodian” of what we send and receive.

Re **Staff Support:** The Presidential Leadership Statement Committee has very limited access to General Administration staff support. We will ask the Chancellors of the 17 campuses to provide appropriate meeting space for subcommittees and, particularly, to assist the Chairs of the Boards of Trustees in accomplishing their tasks.