PROFESSOR INFORMATION

Instructor: Prof. Ulysses Taylor  
Phone: (910) 672-1998

Office: 382 SBE  
Fax: N/A

Office Hours: By appointment  
Email: utaylor@uncfsu.edu (Response Time: 1 – 2 Business Days)

Mission Statement: The School of Business and Economics is dedicated to providing quality business education to a diverse student population. The school prepares students to meet the challenges of a changing environment and to compete in a global market. This is accomplished by supplementing the University’s strong teaching emphasis with research and a curriculum that reflects changing market conditions. The school also assists in regional economic transformation by promoting entrepreneurial and economic education.

FSU Policy on Electronic Mail: Fayetteville State University provides to each student, free of charge, an electronic mail account (username@broncos.uncfsu.edu) that is easily accessible via the Internet. The university has established FSU email as the primary mode of correspondence between university officials and enrolled students. Information from FSU or FSU students pertaining to academic records, grades, bills, financial aid, and other matters of a confidential nature must be submitted via FSU email. The student is responsible for ensuring the mailbox remains available to receive notifications. FSU is not responsible for issues related to notifications that are not deliverable due to full mailboxes. Inquiries or requests from personal email accounts are not assured a response. Rules and regulations governing the use of FSU email may be found at http://www.uncfsu.edu/PDFs/EmailPolicyFinal.pdf

II. Course Description: Course description on syllabus must match the course description in the catalog.

III. Disabled Student Services: In accordance with Section 504 of the 1973 Rehabilitation Act and the Americans with Disabilities Act (ACA) of 1990, if you have a disability or think you have a disability to please contact the Center for Personal Development in the Spaulding Building, Room 155 (1st Floor); 910-672-1203.

IV. Title IX – Sexual Misconduct
Fayetteville State University (University) is committed to fostering a safe campus environment where sexual misconduct — including sexual harassment, domestic and dating violence, sexual assault, and stalking - is unacceptable and is not tolerated. The University encourages students who may have experienced sexual misconduct to speak with someone at the University so that the University can provide the support that is needed and respond appropriately. The Sexual Misconduct policy can be found at the following link: http://www.uncfsu.edu/Documents/Policy/students/SexualMisconduct.pdf

Consulting with a Health Care Professional - A student who wishes to confidentially speak about an incident of sexual misconduct should contact either of the following individuals who are required to maintain confidentiality:

Ms. Dionne Hall  
Licensed Professional Counselor  
Spaulding Building, Room 167  
(910) 672-2167  
dhall9@uncfsu.edu

Ms. Linda Melvin  
Director, Student Health Services  
Spaulding Building, Room 121  
(910) 672-1454  
lmelv10@uncfsu.edu
Reporting an Incident of Sexual Misconduct - The University encourages students to report incidents of sexual misconduct. A student who wishes to report sexual misconduct or has questions about University policies and procedures regarding sexual misconduct should contact the following individual:

Title IX Coordinator
Barber Building, Room 242
(910) 672-1141

Unlike the Licensed Professional Counselor or the Director of Student Health Services, the Deputy Title IX Coordinator is legally obligated to investigate reports of sexual misconduct, and therefore cannot guarantee confidentiality, but a request for confidentiality will be considered and respected to the extent possible.

Students are also encouraged to report incidents of sexual misconduct to the University’s Police and Public Safety Department at (910) 672-1911.

COURSE DESCRIPTION AND PURPOSE

Individual Income Tax presents an overview of Individual Federal and State Taxation. This course is a survey of basic tax laws and determination of taxable income with special attention to individuals and an introduction to tax research.

COURSE OBJECTIVES

At the completion of this course, students will be able to:

- Identify the basic income tax structure
- Apply tax concepts when they are applicable
- Explain the relationship between taxes and business
- Recognize the fundamentals of Individual Income Taxation
- Describe tax preparation

TEACHING METHODOLOGY

This is a fully online course in which all of the instructional materials and activities are delivered through Canvas, and/or other internet-based media. Should you have any questions, please contact the professor.
IMPORTANT INFORMATION

POLICIES

Please review Fayetteville's Policies webpage. The policies webpage contains essential information regarding guidelines relevant to all courses at Fayetteville. In addition, please review the current policy regarding Sexual Harassment.

Plagiarism & Academic Integrity: Academic Misconduct and Dishonesty includes any activity that compromises the Academic Integrity of the University or subverts the educational process. For information on dishonest acts including plagiarism, cheating, and fraud, consult the University's Academic Dishonesty Policy.

