Professional Development Schools (PDS) are designated by an exclusive agreement between the school administrators and teachers and an institution of higher education for the preparation of classroom teachers. The implementation of programs at PDS sites presents a different paradigm to bring about student learning. Collaboration between public school personnel and university personnel join the experience and insights of the candidate with the theory and scholarship of the professor to emphasize more extensive preparation of the candidate. One of the outcomes of Fayetteville State University’s university-school partnership (U-STEP) is an extended clinical experience for candidates. This calendar is based on the Cumberland County Traditional Schools Academic Calendar because the majority of the clinical experiences occur in this Local Educational Agency (LEA). It should be modified by the clinical educators and the candidates when the clinical experience occurs in another LEA.

The Council for the Accreditation of Educator Preparation (CAEP) standards have been fully implemented. The National Council for Accreditation of Teacher Education (NCATE) standards are no longer used for accreditation. Therefore, this schedule uses terminology reflecting the CAEP Standards.

<table>
<thead>
<tr>
<th>Former Terminology</th>
<th>CAEP (Current) Terminology</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Teaching/Internship</td>
<td>Clinical Experience</td>
</tr>
<tr>
<td>Student Teacher</td>
<td>Candidate</td>
</tr>
<tr>
<td>Cooperating Teacher</td>
<td>Clinical Educator (P-12)</td>
</tr>
<tr>
<td>University Supervisor</td>
<td>Clinical Educator (EPP)</td>
</tr>
</tbody>
</table>

**Time Frame: August 16, 2016 - December 2, 2016**

- **August 16, 2016 – December 2, 2016**
  Concurrent enrollment in ELEM 471 and 491
  Or EDMG 470; EDUC 480 and EDUC 490

- **August 16, 2016 – August 18, 2016**
  Clinical Experience Excellence in Teaching Conference
  (Information Session at Fayetteville State University)

- **August 22, 2016 - August 26, 2016**
  In-school Orientation/Observations (Teacher Workdays*)
  - Work with clinical educator, as directed
  - Develop PROGRESSIVE instructional schedule

**NOTE:** A PROGRESSIVE schedule builds from one class to full-time teaching. At least 6 weeks of the clinical experience must be devoted to full-time teaching with the assistance of the clinical educator (P-12).

- **September 5, 2016**
  Holiday

- **September 6, 2016 – September 9, 2016**
  Assume initial instructional duties
  Initial Visit- Clinical Educator, EPP

- **September 19, 2016**
  1st Evaluation from the Clinical Educator (P-12) using the Observation of Candidate Performance found at [http://www.uncfsu.edu/ote/forms](http://www.uncfsu.edu/ote/forms) in the All Candidates section
October 10, 2016  
2nd Evaluation from the Clinical Educator (P-12) using the Observation of Candidate Performance

October 31, 2016  
3rd Evaluation from the Clinical Educator (P-12) using the Observation of Candidate Performance

November 8, 2016  
Teacher Workday*

November 11, 2016  
Holiday

November 14, 2016  
4th Evaluation from the Clinical Educator (P-12) using the Observation of Candidate Performance

November 16, 2016 – November 22, 2016  
Gradual decrease in teaching load

November 23, 2016  
Teacher Workday*

November 24, 2016 – November 25, 2016  
Holiday

November 28, 2016 – December 2, 2016  
Exit Criteria & LEA Performance Evaluation

November 28, 2016 – December 2, 2016  
Observation of school personnel (as determined by clinical educators (EPP and P-12 school-based personnel) or makeup days for unexcused absences

TBA  
School of Education Recognition Ceremony

*Candidates must adhere to the arrival and departure times of the teachers.
*Candidates must report to their assigned sites on Teacher Workdays.
*Candidates must adhere to the public school’s calendar regarding holidays and breaks.
After successfully completing the clinical experience and all required coursework for a degree or licensure only program, including earning at least a “proficient” (rating of 3) on all indicators on the Unit Plan, Content Project, Case Study and Collaboration & Leadership Project Rubrics, candidates may apply for a North Carolina teaching license. To apply for a teaching license, candidates must register using the NC DPI Online Licensure System. The URL is: https://vo.licensure.ncpublicschools.gov. The licensure fee is currently $55.00 and must be paid using a credit card through the DPI website. Once their application is submitted, candidates should e-mail Mrs. Jenny Washington at jwashington@uncfsu.edu. Candidates will need to upload PDF versions of their official transcripts listing a degree or program completion date, LEA/IHE CERTIFICATION OF TEACHING CAPACITY Form, licensure test scores (if applicable) as well as any other forms they wish to have reviewed by DPI before submitting the application in order to avoid additional fees. DPI may take up to 12 weeks to process a licensure request.

**COMMENCEMENT**

December 10, 2016

Clinical Educators (EPP) will make a minimum of five formal visits and observations to the assigned site to include an initial (preliminary) visit, 3 (2 face-to-face lessons/ 1 videotaped lesson) observations, and the final evaluation visit. The clinical educators (EPP and P-12 school-based personnel) will discuss evaluation results/findings with the pre-service teacher. The candidates are required to sign the evaluations indicating that a review was held. The Clinical Educators (EPP) will submit paperwork after each visit to the Office of Teacher Education. The Clinical Educators (P-12) will mail the evaluations in the Office of Teacher Education postage-paid envelopes. Candidates should receive copies of their evaluations, from both of the clinical educators.

**The EXIT CRITERIA and the LEA/IHE CERTIFICATION OF TEACHING CAPACITY should be completed during the week of November 28, 2016 – December 2, 2016. These final evaluation forms are located on the Teacher Education webpage (www.uncfsu.edu/ote). The ratings must be a cooperative decision of the clinical educators, both of whom must sign the Exit Criteria. They will also sign the LEA/IHE form along with the principal. The LEA/IHE form will be returned to the Director of Teacher Education by the Clinical Educator (EPP). A candidate must receive ratings indicating that all the standards have been “met” in order to be recommended for a North Carolina teaching license. The candidate should receive copies of the final evaluations.**