

## APPLICATION PACKET CHECKLIST FOR THE FSU-MSW PROGRAM

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(NAME)

(SSN)

(STATE)

- \_\_\_A. Copy of Approval of Academic eligibility Verification.
- \_\_\_B. Applicants personal statement, of no more than five (5) typed, double spaced pages, addressing the student's interest in pursuing a career in social work, a description of past paid or voluntary social work related experience, future career plans, past social work related community involvement, a description of the student's personal qualities that are consistent with the social work profession
- \_\_\_C. Biographical sketch/Summary (IAW NGR(AR) 600-200 or NGR(AR) 600-100, as applicable – Enlisted/Officer).
- \_\_\_D. Three letters of recommendation (current within 12 months) from professionals who can attest to the student's capabilities for performing in a graduate level program.
- \_\_\_E. Current DA Form 705, Army Physical Fitness Test (APFT) Score Card – **current within 6 month of the packet submission deadline.**
- \_\_\_F. Official DA Photograph (If deployed, you may submit a 5X8 photo in ACUs). If an Official DA Photo is not available in the US.
- \_\_\_G. Current PHA within 12 months of the board date.
- \_\_\_H. Required waivers (**Must be approved before FSU-MSW packet is forwarded to NGB**)
- \_\_\_I. NGB Form 62-E, Application for Federal Recognition (Endorsements 1 and 2 need to be completed) **Not applicable to current Medical Service Corps Officers.**
- \_\_\_J. Application Agreement for FSU-MSW Program (**Enclosure 4**)
- \_\_\_K. Memorandum indicating Federal Recognition eligibility – signed by State Personnel Officer.

State POC: \_\_\_\_\_ State POC E-mail address: \_\_\_\_\_

**ENCLOSURE 3**