TECHNICAL REQUIREMENTS AND SUPPORT

This is a fully online course in which all of the instructional materials and activities are delivered through Canvas, and/or other internet-based media. Students enrolled in online courses are expected to have moderate proficiency using a computer. Please visit our Office of Online Learning to ensure your computer meets the most current technical standards in order to utilize the platform.

This course utilizes the following tools:

1. Discussion Board
2. Assignments
3. Assessments

Helpdesk: Help Desk service offerings, references to technical information and resources available to the FSU community, answers to many technology questions, as well as up-to-date information are all resources available via the Helpdesk. Reference the following information when in need of technical assistance:

- Toll Free Phone: (855) 877-5811
- On Campus Phone: (910) 672-4357
- To submit a ticket online: Click Here

Please visit our Technical Requirements page to check your machine’s compatibility with these tools.

ACCESSIBILITY AND ACCOMMODATION

In accordance with Section 504 of the 1973 Rehabilitation Act and the Americans with Disabilities Act (ADA) of 1990, if you have a disability or think you have a disability, please contact Fayetteville’s Center for Personal Development for additional assistance.
Please visit Canvas accessibility webpage for more information.

**TEXTBOOK**

**Prentice Hall's Federal Taxation 2017 (Comprehensive)**

*Author:* Thomas R. Pope, Timothy J. Rupert, Kenneth E. Anderson

Pearson Education

*ISBN:* 0134104374

You may purchase your textbook online at the [FSU Bookstore](#).

**EXPECTATIONS OF THIS COURSE**

This is an online course which means most (if not all) of the course work will be conducted online. Expectations for performance in an online course are the same for a traditional course. In fact, online courses require a degree of self-motivation, self-discipline and technology skills which can make these courses more demanding for some students.

**Students are expected to:**

- **Review the getting started information** located on the Home page of this course
- **Introduce yourself to the class** during the first week by posting a self-introduction in the appropriate discussion forum
- **Take the practice quiz** to ensure that your computer is compatible with Canvas
- **Interact** online with instructor/s and peers using the discussion forum
- **Review** and follow the course calendar
- **Log in** to the course **four times** per week
- **Respond to discussion boards, blogs, and general postings** within the allotted enrollment period
- **Submit assignments** by the corresponding deadline

**The instructor will:**

- Log in to the course 5 times per week
- Respond to discussion boards, blogs, and general postings within 1-2 business days
- Grade assignments within 3 business days of the assignment deadline
COURSE COMMUNICATION

Communication in this course will take place via Email (only available on Canvas). The Email feature is an external communication tool that allows users to send emails to users enrolled within the course. Emails are sent to the students' FSU email on record.

Below are a few things to keep in mind when using communication tools within the course environment:

- **University Email**: Do not contact me using my University email account for the duration of this course unless you have an emergency. If you need to contact me privately about non-emergency issues, please use the email account in this course.

- **Response Time**: My turn-around time for email messages and discussion forum postings are 24 hours during the week and 48 hours on weekends.

- **Netiquette**: Communication in an online class takes special consideration. The following tips should help you as you communicate inside your course:
  - Don't write in ALL CAPS
  - Treat your classmates with respect
  - Think before you write
  - Use proper language and titles
  - Be professional
  - Avoid spam

Visit our Writing Center for more information on professional writing technical communication skills.

DISCUSSION FORUMS

Keep in mind that your discussion forum postings will be seen by other members of the course. Care should be taken when determining what to post. Each student must post comments that are relevant to the course, and should reflect the course material studied.

There will be two non-graded discussion forums:

- Introduce Yourself Forum
- General Questions Forum
- Chapter Homework Problems (Allocated as Participation)

ASSESSMENTS

In order to mitigate any issues with your computer and online assessments, it is very important that you take the "Practice Quiz" from each computer you will be using to access your graded quizzes and exams. It is your responsibility to make sure your computer meets the minimum hardware requirements.
Fayetteville State University strongly recommends using a non-mobile web browser for time and grade-critical class activities such as taking assessments. Therefore, assessments in this course should not be taken through a mobile phone or tablet. If you need further assistance please contact the FSU Helpdesk.

