

**FAYETTEVILLE STATE UNIVERSITY
COLLEGE OF ARTS AND SOCIAL SCIENCES
DEPARTMENT OF SOCIAL WORK
MASTER OF SOCIAL WORK PROGRAM
SW 650-01
Fall Semester, 2010**

I. Locator Information:

Instructor: Densie D. Lucas

Course # and Name: Social Work Field Instruction III

Semester Credit Hours: 04 Office hours: See Below

Day and Time Class Meets: F 6:00- 7:50 PM Office Phone: 910-672-2287

Total Contact Hours for Class: _____

Email address: achavis@uncfsu.edu

Office Location: Laretta Taylor, 240

Office Hours:

M 2:00 P.M. - 4:00 P.M.

T 11:00 A.M. - 1:00 P.M.

W 2:00P.M. - 4:00 P.M.

*Also available by appointment

FSU Policy on Electronic Mail: Fayetteville State University provides to each student, free of charge, an electronic mail account (username@uncfsu.edu) that is easily accessible via the Internet. The university has established FSU email as the primary mode of correspondence between university officials and enrolled students. Inquiries and requests from students pertaining to academic records, grades, bills, financial aid, and other matters of a confidential nature must be submitted via FSU email. Inquiries or requests from personal email accounts are not assured a response. The university maintains open-use computer laboratories throughout the campus that can be used to access electronic mail.

Rules and regulations governing the use of FSU email may be found at <http://www.uncfsu.edu/PDFs/EmailPolicyFinal.pdf>

II. Course Description: This course is one of two courses that constitute the advanced placement in student's area of concentration. The advanced placement is intended to help students develop expanded knowledge, skills and attitudes in social work with special consideration in their area of concentration. During the advanced placement students are in the field for 500 clock hours. This amounts to three full days a week. Students are assigned to social services agencies and supervised by experienced professionals. The field placement is offered concurrently with seminar classes. The field placement, seminar classes, and assignments are consistent with students' chosen area of concentrations. Students will have the opportunity to use advanced practice knowledge, skills and attitudes with individuals, families, groups, communities and organizations.

III. Disabled Student Services: In accordance with Section 504 of the 1973 Rehabilitation Act and the Americans with Disabilities Act (ACA) of 1990, if you have a disability or think you have a disability to please contact the Center for Personal Development in the Spaulding Building, Room 155 (1st Floor); 910-672-1203.

This is a required second year, master level Field Placement Seminar Course which

students take concurrently with field practicum.

Course Overview:

The field seminars are integrative process-oriented courses that are designed to assist students to synthesize and apply social work classroom learning in their field placement. Students will be required to think critically, conceptually and analytically. The field content is comprised of 250 hours during the semester in an agency setting. The seminar class meets concurrently for two hours each second and fourth Wednesday.

RELATIONSHIP TO OTHER SOCIAL WORK COURSES:

The advanced field placement sequence continues to reinforce learning, knowledge, skills and values from the foundation social work courses of social welfare policy, research, human behavior and the social environment and social work practice. Students apply fundamental social work skills to their specialized work with families and children or mental health and substance abuse in the processes of engagement, assessment, intervention and evaluation.

Vertically, students have taken liberal arts courses in the arts, humanities, social and behavioral sciences and human biological science. Horizontally, students completed foundation courses that reinforced knowledge, skills and values used for conceptualizing and intervening with various client systems in field placement. In advanced social work courses, students have the opportunity to apply theory to practice utilizing interventions and approaches from micro, mezzo and macro social work practice.

REQUIRED TEXT:

Lucas, D. (2010). *The Field Placement Manual*. Fayetteville State University.
Fayetteville, NC.

COURSE OBJECTIVES:

At the end of the semester, students will be to:

1. Demonstrate understanding of how social welfare policies impact children and families/or mental health and substance abuse and how these policies impact field placement agency. (Knowledge)
2. Critically evaluate and rationalize use of theoretical frameworks, which support client engagement, assessments and practice interventions, evaluation and termination/transition in relation to children and families/or mental health and substance abuse. (Knowledge & Skills)
3. Demonstrate application of research in practice with children and families/or mental health and substance abuse in rural and urban settings with particular attention to ethical dilemmas, oppression, and social and economic injustice. (Skills)
4. Demonstrate proficient and practiced use of oral, written, technological skills that are

consistent with the agency and the social work profession. (Skills)

5. Demonstrate ability to effectively use supervision, professional meetings other resources to build on practice skills and promote professional development in knowledge, skills and values of the social work profession. (Skills)

6. Demonstrate involvement in professional and community organizations associated with children and families/or mental health and substance abuse.

7. Demonstrate knowledge, skills, values, and leadership to practice and advocate for clients to promote equity and access to resources in rural and urban setting. (Knowledge, Skills, & Attitude)

Continue to demonstrate efficient self-awareness in the process of providing intervention, including examining commitment to social work values, ethics, social and economic justice, and the delivery of services to at risk population. (Attitude).

