I. LOCATOR INFORMATION:

<table>
<thead>
<tr>
<th>Instructor:</th>
<th>Akbar Aghajanian, Ph.D.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Number and Name:</td>
<td>SOCI 333-D1 (online) Introduction to SPSS</td>
</tr>
<tr>
<td>Semester Credit Hours:</td>
<td>3</td>
</tr>
<tr>
<td>Day and Time Class Meets:</td>
<td>Online</td>
</tr>
<tr>
<td>Meeting Room:</td>
<td>Online</td>
</tr>
<tr>
<td>Office Location:</td>
<td>Taylor Social Science Building, Room 210-C</td>
</tr>
<tr>
<td>Office Phone:</td>
<td>910-672-2927</td>
</tr>
<tr>
<td>E-mail:</td>
<td><a href="mailto:aaghajanian@uncfsu.edu">aaghajanian@uncfsu.edu</a></td>
</tr>
<tr>
<td></td>
<td>Please do not email me for technical/computer/network problems. Call 910-672-2085</td>
</tr>
<tr>
<td>Office Hours:</td>
<td>Monday 10:00-12:00, 4:00-6:00, Tuesday 10:00-12:00; or by appointment, Skype by appointment</td>
</tr>
<tr>
<td>Technical Support</td>
<td><a href="http://www.uncfsu.edu/itts/itts-units/helpdesk">http://www.uncfsu.edu/itts/itts-units/helpdesk</a></td>
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II. COURSE DESCRIPTION:

This course is an introduction to SPSS (Statistical Package for the Social Sciences), the computer software for data processing and statistical analysis, enabling students without knowledge of programming or without programming aspirations to utilize the computer for scientific research.

Prerequisites: The grade of C or better in both SOCI 210 and SOCI 331. Also, proficiency in computer operation is assumed.

III. DISABLED STUDENT SERVICES:

In accordance with Section 504 of the 1973 Rehabilitation Act and the Americans with Disabilities Act of 1990, if you have a disability or think you have a disability, please contact the Center for Personal Development in the Spaulding Building, Room 155; 910-672-1203. Also, please notify me of your eligibility as soon as possible so that we can discuss reasonable accommodations for you.

FSU Policy on Electronic Mail:

Fayetteville State University provides to each student, free of charge, an electronic mail account (username@broncos.uncfsu.edu) that is easily accessible via the Internet. The university has established FSU email as the primary mode of correspondence between university officials and enrolled students. Inquiries and requests from students pertaining to academic records, grades, bills, financial aid, and other matters of a confidential nature must be submitted via FSU email. Inquiries or requests from personal email accounts (e.g., Road Runner, Gmail, Hotmail, AOL, Yahoo, and etc.) are not assured a response. The university maintains open-use computer laboratories throughout the campus that can be used to access electronic mail.

Students are responsible for reading their e-mail on a regular basis to remain aware of important class and university information.

Rules and regulations governing the use of FSU email may be found at http://www.uncfsu.edu/PDFs/EmailPolicyFinal.pdf
IV. TEXTBOOK:


V. STUDENT LEARNING OUTCOMES:

Upon successful completion of this course, students will be able to…

- Analyze research data using SPSS.
- Perform cross-platform applications by importing and exporting research data using SPSS.
- Perform statistical analyses using SPSS and present the results.
- Interpret the results from statistical analysis in plain English sentences.
- Integrate the capabilities of SPSS with other application software such as Microsoft Excel.
- Generate and edit charts and graphs for research purposes.

VI. COURSE REQUIREMENTS AND EVALUATION CRITERIA:

**GRADING:**

Students must have access to computer.

Student must learn during the first week of the course to use Citrix Server on FSU Webpage.

Student must have headsets to listen to the lectures and example.

The final course grade will be determined based on the percentage of total points you earn from the potential points available to you. The points available will be through quizzes, assignment, and statistical narratives.

The final letter grades will be based on total points accumulated during the course. Letter grades will be determined in the following way:

**FSU Grading Scale**

A = 90% - 100%   B = 80% - 89%   C = 70% - 79%   D = 60% - 69%   F = 59% and below

Note that the cumulative percentage will be rounded to the nearest integer by using the symmetric arithmetic rounding. For example, if your final grade is 89.5%, it will be rounded up to 90%; then, you will receive an A. On the other hand, if you have 89.4%, it will be rounded down to 89%; then, you will receive a B.

Please remember that the instructor does NOT guarantee a passing grade to ANYONE!! This includes graduating seniors.

All students are expected to complete all activities by posted deadline. Once the deadline has passed the activity will be automatically unavailable. I will not reset to make the activity available for any one. I will also not reset any activity unless there is an acceptable reason such as hurricane. I will not accept excuses such as my child was playing with my computer when I was taking the test.

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**FSU Policy on Disruptive Behavior in the Classroom**

The *Code of the University of North Carolina* (of which FSU is a constituent institution) and the *FSU Code of Student Conduct* affirm that all students have the right to receive instruction without interference from other students who disrupt classes.

FSU Core Curriculum Learning Outcome under Ethics and Civic Engagement (6.03): All students will "prepare themselves for responsible citizenship by fulfilling roles and responsibilities associated with..."
membership in various organizations.” Each classroom is a mini-community. Students learn and demonstrate responsible citizenship by abiding by the rules of classroom behavior and respecting the rights all members of the class.

The FSU Policy on Disruptive Behavior (see FSU website for complete policy) identifies the following behaviors as disruptive:

1. Failure to respect the rights of other students to express their viewpoints by behaviors such as repeatedly interrupting others while they speak, using profanity and/or disrespectful names or labels for others, ridiculing others for their viewpoints, and other similar behaviors;
2. Excessive talking to other students while the faculty member or other students are presenting information or expressing their viewpoints.
3. Use of cell phones and other electronic devices
4. Overt inattentiveness (sleeping, reading newspapers)
5. Eating in class (except as permitted by the faculty member)
6. Threats or statements that jeopardize the safety of the student and others
7. Failure to follow reasonable requests of faculty members
8. Entering class late or leaving class early on regular basis
9. Others as specified by the instructor.

The instructor may take the following actions in response to disruptive behavior. Students should recognize that refusing to comply with reasonable requests from the faculty member is another incidence of disruptive behavior.

1. Direct student to cease disruptive behavior.
2. Direct student to change seating locations.
3. Require student to have individual conference with faculty member. At his meeting the faculty member will explain the consequences of continued disruptive behavior.
4. Dismiss class for the remainder of the period. (Must be reported to department chair.)
5. Lower the student’s final exam by a maximum of one-letter grade.
6. File a complaint with the Dean of Students for more severe disciplinary action.

Students who believe the faculty member has unfairly applied the policy to them may make an appeal with the faculty member’s department chair.

VII. ACADEMIC SUPPORT RESOURCE:

- Computer Labs
- Citrix – FSU Virtual Office

VIII. COURSE ORGANIZATION:

We will follow the textbook units and lesson in learning data management and statistical analysis using SPSS.