**Assessment Expectations:**
There will be four (4) types of assessments in this course:

1. Multiple Choice & True/False Quizzes
2. Exams
3. Comprehensive Final Exam
4. Syllabus Quiz *(Optional)*

- Quizzes will be available at the start of each module and each quiz will have a specific due date. Please refer to the course calendar at the end of the syllabus.
- Exams will be available on the last two days of each module for 48 hours *(Thursdays and Fridays)*.
- Students will have 20 minutes to complete each Quiz and 180 minutes *(3 hours)* to complete each Exam.
- The Final Exam will consist of 60 multiple choice questions and will be available *April 23rd at 12:00 AM - April 28th at 11:59 PM*.
- All quizzes and exams are to be completed individually.
- The Syllabus Quiz will be available for one week: *Jan. 9th at 12:00 AM - Jan. 17th at 11:59 PM* for 10 extra credit points.

**Assessment results:**

1. Quiz grades will be available at the completion of each module.
2. Exam grades will be available the week following the assessment due date.

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**TAX RESEARCH PROBLEMS**

**Tax Research Problem Expectations:**

- All Tax Research Problem questions must be turned in by the due date. Each Tax Research Problem will reflect the topics that are covered in each chapter. It is expected that you use the textbook readings and lecture videos in order to help you properly answer each Tax Research Problem. There will be a total of ten problems throughout the duration of this course. Your answers must reflect knowledge of the course material that has been covered.
GRADING

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COURSE CALENDAR

TOPIC SCHEDULE

Module 0
Dates: N/A
Tasks:
- Course Introduction
- Welcome Video
- Review Syllabus
- Take the Syllabus Quiz - 10 Extra Credit Points
- How to be successful in this course
- Introduce yourself Discussion Board

Module 1
Dates: Jan. 23 – Feb. 19th
Tasks:
- Read Chapter 1: An Introduction to Taxation
- Read Chapter 2: Determination of Tax
- Read Chapter 3: Gross Income - Inclusions
- Watch Lecture Videos

Assignments:
- Chapter 1 Tax Research Problem due by January 23rd at 11:59 PM
- Chapter 1 Quiz due by January 24th at 11:59 PM
Module 2  
Dates: Feb. 26th – Mar. 26th

Tasks:
- Read Chapter 4: Gross Income - Exclusions
- Read Chapter 5: Property Transactions - Capital Gains and Losses
- Read Chapter 6: Deductions and Losses
- Watch Lecture Videos

Assignments:
- Chapter 4 Tax Research Problem **due by February 26th at 11:59 PM**
- Chapter 4 Quiz **due by February 27th at 11:59 PM**
- Chapter 5 Tax Research Problem **due by March 13th at 11:59 PM**
- Chapter 5 Quiz **due by March 14th at 11:59 PM**
- Chapter 6 Tax Research Problem **due by March 21st at 11:59 PM**
- Chapter 6 Quiz **due by March 22nd at 11:59 PM**
- Chapter 4, 5 & 6 Homework Problems
- Exam 2 - **Available between March 24th at 12:00 AM - March 26th at 11:59 PM (72 Hours)**
## Module 3
**Dates:** Mar. 27th – Apr. 10th

**Tasks:**
- Read Chapter 7: Itemized Deductions
- Read Chapter 9: Employee Expenses and Deferred Compensation
- Watch Lecture Videos

**Assignments:**
- Chapter 7 Tax Research Problem **due by** April 2nd at 11:59 PM
- Chapter 7 Quiz **due by** April 3rd at 11:59 PM
- Chapter 9 Tax Research Problem **due by** April 9th at 11:59 PM
- Chapter 9 Quiz **due by** April 10th at 11:59 PM
- Exam will cover Modules 3 and 4
- Chapter 7 & 9 Homework Problems

## Module 4
**Dates:** Apr. 2nd – Apr. 28nd

**Tasks:**
- Read Chapter 10: Depreciation, Cost Recovery, Amortization, and Depletion
- Read Chapter 12: Property Transactions - Nontaxable Exchanges
- Watch Lecture Videos

**Assignments:**
- Chapter 10 Tax Research Problem **due by** April 16th at 11:59 PM
- Chapter 10 Quiz **due by** April 17th at 11:59 PM
- Chapter 12 Tax Research Problem **due by** April 21st at 11:59 PM
- Chapter 12 Quiz **due by** April 22nd at 11:59 PM
- Chapter 10 & 12 Homework Problems
- Exam 3 - **Available between** April 21st at 12:00 AM - April 22nd at 11:59 PM (48 Hours)
## Module 5
**Dates:** Apr. 29th – Apr. 30th

### Tasks:
- Study for the Final Exam

### Assignments:
- Final Exam (Comprehensive) - **Available between April 28rd at 12:00 AM - April 30th at 11:59 PM**