Master of Social Work Field Placement
Documentation of Hours

Student Name: _____ **Semester & Year:** _____

Agency Name: _____

Enter the total hours for every day of practicum (agency) work. Students in the Foundation Placement need to complete no less than 460 hours. Students in Advanced Placement must complete 500 hours.

Day of Week	Date	Hours Worked	Cumulative Hours to Day

Student Name: _____

Day of Week	Date	Hours Worked	Cumulative Hours to Day

Please inform your Agency Instructor when you have approximately 50 hours remaining in your placement.

Total Hours: _____

When your practicum is concluded, give this form to your faculty Liaison.
Student Signature: _____ Date: _____

Field Instructor: _____ Date: _____