COURSE REQUIREMENTS:

In seminar, students are expected to:

- Attend all seminar sessions. Attendance is mandatory. If, for a special reason, a student must miss a scheduled class, he/she must notify the seminar leader directly before the seminar. Any students missing more than **one seminar class** during the semester will be in danger of failing the course and must make special arrangements with the instructor in order to pass the course. **This may comprise of an oral, written, or interactive exercise.**
- Complete a **learning plan/contract** in consultation with their field instructor. Develop the contract from an assessment of personal and professional goals, pertaining to area of specialization and the agency's expectation. The objectives and assignments are mutually agreed upon from the student's comprehensive and self-awareness assessment. The learning contract is negotiated during the first three weeks of practicum and reviewed with the field instructor and student. **A signed copy of the learning contract is to be turned to the seminar instructor and faculty field liaison by October 14, 2011.**
- Students are expected to be prepared to bring in a case/situation to each class for discussion/role play. Students must be prepared to present a rationale for each interaction with a client, this rationale should be theory based if possible, students should be able to explain the use of self with the case and the use of social work values, skills, and tools.
- Demonstrate critical thinking and reflection concerning field situations and

field related personal issues (self-awareness) as evidenced in group interactions and class discussions.

- Each student will hand in an Agenda Card at the beginning of seminar. On a 5x8 index card write 3 things: my most significant event of last week, how it made me feel and what I learned from this. These topics will be used to guide discussion for the first part of the evening.

Please Note: Both Monthly Statistical Reports are due by the 5th of each month. Place in my door mail box or office mailbox on or before the 5th of each month.

COURSE ASSIGNMENTS:

Two Process Recordings (Objectives 2, 3, 4, 5, 7, & 8)

Process recording will record verbatim the interaction between the student and the consumer in services at the placement agency. You are required to use the form in the field manual. The process recording is a valuable tool to help evaluate how the student is applying skills, knowledge, ethics and values to practice. It is also helpful in assisting the student in developing an awareness of self in the process of interviewing, assessment and intervention. In this exercise students will use oral and written professional communications that are consistent with the language of the practicum setting and have an opportunity to evaluate both the efficacy of their interventions and the use of self in the process. There will be four categories in which the student will record information. They are 1) what the consumer said, 2) what the student intern said in response, 3) what the student intern was feeling and thinking during the interaction, for e.g. re: values reaction to consumers that either help or hurt the process and 4) the effectiveness of the interaction and alternative responses which might have produced a more desirable outcome.

First Process Recording Due Date: 10/14/11

Second Process Recording Due Date: 11/14/11

Please Note: All process recordings are to be turned into the field instructor for written comments and signature; after the field instructor has commented the process recordings are to be turned into the seminar instructor.

METHODS OF GRADING and EVALUATION:

All students are required to complete 250 clock hours in the assigned placement agency for a total of 500 hours for the year. Students are required to complete the practicum three days a week in agencies, Tuesday, Wednesday, and Thursday. The grade for field courses is Pass/Fail. It is the responsibility of the faculty field seminar instructor to assign grades based upon classroom and field performance, the agency field instructor's recommended written evaluations and completion of all other field requirements (see field manual).

Field Grading Criteria:

A grade for field practicum will not be assigned without receipt of all required documents and a signed field evaluation by deadlines indicated in the syllabi and field calendar provided at the beginning of the academic year.

To receive a Pass grade a student must:

1. Meet the academic requirements and prerequisites for Field Education;
2. Earn a Satisfactory Final Student Evaluation by the field instructor;
3. Submit all completed required field practicum assignments, field documents by the specified due dates;
4. Attend all required seminar classes; and
5. Demonstrate professional and ethical behavior in practicum and classes.

This is a **pass/fail course**; students will be evaluated upon the quality of their participation and the depth of their appropriate knowledge, skills, attitude, and attendance. The field grade will be assigned by the faculty seminar instructor.

TEACHING STRATEGIES:

This is a graduate process oriented seminar class in which students share experiences about social work, knowledge, values and skills of the profession. Class sessions will include group and individual class discussions, oral student presentations, experimental exercises, written assignments, assigned readings. Classes may also include videos, role plays and guest lecturers.

COURSE OUTLINE and CLASS DATES:

8/26/11	Course and Syllabus Overview, Field Practicum Manual Overview, Assignments and Learning Plan/Contract
9/09/11	Agendas and Case Presentations Self-Awareness and In-Class Exercise
9/23/11	Agendas, Agency Presentations
10/14/11	Learning Plan Due
10/28/11	1st Process Recording due , Agendas, Case Presentations & Role Playing
TBD	Agendas and Case Presentations and Role Playing
Date TBD	Code of Ethics Case Analyses on Ethical Dilemma on Confidentiality Agendas and Case Presentations, 2nd Process Recording
12/02/11	Field Cases & Role Playing – Last Day of Class All Signed Final Evaluations Due to Seminar and faculty field liaison or earlier. A field grade of I will be given if all signed evaluations are not turned in.

Please Note: Both MSW and Monthly Statistical Reports are Due by the 5th of each month. Please place both documents in my door mail box or office mailbox on or

before the 5th of each month.

SELECTED REFERENCES:

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